

**SANTA BARBARA COUNTY
EMPLOYEES' RETIREMENT SYSTEM**

3916 State Street, Suite 100
Santa Barbara, CA 93105

Phone (805) 568-2940
Fax (805) 560-1086

**Gregory E. Levin, CPA
Chief Executive Officer**



BOARD OF RETIREMENT

Chair-Jennifer Christensen
Vice Chair-Frederick Tan
Secretary-Mark Paul
Zandra Cholmondeley
Harry Hagen
Ward Rafferty
Al Rotella
Janet Wolf
Jonathan Ziegler
Steven Johnson
John McMillin

AGENDA OF THE BOARD OF RETIREMENT

February 24, 2016

**Wisteria Room at Casa Nueva
260 North San Antonio Road
Santa Barbara, California**

The Santa Barbara County Employees' Retirement System is committed to:

- *fulfilling its fiduciary responsibility by providing the highest quality of service to all members and plan sponsors; and*
 - *protecting promised benefits through prudent investing; and*
 - *ensuring reasonable expenses of administration.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, or if translation assistance is requested, please contact the Clerk of the Board of Retirement at 805-568-2915.

Persons desiring to speak on any matter must complete and deliver to the Clerk a completed public comment form. The form is available at the conference room entrance prior to the meeting. Matters not listed on the agenda may be addressed at the public comment period.

Roll Call at **9:00 a.m.**

Pledge of Allegiance led by Chair

PUBLIC COMMENT

Receive public comment

MINUTES

A. Approve Minutes of January 27, 2016 regular Board meeting.

CONSENT

- C-1. Russell Sechler, Applicant for Disability Retirement:
Grant Applicant's request for a service retirement, pending final determination of his entitlement to disability retirement.

C-2. **Adopt Retirement Report.**

	<u>Name</u>	<u>Department</u>	<u>Service Credit</u>	<u>Sick Leave Credit</u>
	Merrie Blackmar	Fire	24.34723	0.83084
	Virginia Brush	Parks	13.71131	0.27381
	Mary Rose Bryson	Clerk-Recorder-Assessor	40.97088	0.90283
D R	Thomas Cooper	Planning & Development	9.17417	0.00181
	Paul Erickson	Sheriff	21.99912	0.30966
D	Leonard Fleckenstein	Public Works	9.39840	0.14489
D R	Steven Foley	Planning & Development	15.68842	0.46269
D R	Donetta Glover	Sheriff	10.04164	0.06461
R	Cynthia Kilbane	Social Services	8.14951	0.00171
	Juliana Koenig	ADMHS	8.27832	0.07513
D	Raimundo Montes de Oca	Public Defender	37.21289	1.00000
	Mario Romero	Public Works	35.53639	0.02008
	Evelyn Sankey	Social Services	10.67424	0.05609
D	Mary Ann Skinner	Planning & Development	11.63197	0.08794
D R	Ann Sly	Public Health	7.56386	0.16571
Dis	David Tonello	District Attorney	23.75375	0.69282

D=Deferred
R=Reciprocal
Dis=Disability

DISABILITY RETIREMENT

TIME CERTAIN OF 9:05 AM

Disability matters shall be considered in CLOSED HEARING -- pursuant to Government Code Section 54957(b)(1). Interested parties may request these matters to be discussed in a session open to the public. CONFIDENTIAL REPORTS are distributed only to the Board.

- Christopher Pappas, Applicant for Service-connected Disability Retirement:
Adopt the proposed Findings of Fact, Conclusions of Law and Decision granting Christopher Pappas a service-connected disability retirement.

2. Jenny Stetson, Applicant for Service-connected Disability Retirement:
Adopt the proposed Findings of Fact, Conclusions of Law and Decision granting Jenny Stetson a service-connected disability retirement.
3. Ruby Wolff, Applicant for Service-connected Disability Retirement:
Adopt the proposed Findings of Fact, Conclusions of Law and Decision granting Ruby Wolff a service-connected disability retirement.
4. Daniel D. McSkimming, Applicant for Service-connected Disability Retirement:
Grant the application of Daniel D. McSkimming for service-connected disability retirement, subject to timely requested hearing by an interested party.
5. May Alice Baez, Applicant for Service-connected Disability Retirement:
Deny the application of Mary Alice Baez for disability retirement, subject to timely requested hearing by an interested party.
6. Receive and file Disability Status Report.

INVESTMENTS

7. **Quarterly Private Real Estate Portfolio Review**—ORG Portfolio Management
Presentation by Principal Ed Schwartz of ORG Portfolio Management on the status and activity of the Fund’s Private Real Estate portfolio in the third quarter 2015.

