COUNTY OF SANTA BARBARA
PLANNING AND DEVELOPMENT DEPARTMENT

REQUEST FOR PROPOSALS

ON-CALL PROFESSIONAL PLANNING SERVICES

July 26, 2019

Deadline for Submission:
August 30, 2019
5:00 p.m.

Late Proposals Will Not Be Accepted

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County of Santa Barbara

Request for Proposals for Professional On-Call Planning Services

1. OVERVIEW OF PROJECT

The County of Santa Barbara (County), Planning & Development Department (Department), seeks to engage the services of multiple professional consultants to provide on-call professional services in the areas of environmental review, current planning, and long range planning.

The County has historically used consultants on an as-needed basis for projects and programs. Consultants have been utilized to prepare environmental documents in accordance with the California Environmental Quality Act (e.g., environmental impact reports, mitigated negative declarations, initial studies, and addenda to adopted/certified environmental documents). Consultants have also assisted in the review of development applications and the preparation of policy documents, including special studies, zoning code amendments, general plan elements, and other tasks as necessary. When needed, the County has retained consultants to conduct public outreach, organize community meetings, and participate in internal or public review processes.

The County invites experienced environmental and planning consultants to submit proposals. The ideal Consultants should be able to provide a range of experienced staff on an as-needed basis with limited notice. The County acknowledges that a consultant may not provide the full range of services sought (e.g., permit processing and environmental documents). If a consultant is proposing to assist with a discreet set of services this should be clearly delineated in their proposal.

2. SCOPE OF PROJECT

The awarded Consultants shall assist the County with preparing environmental documents pursuant to the California Environmental Quality Act (CEQA), processing of current planning projects, and long range planning programs. Services may include:

- Environmental services such as, but not limited to, the preparation of all types of environmental documents and other assignments (e.g., technical studies) as needed in accordance with CEQA.
- Current Planning services such as, but not limited to, processing of development applications, meeting with applicants, and attendance at hearings, for a variety of project types (e.g., cannabis, residential, commercial, and energy projects).
- Long range planning services such as, but not limited to, policy development, ordinance amendments, general plan element updates, community engagement.
tasks, and attendance at hearings. For example, the Long Range Planning Division is seeking a consultant to assist with the development of ordinance amendments to allow farmstays on lands designated for agriculture. This project could take up to approximately two years (after accounting for the estimated time for Coastal Commission certification of the amendments) and would involve tasks such as drafting the ordinance amendments, preparing the environmental document for the ordinance amendments, and presenting the ordinance amendments to decision-makers for consideration at public hearings.

The Department plans to select at least one Consultant to provide each of the three types of services outlined above. The Awarded Consultants shall be expected to follow procedures as required by the County, County Codes, and State law, as applicable, for the development and preparation of environmental and planning documents. The on-call list may be utilized by several divisions (i.e., Long Range Planning, Development Review, and Energy and Compliance) within the Department.

The Consultant may specialize in a type of service or a range of services as described in this Section. Consultants shall clearly label responses to indicate which areas of expertise they are including in their proposal. The Department will use Awarded Consultants from the on-call list in ways best suited to each individual project. In some instances, the Department may select an Awarded Consultant directly from the on-call list and in other instances the Department may request proposals from multiple Awarded Consultants prior to awarding a project or task.

3. TASK DATE/TIME

- Deadline for submitting questions: August 9, 2019, by 5:00 p.m.
- Answers to all questions submitted available: August 21, 2019, by 5:00 p.m.
- Deadline for submission of proposals: August 30, 2019, by 5:00 pm.
- Evaluation period: August 30 – September 13, 2019
- Selection of Consultant(s): September 2019

NOTE: These dates represent a tentative schedule of events. The County reserves the right to modify these dates at any time, with appropriate notice to prospective Consultants.

4. SUBMITTAL INSTRUCTIONS

Questions regarding this RFP should be directed in writing via email to Rodrigu@co.santa-barbara.ca.us by 5:00 p.m. (PST) on August 9, 2019. Responses to the questions will be emailed to interested consulting firms by August 21, 2019.

