County of Santa Barbara

ON-CALL PROFESSIONAL PLANNING SERVICES

Response to Questions

1. Section 5, Proposal Requirements and Contents, Item A, Format and Content, Bullet 5, Cost Proposal: The RFP requests an itemized breakdown by task, deliverable and cost proposal, with estimated hours. Since this particular RFP is for on-call services and there is not a specific project at this time, is the County anticipating a detailed cost proposal or should a standard rate sheet by provided? Standard rate sheets would be more applicable to this RFP, as a detailed cost proposal is more applicable to a particular assignment or project specific bid.

That was an error in the RFP. A standard rate sheet should be provided.

2. Also, in that same section that we reference, the RFP states that the cost proposal should be presented separately from the technical proposal. Depending on the response to Question #1 above, if only rate sheets are requested, are rate sheets to be provided separately?

A rate sheet can be included in the Proposal.

3. For the environmental review component of the on-call, environmental documents such as EIR’s and MND’s will likely require certain technical supporting studies, such as traffic, air, noise, and other specialized analysis to be prepared. Do these studies need to be prepared by a consultant listed on the County’s Pre-Approved List of Specialty Consultants or can a proposal include a consultant/teaming partner that is not on the County’s List?

Technical Sub consultants do not need to be on the County’s Pre-Approved list.

4. Section 3, Task Date/Time: We are submitting questions today, August 9th, per the deadline listed for submitting questions. Section 3, Bullet 2, indicates answers to questions to be provided on August 21st, by 5:00 PM. With the submittal deadline shown as August 30th, that leaves a little more than a week following receipt of answers to questions. The replies to our questions are critical to team assembly and quals/proposal development. We are wondering if answers to questions may be available/provided any earlier than August 21st?
Unfortunately this was not possible. However, the County will extend the submittal due date to September 6, 2019.

5. One final clarification, regarding Section 4. It is stated that “responses to questions will be emailed....” Will the County be distributing replies to all questions received from all consultants or will the replies be limited to only the questions posed by each consultant?  

Yes.

6. Can we assume that we are to address each of the requested topics (i.e., Introduction, Qualifications, Staff, Study, Methodology, and Cost Proposal) but include content more general in nature that is tailored for an On-Call Contract to support the County of Santa Barbara with a range of environmental review services?

Yes.

7. Is a standard rate sheet by job classification an acceptable response to this requirement? If so, does it still need to be “presented separately from the technical proposal? If a standard rate sheet is not acceptable can you please provide a basis/example for the itemized breakdown of tasks?

This was an error in the RFP, please submit a standard rate sheet.