DISCUSSION

RECOMMENDATION: That the Board of Retirement receive and accept the Third Quarter 2015 Real Estate Portfolio Summary presented by Ed Schwartz of ORG Portfolio Management.

8. **Annual Private Real Estate Strategic Plan**—ORG Portfolio Management
Presentation by Principal Ed Schwartz of ORG Portfolio Management on the Annual Strategic Plan for the SBCERS Real Estate portfolio.

DISCUSSION AND ACTION

RECOMMENDATION: The Board accept ORG’s Annual Strategic Plan, direct such changes as it deems appropriate and adopt the recommendations contained therein or as modified by the Board.

9. **Quarterly Private Equity, Natural Resources and Infrastructure Review**
—Hamilton Lane

Presentation by Managing Director Paul Yett and Vice President Michael Augustine of Hamilton Lane on the status and activity of the Fund’s Private Equity, Natural Resources and Infrastructure portfolio in the third quarter 2015.

DISCUSSION

RECOMMENDATION: That the Board of Retirement receive and accept the Third Quarter 2015 Private Equity, Natural Resources and Infrastructure Performance Update presented by Paul Yett and Michael Augustine of Hamilton Lane.

10. **Annual Private Equity, Natural Resources and Infrastructure Strategic Plan**
—Hamilton Lane

Presentation by Managing Director Paul Yett and Vice President Michael Augustine of Hamilton Lane of the Annual Strategic Plan for SBCERS Private Equity, Natural Resources and Infrastructure portfolio.

DISCUSSION AND ACTION

RECOMMENDATION: The Board accept Hamilton Lane’s Annual Strategic Plan, direct such changes as it deems appropriate and adopt the recommendations contained therein or as modified by the Board.

11. **Quarterly Public Markets Portfolio Review**—Meketa Investment Group

Presentation by Principal Mika Malone and Principal Stephen McCourt of Meketa Investment Group on the status and activity of the Fund’s fourth quarter 2015 Quarterly Review.

DISCUSSION

RECOMMENDATION: That the Board of Retirement receive and accept the Quarterly Review report presented by Mika Malone and Stephen McCourt of Meketa Investment Group.

12. **Market Update and January Performance Review**—Meketa Investment Group
Presentation by Principal Mika Malone and Principal Stephen McCourt of Meketa Investment Group on World Market Activities and January 2016 performance.

DISCUSSION

RECOMMENDATION: That the Board of Retirement receive and accept the January Market Update and Preliminary Performance report presented by Mika Malone and Stephen McCourt of Meketa Investment Group.

13. **Annual Public Markets Strategic Plan**— Meketa Investment Group
Presentation by Principal Mika Malone and Principal Stephen McCourt of Meketa Investment Group of the Annual Strategic Plan for SBCERS Public Markets portfolio.

DISCUSSION AND ACTION

RECOMMENDATION: The Board accept Meketa Investment Group’s Annual Strategic Plan, direct such changes as it deems appropriate and adopt the recommendations contained therein or as modified by the Board.

14. **Staff Investment Report**—Staff

Presentation by ACEO Ellen Hung on the activities of the System’s investment team and follow up on prior Board of Retirement inquiries.

DISCUSSION

RECOMMENDATION: That the Board of Retirement receive and accept the Staff Investment Report and adopt a resolution authorizing investment of monies in the California Local Agency Investment Fund.

15. **RFP Update and Due Diligence Review Selection**—Staff

Presentation by ACEO Ellen Hung and Investment Analyst Lauren Thompson on the proposals received, the firms recommended for site visits by the Ad Hoc committee and site visit plans.

DISCUSSION AND ACTION

RECOMMENDATION: That the Board of Retirement accepts the Ad Hoc committee’s recommendation of firms to visit for further due diligence, or a subset of the recommended firms, subject to the availability of Trustees to attend. The Board will also schedule a Special Meeting for finalist firms to present to the full Board on May 4, 2016 or an alternate date.

BOARD

16. **CEO Operations Report**—Gregory E. Levin, CPA CEO

Presentation by Gregory Levin on significant operational activities of SBCERS.

DISCUSSION

RECOMMENDATION: That the Board consider the operations report and take the following actions:

- a. Receive and file the Operations Report,
- b. Authorize the attendance of interested trustees at upcoming training events requiring Board pre-approval, as requested, and
- c. Receive and file the 3-Month Look Ahead Calendar.

CLOSED SESSION

Closed Sessions are not open to the public.

Annual evaluation of performance -- CEO
Pursuant to Government Code Section 54957(b).

Next regular meeting date is March 16-17, 2016