The proposal must be signed by an official authorized to commit the firm, along with a statement that the contents remain effective for a period of not less than 60 days from the proposal due date.

a. Submit an electronic version of the proposal on a flash drive no later than the date and time listed above under Section 3 – Task Date/Tim of this RFP. Please hand-deliver or mail the flash drive to:
The County will not be responsible for or bound by (1) any oral communication or (2) any other information or contact that occurs outside the official communication process specified herein, unless confirmed in writing by the County Contact.

5. PROPOSAL REQUIREMENTS AND CONTENTS

Proposals should contain sufficient detail to allow for thorough evaluation and comparison. They should be as brief and concise as possible without compromising clarity. Proposals should include the following information, in sectionalized format:

A. Format and Content

- Introduction – Overall understanding of the project and approach; include any issues that you believe will require special consideration for this project. If a joint venture, please identify the prime contractor and all subcontractors.

- Qualifications – Firm capabilities, brief history, organizational structure, and top management (similar information for each joint venture participant and subcontractors, and approximate percentage of contribution), and relevant experience. Include the company(s) type and tax identification or social security number.

- Staff – Identification of the proposed project manager and relevant background; an organizational chart showing project manager, key staff, and all supporting staff to be assigned; brief resumes highlighting relevant qualifications; staff responsibilities, estimated hours, and percentage of total hours. Staff who are identified to perform the work for the project must actually perform the work. The selected consultant must obtain the approval of the County prior to making any staffing changes during the contract performance period.

- Study Methodology – Approach toward accomplishing work program; definition of each task, including depth of analysis, methodology, and data to be used. Specify where and how existing and original data would be gathered. Identify any recommended changes to the scope of work outline and basis for suggestions. A list of assumptions should be included that clearly define the limits of the scope of work.

- Cost Proposal – Itemized budget breakdown by task, deliverable, and cost proposal with estimated hours (total hours and project manager hours) and salary; administrative and overhead expenses; and indirect expenditures. The cost proposal should be presented separately from the technical proposal.

- References – List of former clients receiving comparable services to what is requested in this RFP, including the project manager's name and telephone number.
• Insurance – Summary of the firms (and sub-consultant’s) insurance coverage. Minimum coverage and types of insurance that are required to be maintained throughout the term of the project are identified in Attachment B (Standard Indemnification and Insurance Provisions).

B. Contract – Acknowledgement of terms and conditions and the ability to conform to these terms, as addressed in the County’s standard contract that has been included as Attachment A (Standard terms and conditions for independent contractors working for the County).

6. SELECTION PROCESS

A. County staff will evaluate all proposals and may conduct interviews as part of the review process. The selected proposal will be forwarded to the Director of the Planning and Development Department for final award of the contract. The following criteria will be used to rate firms and their proposals:

• Responsiveness to this RFP.
• Quality and clarity of proposal.
• Demonstrated competence.
• Ability to deliver requested services in an innovative and effective manner.
• Ability to develop a work product and materials that are accessible, understandable, and engaging for the County’s diverse stakeholders.
• Experience and quality in performance of comparable assignments.
• Cost effectiveness.
• Qualifications of project manager and technical staff.
• The firm’s flexibility and willingness to work closely with County staff.

B. Additional Information

• The County of Santa Barbara reserves the right to modify or cancel this RFP, in part or in its entirety, and to reject all proposals. The County reserves the right to negotiate with the selected consultant to make any necessary changes to the scope of work.
• All responses to this RFP will become the property of the County of Santa Barbara. All data, documents, and other products used or developed during the study will remain in the County domain upon completion of the project.
• The County of Santa Barbara’s Standard Provisions for Purchase Orders and Standard Anti-Discrimination Clause will be specified in the contract.
• The selected consultant must provide workers compensation insurance for all of its employees. The consultant must submit a certificate of insurance with the proposal to establish coverage, if such certificate is not already on file with the Planning and Development Department. See Attachment B (Standard Indemnification and Insurance Provisions) for the County’s minimum insurance requirements.
• The selected consultant must provide not less than $1,000,000 insurance for bodily injury and property damage claims as protection for consultant and County officers, agents, and employees. The consultant must submit a certificate of
insurance with a copy of the endorsement, with the proposal to establish coverage, if such certificate is not already on file with the Planning and Development Department. See Attachment B (Standard Indemnification and Insurance Provisions) for the County’s minimum insurance requirements.

