Telecommunications-Existing Facility

TELECOMMUNICATIONS-EXISTING FACILITY permit alterations may be approved with one of the following types of permit changes. The type of permit alteration required is dependent on the scale and type of alteration being proposed. In each case different findings must be made to ensure that the change is consistent with the intent of the originally approved permit.

☐ TIME EXTENSION (TEX)
☐ REVISION (REV)
☐ AMENDMENT (AMD)
☐ SUBSTANTIAL CONFORMITY DETERMINATION (SCD)
☐ ZONING CLEARANCE (ZCI)

THIS PACKAGE CONTAINS
✓ SUBMITTAL REQUIREMENTS
✓ APPLICATION
✓ INDEMNIFICATION AGREEMENT

AND, IF ✔’D, ALSO CONTAINS
☐ AGREEMENT FOR PAYMENT OF PROCESSING FEES
Click to download Agreement to Pay form
☐ AGENT AUTHORIZATION FORM
Click to download Authorization of Agent form
☐ FIRE DEPARTMENT VEGETATION PLAN INFORMATION
For additional information regarding Fire Department Requirements click here
☐ STORMWATER CONTROL PLAN
For project applicability and SCP submittal requirements, click here

South County Office
123 E. Anapamu Street
Santa Barbara, CA 93101
Phone: (805) 568-2000
Fax: (805) 568-2030

North County Office
624 W. Foster Road, Suite C
Santa Maria, CA 93455
Phone: (805) 934-6250
Fax: (805) 934-6258

P&D Website: www.countyofsb.org/plndev/
SUBMITTAL REQUIREMENTS FOR TELECOMMUNICATIONS EXISTING FACILITY APPLICATION

Military Land Use Compatibility Planning Requirements

Is the site located in an area with any military uses/issues? □ Yes □ No

Please review the website to determine applicability. http://cmluca.gis.ca.gov/. This requirement applies to all General Plan Actions and Amendments, and Development Projects that meet one or more of the following conditions:

1) Is located within 1,000 feet of a military installation,
2) Is located within special use airspace, or
3) Is located beneath a low-level flight path

Copy of report attached? □ Yes □ No

Cities Sphere of Influence

Is the site within a city sphere of influence? □ Yes □ No

If yes, which city? _______________________________________

Please submit a digital or “soft” copy of the items marked “+1 digital” in addition to the copies noted.

___ 1 Copy of Application
___ 1 Copy of approved site plan/map
___ 1 Copy of the final action letter including conditions of approval for the original discretionary project (CUP, DVP, TEX) and of any approved Land Use or Coastal Development Permits
___ 2 Copies of proposed revised plans (minimum size 11”x17”) +1 digital

· plans should include both existing equipment and proposed changes
· existing equipment shown on the plans must match what is currently at the site
· if the facility being altered is at a collocated site, reference to the other facilities at the site should be shown on the site plan

___ 1 Stormwater Control Plan for Regulated Projects
___ 2 Sets of photo simulations* (NO XEROX COPIES) from three vantage points: +1 digital

· close-up
· mid-field
· nearest public viewing area

The following is also required:

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1 If additional information is needed regarding location of a City’s Sphere of Influence, please contact our zoning information counter.

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· orient the viewer by direction ("looking northwest from...")
· identify the facility with an arrow and/or label for distant views where indistinguishable
· identify nearby/collocating existing facilities

___ 1 Photos of the property and surrounding area different than photo simulations (optional)

___ 1 Radiofrequency exposure report* done by a certified 3rd party to the applicant *for all projects proposing the addition or replacement of antennas

The following is also required as a part of the report:

· description of existing facilities and antennas, including collocated facilities and antennas
· description of the proposed facilities and antennas
· measurements of existing emissions at the site (if existing facilities are nearby)
· projection of the emissions corresponding to the proposed project
· projection of the cumulative emissions of the existing and proposed facilities
· suggested mitigation measures, if applicable

___ 1 Please provide the Latitude and Longitude in degrees, minutes, and seconds in NAD 83.

___ 1 Proof of Road Encroachment Permit* application submittal *for Right of Way projects only

___ 1 Letter of Authorization from all owners noted in the title report if the subdivider and owner are not the same. Full addresses of all owners must be on the map or Letter of Authorization.
   Click to download Authorization of Agent form

___ 1 Check payable to Planning & Development

___ 1 Agreement to Pay form
   Click to download Agreement to Pay form

___ 1 Indemnification Agreement

Planning and Development does not keep extra copies of plans and maps after project approval. Files are microfiched. You are responsible for submitting copies of your approved plans/maps.

