

**SANTA BARBARA COUNTY  
EMPLOYEES' RETIREMENT SYSTEM**

3916 State Street Suite 210  
Santa Barbara, CA 93105

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**Lila E. Deeds**  
**Interim Chief Executive Officer**



**BOARD OF RETIREMENT**

Chair – Zandra Cholmondeley  
Vice Chair – Ward Rafferty  
Secretary - Darryl Scheck  
Harry Hagen  
Donald Kendig  
Vanessa Patterson  
Steve Robel  
Al Rotella  
Janet Wolf  
John McMillin  
Frederick Tan

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**MINUTES OF THE BOARD OF RETIREMENT  
OPERATIONS COMMITTEE  
November 10, 2011  
SBCERS Conference Room  
3916 State Street, Suite 210  
Santa Barbara, California**

**ROLL CALL 2:25 p.m.**

Members Present: Hagen, Rotella, Scheck  
Alternate Present: Cholmondeley

**PUBLIC COMMENT**

There was no general public comment.

**MINUTES**

1. Approve Minutes of Operations Committee meeting of October 25, 2011.

**MOTION:** Approve Minutes of Operations Committee meeting of October 25, 2011.

Rotella/Scheck Approved by unanimous voice vote of all present.  
Yes: Hagen, Rotella, Scheck

**OPERATIONS COMMITTEE**

2. Review and revise policies as recommended and/or deemed appropriate:
  - a) Board Policy Development Process

**MOTION:** Accept draft Board Policy Development Process Policy as amended for Board review and approval.

Hagen/Scheck Approved by unanimous voice vote of all present.  
Yes: Hagen, Rotella, Scheck

b) Communications

**MOTION:** Accept draft Communications Policy as amended for Board review and approval.

Hagen/Scheck Approved by unanimous voice vote of all present.  
Yes: Hagen, Rotella, Scheck

d) Placement Agent Disclosure

**MOTION:** Accept draft Placement Agent Disclosure Policy as presented for Board review and approval.

Scheck/Rotella Approved by unanimous voice vote of all present.  
Yes: Hagen, Rotella, Scheck

e) Service Provider Selection

**MOTION:** Accept draft Service Provider Selection Policy as modified for Board review and approval.

Rotella/Scheck Approved by voice vote.  
Yes: Hagen, Rotella  
Abstain: Scheck

*After further discussion:*

**MOTION:** Accept draft Service Provider Selection Policy as further modified for Board review and approval.

Rotella/Hagen Approved by unanimous voice vote of all present.  
Yes: Hagen, Rotella, Scheck

c) Disability Retirement Procedures

**CONTINUED**

The meeting adjourned at 4:56 p.m.

ATTEST:

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Clerk

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Chair