7. ATTACHMENTS
   A. Standard Indemnification and Insurance Provisions
   B. Standard terms and conditions for independent contractors working for the County
ATTACHMENT A

EXHIBIT X

Indemnification and Insurance Requirements
(For Professional Contracts)

INDEMNIFICATION

CONTRACTOR agrees to indemnify, defend (with counsel reasonably approved by COUNTY) and hold harmless COUNTY and its officers, officials, employees, agents and volunteers from and against any and all claims, actions, losses, damages, judgments and/or liabilities arising out of this Agreement from any cause whatsoever, including the acts, errors or omissions of any person or entity and for any costs or expenses (including but not limited to attorneys’ fees) incurred by COUNTY on account of any claim except where such indemnification is prohibited by law. CONTRACTOR’s indemnification obligation applies to COUNTY’s active as well as passive negligence but does not apply to COUNTY’s sole negligence or willful misconduct.

NOTIFICATION OF ACCIDENTS AND SURVIVAL OF INDEMNIFICATION PROVISIONS

CONTRACTOR shall notify COUNTY immediately in the event of any accident or injury arising out of or in connection with this Agreement. The indemnification provisions in this Agreement shall survive any expiration or termination of this Agreement.

INSURANCE

CONTRACTOR shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder and the results of that work by the CONTRACTOR, its agents, representatives, employees or subcontractors.

A. Minimum Scope of Insurance
Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office (ISO) Form CG 00 01 covering CGL on an “occurrence” basis, including products-completed operations, personal & advertising injury, with limits no less than $1,000,000 per occurrence and $2,000,000 in the aggregate.

2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if CONTRACTOR has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than $1,000,000 per accident for bodily injury and property damage.

3. **Workers’ Compensation:** as required by the State of California, with Statutory Limits, and Employer’s Liability Insurance with limit of no less than $1,000,000 per accident for bodily injury or disease.

4. **Professional Liability** (Errors and Omissions) Insurance appropriate to the CONTRACTOR'S profession, with limit of no less than $1,000,000 per occurrence or claim, $2,000,000 aggregate.

If the CONTRACTOR maintains higher limits than the minimums shown above, the COUNTY requires and shall be entitled to coverage for the higher limits maintained by
the CONTRACTOR. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the COUNTY.

B. Other Insurance Provisions

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. **Additional Insured** – COUNTY, its officers, officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the CONTRACTOR including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the CONTRACTOR’s insurance at least as broad as ISO Form CG 20 10 11 85 or if not available, through the addition of both CG 20 10 and CG 20 37 if a later edition is used).

2. **Primary Coverage** – For any claims related to this Agreement, the CONTRACTOR’s insurance coverage shall be primary insurance as respects the COUNTY, its officers, officials, employees, agents and volunteers. Any insurance or self-insurance maintained by the COUNTY, its officers, officials, employees, agents or volunteers shall be excess of the CONTRACTOR’s insurance and shall not contribute with it.

3. **Notice of Cancellation** – Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the COUNTY.

4. **Waiver of Subrogation Rights** – CONTRACTOR hereby grants to COUNTY a waiver of any right to subrogation which any insurer of said CONTRACTOR may acquire against the COUNTY by virtue of the payment of any loss under such insurance. CONTRACTOR agrees to obtain any endorsement that may be necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the COUNTY has received a waiver of subrogation endorsement from the insurer.