NOTE: Additional copies of submittals may be required.
**PLANNING & DEVELOPMENT**

**PERMIT APPLICATION**

<table>
<thead>
<tr>
<th>Site Address:</th>
<th>________________________________________________________________________</th>
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<tbody>
<tr>
<td>Assessor Parcel Number:</td>
<td>_________________________________________________________</td>
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<tr>
<td>Parcel Size (acres/sq.ft.):</td>
<td>Gross ___________________________ Net ___________________________</td>
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<tr>
<td>Comprehensive/Coastal Plan Designation:</td>
<td>____________________</td>
</tr>
<tr>
<td>Carrier Site ID#:</td>
<td>________________________</td>
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</tbody>
</table>

Are there previous permits/applications?  □ no □ yes numbers: ____________________________

(include permit# & lot # if tract)

Did you have a pre-application?  □ no □ yes if yes, who was the planner? ____________________________

Are there previous environmental (CEQA) documents?  □ no □ yes numbers: ____________________________

1. **Financially Responsible Person**
   - Phone: ____________________ FAX: __________________
   - Mailing Address: 
     - Street: ____________________ City: ____________ State: ____________ Zip: ____________

2. **Owner**
   - Phone: ____________________ FAX: __________________
   - Mailing Address: 
     - Street: ____________________ City: ____________ State: ____________ Zip: ____________

3. **Agent**
   - Phone: ____________________ FAX: __________________
   - Mailing Address: 
     - Street: ____________________ City: ____________ State: ____________ Zip: ____________

4. **Arch./Designer**
   - Phone: ____________________ FAX: __________________
   - Mailing Address: 
     - Street: ____________________ City: ____________ State: ____________ Zip: ____________

5. **Engineer/Surveyor**
   - Phone: ____________________ FAX: __________________
   - Mailing Address: 
     - Street: ____________________ City: ____________ State: ____________ Zip: ____________

6. **Contractor**
   - Phone: ____________________ FAX: __________________
   - Mailing Address: 
     - Street: ____________________ City: ____________ State: ____________ Zip: ____________

7. **Radiofreq. Engineer**
   - Phone: ____________________ FAX: __________________
   - Mailing Address: 
     - Street: ____________________ City: ____________ State: ____________ Zip: ____________

**PARCEL INFORMATION**: (Check each that apply. Fill in all blanks or indicate "N/A")

1. **Existing Use**: □ Agric □ Residential □ Retail □ Office □ Indus □ Vacant □ Other

2. **Existing**: # of Buildings: __________ Gross Sq. Ft: __________ # Res. Units: __________ Age of Oldest Struct.: __________

3. **Proposed**: Project: __________________________ Gross Sq. Ft.: __________ # Res. Units __________

4. **Grading (cu. yd.)**: Cut: __________ Fill: __________ Import: __________ Export: __________ Total: __________
   - Total area disturbed by grading (sq. ft. or acres): __________

**COUNTY USE ONLY**

<table>
<thead>
<tr>
<th>Case Number:</th>
<th>Companion Case Number:</th>
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<tbody>
<tr>
<td>Supervisorial District:</td>
<td>Submittal Date:</td>
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<tr>
<td>Applicable Zoning Ordinance:</td>
<td>Receipt Number:</td>
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<tr>
<td>Project Planner:</td>
<td>Accepted for Processing</td>
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<tr>
<td>Zoning Designation:</td>
<td>Comp. Plan Designation</td>
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</table>

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II. PROJECT DESCRIPTION: Please use the space below or type on a separate sheet and attach to the front of your application a complete description of your request including the permit/decision requested, location, setting, and purpose of the project, reason for time extension, modification, change in plans, etc.

_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________
_________________________________________________________________________________

III. FORMER PROJECT INFORMATION
A. List all previous permit numbers, the dates of approval and the decision maker.

<table>
<thead>
<tr>
<th>Permit #</th>
<th>Date of Final Approval</th>
<th>Decision Maker</th>
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B. List ALL the existing equipment at the site (permitted AND un-permitted). Equipment listed must match plans and photographs of the site.

<table>
<thead>
<tr>
<th>Antennas/Equipment</th>
<th>Existing</th>
<th>Permit No.</th>
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V. CERTIFICATION OF ACCURACY AND COMPLETENESS

Signatures must be completed for each line. If one or more of the parties are the same, please re-sign the applicable line.

Applicant's signature authorizes County staff to enter the property described above for the purposes of inspection.

I hereby declare under penalty of perjury that the information contained in this application and all attached materials are correct, true and complete. I acknowledge and agree that the County of Santa Barbara is relying on the accuracy of this information and my representations in order to process this application and that any permits issued by the County may be rescinded if it is determined that the information and materials submitted are not true and correct. I further acknowledge that I may be liable for any costs associated with rescission of such permits.

<table>
<thead>
<tr>
<th>Signature</th>
<th>Print Name</th>
<th>Firm</th>
<th>Date</th>
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<tbody>
<tr>
<td>Print name and sign - Preparer of this form</td>
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<td>Date</td>
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<tr>
<td>Print name and sign - Applicant</td>
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<td>Date</td>
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<tr>
<td>Print name and sign - Agent</td>
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<td>Date</td>
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<tr>
<td>Print name and sign - Landowner</td>
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<td>Date</td>
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