

**SANTA BARBARA COUNTY  
EMPLOYEES' RETIREMENT SYSTEM**

3916 State Street Suite 210  
Santa Barbara, CA 93105

Phone (805) 568-2940  
Fax (805) 560-1086

**Lila E. Deeds**  
**Interim Chief Executive Officer**



**BOARD OF RETIREMENT**

Chair – Zandra Cholmondeley  
Vice Chair – Ward Rafferty  
Secretary - Darryl Scheck  
Harry Hagen  
Donald Kendig  
Vanessa Patterson  
Steve Robel  
Al Rotella  
Janet Wolf  
John McMillin  
Frederick Tan

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**AGENDA OF THE BOARD OF RETIREMENT  
OPERATIONS COMMITTEE  
September 7, 2011  
SBCERS Conference Room  
3916 State Street, Suite 210  
Santa Barbara, California**

*The Santa Barbara County Employees' Retirement System is committed to:*

- *fulfilling its fiduciary responsibility by providing the highest quality of service to all members and plan sponsors; and*
  - *protecting promised benefits through prudent investing; and*
  - *ensuring reasonable expenses of administration.*

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in the meeting, or if translation assistance is requested, please contact the Clerk of the Board of Retirement at 805-568-2915.*

Persons desiring to speak on any matter must complete and deliver to the Clerk the form available at the conference room entrance. Matters not listed on the agenda may be addressed at the public comment period.

Roll Call at **2:00 p.m.**

**PUBLIC COMMENT**

Receive public comment.

## **MINUTES**

1. Approve Minutes of:
  - a. Operations Committee meeting of June 28, 2011
  - b. Operations Committee meeting of July 6, 2011
  - c. Operations Committee meeting of July 14, 2011
  - d. Operations Committee meeting of August 8, 2011

## **OPERATIONS COMMITTEE**

2. Consider and approve draft Governance Charter for the Board of Retirement.
3. Consider and approve draft Governance Charters, as desired, for:
  - a. Board Chair
  - b. Board Vice-Chair
4. Receive policy review plan summary, and review and revise policies as recommended and/or deemed appropriate:
  - a. Board Policy Development Process – no changes
  - b. Communications – revised
  - c. Trustee Education – updated
  - d. Trustee Elections – no changes
  - e. Code of Conduct – revised

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