5. **Deductibles and Self-Insured Retention** – Any deductibles or self-insured retentions must be declared to and approved by the COUNTY. The COUNTY may require the CONTRACTOR to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

6. **Acceptability of Insurers** – Unless otherwise approved by Risk Management, insurance shall be written by insurers authorized to do business in the State of California and with a minimum A.M. Best’s Insurance Guide rating of “A- VII”.

7. **Verification of Coverage** – CONTRACTOR shall furnish the COUNTY with proof of insurance, original certificates and amendatory endorsements as required by this Agreement. The proof of insurance, certificates and endorsements are to be received and approved by the COUNTY before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the CONTRACTOR’s obligation to provide them. The CONTRACTOR shall furnish evidence of renewal of coverage throughout the term of the Agreement. The COUNTY reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.
8. **Failure to Procure Coverage** – In the event that any policy of insurance required under this Agreement does not comply with the requirements, is not procured, or is canceled and not replaced, COUNTY has the right but not the obligation or duty to terminate the Agreement. Maintenance of required insurance coverage is a material element of the Agreement and failure to maintain or renew such coverage or to provide evidence of renewal may be treated by COUNTY as a material breach of contract.

9. **Subcontractors** – CONTRACTOR shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and CONTRACTOR shall ensure that COUNTY is an additional insured on insurance required from subcontractors.

10. **Claims Made Policies** – If any of the required policies provide coverage on a claims-made basis:

    i. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
    
    ii. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of contract work.

    iii. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the CONTRACTOR must purchase “extended reporting” coverage for a minimum of five (5) years after completion of contract work.

11. **Special Risks or Circumstances** – COUNTY reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

    Any change requiring additional types of insurance coverage or higher coverage limits must be made by amendment to this Agreement. CONTRACTOR agrees to execute any such amendment within thirty (30) days of receipt.

    Any failure, actual or alleged, on the part of COUNTY to monitor or enforce compliance with any of the insurance and indemnification requirements will not be deemed as a waiver of any rights on the part of COUNTY.
THESE TERMS & CONDITIONS apply to the Contract established between the County of Santa Barbara, a political subdivision of the State of California (“COUNTY”) by its Purchasing Division (“Purchasing”), and the individual or entity identified on the Contract form to which this document is attached (“CONTRACTOR”), including CONTRACTOR’s agents, employees or sub-contractors. CONTRACTOR’s signature on the Contract form means CONTRACTOR has read and accepted these terms and conditions.

1. SCOPE OF SERVICES / COMPENSATION. CONTRACTOR agrees to provide services to COUNTY, and COUNTY agrees to pay CONTRACTOR, according to the attached Statement of Work. (The term “Statement of Work” refers to all attached language describing the services to be performed and the compensation to be paid, whether found in a Proposal, Estimate, Quote, correspondence, and/or any other attached document, and includes the narrative text appearing on the Contract form, plus any subsequent amendment.) All work is to be performed under the direction of the “Designee” (that is, the person designated by the department identified in the Ship-To box on the Contract form). Payment will be subject to satisfactory performance as determined by the Designee. CONTRACTOR will be entitled to reimbursement for only those expenses specifically identified in the Statement of Work.

2. STATUS AS INDEPENDENT CONTRACTOR. CONTRACTOR will perform all of CONTRACTOR’s services under this Contract as an independent contractor and not as COUNTY’s employee. CONTRACTOR understands and acknowledges that CONTRACTOR will not be entitled to any of the benefits of a COUNTY employee, including but not limited to vacation, sick leave, administrative leave, health insurance, disability insurance, retirement, unemployment insurance, workers’ compensation and protection of tenure. CONTRACTOR warrants that CONTRACTOR is authorized by law to perform all work contemplated in this Contract, and CONTRACTOR agrees to submit, upon request, verification of licensure or registration, or other applicable evidence of official sanction.

3. BILLING & PAYMENT. CONTRACTOR must submit CONTRACTOR invoice(s), which must include the contract number COUNTY assigns (see Contract form), to the Bill-To address on the Contract form, following completion of the increments identified in the Statement of Work. Unless otherwise specified in the Contract, COUNTY will pay CONTRACTOR within thirty (30) days from presentation of invoice.

