

# SBCERS

Santa Barbara County Employees' Retirement System

Date of Request: \_\_\_\_\_

Member: \_\_\_\_\_

Department: \_\_\_\_\_

Last 4 of SSN: \_\_\_\_\_ Employee ID#: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Please determine the eligibility and calculate the cost of purchasing previous county service credit for the following time periods.

TYPE OF SERVICE <i>(Check all that apply)</i>	APPROXIMATE DATES.....			
	BEGIN DATE	END DATE	BEGIN DATE	END DATE
<input type="checkbox"/> Extra Help <small>Must be prior to SBCERS membership date</small>	_____	_____	_____	_____
<input type="checkbox"/> Medical Leave <small>SDI/Medical/Workers Comp. PFL not applicable</small>	_____	_____	_____	_____
<input type="checkbox"/> Redeposit <small>Contributions previously withdrawn from System</small>	_____	_____	_____	_____
<input type="checkbox"/> Layoff <small>If rehired within 12 months</small>	_____	_____	_____	_____

Other Name(s) used during previous service: \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

We advise contacting your Human Resources department to help identify the type and time period of your request prior to submission to SBCERS.

SBCERS will determine the eligibility of available service credit to purchase by reviewing all available payroll and data records. Please refer to your summary plan document at [www.sbcers.org](http://www.sbcers.org) to review the requirements that make service purchase eligible.

Completion of this form does not require you to purchase any service credit. Purchase of service credit can be accomplished via lump sum payment or payroll deduction. Requests are generally processed in the order received. Upon completion of the necessary research & calculations, a letter will be sent to you via US Mail to your home address of record. The letter will explain how much, if any, time is available for purchase, the cost of purchase & available payment methods, and will include an election form as well as any documents or forms required for you to complete the purchase.