

**SANTA BARBARA COUNTY
EMPLOYEES' RETIREMENT SYSTEM**

3916 State Street, Suite 210
Santa Barbara, CA 93105

Phone (805) 568-2940
Fax (805) 560-1086

Gary A. Amelio
Chief Executive Officer



BOARD OF RETIREMENT

Chair – Ward Rafferty
Vice Chair – Harry Hagen
Secretary – Steve Robel
Zandra Cholmondeley
Jennifer Christensen
R. Guy Kraines
Mark A. Paul
Al Rotella
Janet Wolf
John McMillin
Frederick Tan

**AGENDA OF THE BOARD OF RETIREMENT
OPERATIONS COMMITTEE MEETING**

October 16, 2013

**SBCERS Conference Room
3916 State Street, Suite 210
Santa Barbara, California**

The Santa Barbara County Employees' Retirement System is committed to:

- *fulfilling its fiduciary responsibility by providing the highest quality of service to all members and plan sponsors; and*
 - *protecting promised benefits through prudent investing; and*
 - *ensuring reasonable expenses of administration.*

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, or if translation assistance is requested, please contact the Clerk of the Board of Retirement at 805-568-2915.

Persons desiring to speak on any matter must complete and deliver to the Clerk the form available at the conference room entrance. Matters not listed on the agenda may be addressed at the public comment period.

Roll Call at **2:00 p.m.**

Pledge of Allegiance led by Chair

PUBLIC COMMENT

Receive public comment

MINUTES

1. Approve Minutes of March 20, 2013 Operations Committee meeting.

OPERATIONS

2. **IPAD Policy**—Staff and Counsel

DISCUSSION AND ACTION

RECOMMENDATION: The Operations Committee recommends that the Board of Retirement adopt and approve the IPAD Policy, as presented by Staff and Counsel and modified, if at all, by the Operations Committee.

3. **SACRS Delegate Appointment Policy**—Staff and Counsel

DISCUSSION AND ACTION

RECOMMENDATION: The Operations Committee recommends that the Board of Retirement adopt and approve the SACRS Delegate Appointment Policy, as presented by Staff and Counsel and modified, if at all, by the Operations Committee.

4. **Board Calendar [“Tickler”]**—Staff and Counsel

DISCUSSION AND ACTION

RECOMMENDATION: The Operations Committee recommends that the Board of Retirement adopt and approve the Form of the Board Calendar [“Tickler”], as presented by Staff and Counsel and modified, if at all, by the Operations Committee.

5. **Secretary Charter**—Staff and Counsel

DISCUSSION AND ACTION

RECOMMENDATION: The Operations Committee recommends that the Board of Retirement adopt and approve the Secretary Charter, as presented by Staff and Counsel and modified, if at all, by the Operations Committee.

6. **CEO Performance Review**—Staff and Counsel

DISCUSSION AND ACTION

RECOMMENDATION: The Operations Committee discusses and provides direction to Staff and Counsel regarding procedures to be followed for future CEO performance reviews, whether those procedures should be set forth in written guidelines, and if so the content of such guidelines to be prepared by Staff and Counsel for further Operations Committee review.

7. **Investment Consultant Oversight by Board**—Staff

DISCUSSION

The Operations Committee to discuss a schedule for preparation and adaptation of an Investment Consultant Oversight Policy.

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**AGENDA OF THE BOARD OF RETIREMENT
PROVISIONAL SPECIAL MEETING**

October 16, 2013

**SBCERS Conference Room
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