4. TAXES. COUNTY will not be responsible for paying any taxes on CONTRACTOR’s behalf, and should COUNTY be required to do so by state, federal, or local taxing agencies, CONTRACTOR agrees to promptly reimburse COUNTY for the full value of such taxes paid plus interest and penalty assessed, if any. These taxes include, but are not limited to the following: FICA (Social Security), unemployment insurance contributions, income tax, disability insurance, and workers’ compensation insurance. Notwithstanding the foregoing, if CONTRACTOR is using a non-California address or a California P.O. Box address for conducting its business with COUNTY, CONTRACTOR will be subject to required nonresident withholding for services that CONTRACTOR provides in California for COUNTY, unless CONTRACTOR is a government entity or unless CONTRACTOR provides COUNTY with a California withholding form that shows CONTRACTOR is exempt from withholding.

5. CONFLICT OF INTEREST. CONTRACTOR covenants that CONTRACTOR presently has no employment or interest and will not acquire any employment or interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Contract. CONTRACTOR further covenants that in the performance of this Contract, CONTRACTOR will employ no person having any such interest. CONTRACTOR must promptly disclose to COUNTY, in writing, any potential conflict of interest.

6. OWNERSHIP OF DOCUMENTS AND INTELLECTUAL PROPERTY. COUNTY will be the owner of the following items incidental to this Contract, upon production and whether or not completed; all data collected, all documents of any type whatsoever (paper or electronic), and any material necessary for the practical use of the data and/or documents from the time of collection and/or production, whether or not performance under this Contract is completed or terminated prior to completion. CONTRACTOR will not release any materials under this paragraph except after COUNTY’s prior written approval.
   A. No materials, inventions or data produced in whole or in part under this Contract will be subject to copyright or other intellectual property rights in the United States or in any other country except as determined at COUNTY’s sole discretion.
   B. COUNTY will have the unrestricted authority to copy, adapt, perform, display, publish, disclose, distribute, create derivative works from, and otherwise use in whole or in part, any reports, data, documents or other materials prepared under this Contract. CONTRACTOR agrees to take such actions and execute and deliver such documents as may be needed to validate, protect and confirm the rights provided hereunder. CONTRACTOR warrants that any items provided under this Contract will not infringe upon any intellectual property or proprietary rights of any third party. CONTRACTOR at its own expense shall defend, indemnify, and hold harmless COUNTY against any claim that any items provided by CONTRACTOR hereunder infringe upon intellectual or other proprietary rights of a third party, and CONTRACTOR shall pay any damages, costs, settlement amounts, and fees (including attorneys’ fees) that may be incurred by COUNTY in connection with any such claims.
   C. These Ownership of Documents and Intellectual Property and Copyright and Intellectual Property provisions (Section 6, including subdivisions A-C) shall survive any termination of this Contract.

7. COUNTY PROPERTY. COUNTY’s property, documents, and information provided for CONTRACTOR’s use in connection with the services shall remain COUNTY’s property, and CONTRACTOR shall return any such items whenever requested by COUNTY and/or required by this Agreement. CONTRACTOR may use such items only in connection with providing the services. CONTRACTOR shall not disseminate any COUNTY property, documents, or information without COUNTY’s prior written consent.

