

**SANTA BARBARA COUNTY  
EMPLOYEES' RETIREMENT SYSTEM**

3916 State Street Suite 210  
Santa Barbara, CA 93105

Phone (805) 568-2940  
Fax (805) 560-1086

**Lila E. Deeds**  
Interim Chief Executive Officer



**BOARD OF RETIREMENT**

Chair – Zandra Cholmondeley  
Vice Chair – Ward Rafferty  
Secretary - Darryl Scheck  
Harry Hagen  
Donald Kendig  
Vanessa Patterson  
Steve Robel  
Al Rotella  
Janet Wolf  
John McMillin  
Frederick Tan

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**AGENDA OF THE BOARD OF RETIREMENT  
OPERATIONS COMMITTEE  
September 26, 2011  
SBCERS Conference Room  
3916 State Street, Suite 210  
Santa Barbara, California**

*The Santa Barbara County Employees' Retirement System is committed to:*

- *fulfilling its fiduciary responsibility by providing the highest quality of service to all members and plan sponsors; and*
  - *protecting promised benefits through prudent investing; and*
  - *ensuring reasonable expenses of administration.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, or if translation assistance is requested, please contact the Clerk of the Board of Retirement at 805-568-2915.*

Persons desiring to speak on any matter must complete and deliver to the Clerk the form available at the conference room entrance. Matters not listed on the agenda may be addressed at the public comment period.

Roll Call at **9:00 a.m.**

**PUBLIC COMMENT**

Receive public comment.

**MINUTES**

1. Approve Minutes of Operations Committee meeting of September 7, 2011.

## **OPERATIONS COMMITTEE**

2. Consider and approve draft Governance Charters.
  - a. Board of Retirement
  - b. Board Chair
  - c. Board Vice-Chair
  
3. Review and revise policies as recommended and/or deemed appropriate:
  - a. Board Policy Development Process
  - b. Code of Conduct
  - c. Communications
  - d. Trustee Elections
  - e. Service Provider Selection – new
  - f. Trustee Travel

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**AGENDA OF THE BOARD OF RETIREMENT  
OPERATIONS COMMITTEE SPECIAL MEETING  
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