



***New! New! New!***

***Online Payments Now Available!***

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You may now pay for certain fees via our Citizens Access Web Portal using a credit card or an electronic check! Click [here](#) for instructions.

To pay your fees online, you must:

- Have your permit number available so you can retrieve that record through the portal (click [here](#) for instructions); and
- Use either Visa, Mastercard, American Express, Discover credit card or use an e-Check

### **The Details**

Planning and Development has partnered with ACI Payments, Inc (formerly Official Payments, Inc) to process online payments via credit cards and electronic checks. Planning and Development now accepts Visa, Mastercard, American Express, and Discover as valid credit card payments. Electronic Checks are also accepted online. Online transactions are limited to a maximum of \$5,000 per transaction.

Online payments are **NOT** available on Cannabis related permits at this time.

### **Service Fees:**

- A 2.65% service fee (\$1.95 minimum) on credit card transactions will be collected by ACI Payments, Inc. This fee is not collected by P&D and is paid directly to ACI.
- A \$0.10 service fee on e-Check transactions will be collected by ACI. This fee is not collected by P&D and is paid directly to ACI.