8. RECORDS, AUDIT, AND REVIEW. CONTRACTOR must keep such business records pursuant to this Contract as would be kept by a reasonably prudent practitioner of CONTRACTOR’s profession, and will maintain those records for at least four (4) years following the termination of this Contract. All accounting records must be kept in accordance with generally accepted accounting practices. COUNTY will have the right to audit and review all such documents and records at any time during CONTRACTOR’s regular business hours or upon reasonable notice. In addition, if this Contract exceeds ten thousand dollars ($10,000.00), CONTRACTOR shall be subject to the examination and audit of the California State Auditor, at the request of the COUNTY or as part of any audit of the COUNTY, for a period of three (3) years after final payment under the Contract (Cal. Govt. Code Section 8546.7). CONTRACTOR shall participate in any audits and reviews, whether by COUNTY or the State, at no charge to COUNTY. If federal, state or COUNTY audit exceptions are made relating to this CONTRACT, CONTRACTOR shall reimburse all costs incurred by federal, state, and/or COUNTY governments associated with defending against the audit exceptions or performing any audits or follow-on audits, including but not limited to, audit fees, court costs, attorneys’ fees based upon a reasonable hourly rate for attorneys in the community, travel costs, penalty assessments and all other costs of whatever nature. Immediately upon notification from COUNTY, CONTRACTOR shall reimburse the amount of audit exceptions and any other related costs directly to COUNTY as specified by COUNTY in the notification.

9. INSURANCE AND INDEMNIFICATION. CONTRACTOR agrees to the indemnification and insurance provisions as set forth in Exhibit X attached hereto and incorporated herein by reference.

10. NONDISCRIMINATION. The County’s Unlawful Discrimination Ordinance (Article XIII of Chapter 2 of the Santa Barbara County Code) applies to this Contract and is incorporated into the Contract by this reference with the same force and effect as if the ordinance were specifically set out herein, and CONTRACTOR agrees to comply with that ordinance.

11. NONEXCLUSIVE AGREEMENT. CONTRACTOR understands that this is not an exclusive Contract and that COUNTY has the right to negotiate with and enter into contracts with others providing the same or similar services as those CONTRACTOR provides.

12. NON-ASSIGNMENT. CONTRACTOR will not assign any of CONTRACTOR’s rights nor transfer any of CONTRACTOR’s obligations under this Contract without COUNTY’s prior written consent, and any attempt to so assign or so transfer without such consent shall be void and without legal effect and shall constitute grounds for termination.

13. TERMINATION.
A. By COUNTY, COUNTY may, by written notice to CONTRACTOR, terminate this Contract in whole or in part at any time, whether for COUNTY's convenience, for nonappropriation of funds, or because of the failure of CONTRACTOR to fulfill the obligations herein.

1. For Convenience. COUNTY may terminate this Contract in whole or in part upon thirty (30) days written notice. During the thirty (30) day period, CONTRACTOR shall, as directed by COUNTY, wind down and cease its services as quickly and efficiently as reasonably possible, without performing unnecessary services or activities and by minimizing negative effects on COUNTY from such winding down and cessation of services.

2. For Nonappropriation of Funds. Notwithstanding any other provision of this Contract, in the event that no funds or insufficient funds are appropriated or budgeted by federal, state or COUNTY governments, or funds are not otherwise available for payments in the fiscal year(s) covered by the term of this Contract, then COUNTY will notify CONTRACTOR of such occurrence and COUNTY may terminate or suspend this Contract in whole or in part, with or without a prior notice period. Subsequent to termination of this Contract under this provision, COUNTY shall have no obligation to make payments with regard to the remainder of the term.

3. For Cause. Should CONTRACTOR default in the performance of this Contract or materially breach any of its provisions, COUNTY may, at COUNTY's sole option, terminate or suspend this Contract in whole or in part by written notice. Upon receipt of notice, CONTRACTOR shall immediately discontinue all services affected (unless the notice directs otherwise) and notify COUNTY as to the status of its performance. The date of termination shall be the date the notice is received by CONTRACTOR, unless the notice directs otherwise.

B. By CONTRACTOR. Should COUNTY fail to pay CONTRACTOR all or any part of the payment set forth in EXHIBIT B, CONTRACTOR may, at CONTRACTOR's option terminate this Contract if such failure is not remedied by COUNTY within thirty (30) days of written notice to COUNTY of such late payment.

C. Upon termination, CONTRACTOR shall deliver to COUNTY all data, estimates, graphs, summaries, reports, and all other property, records, documents or papers as may have been accumulated or produced by CONTRACTOR in performing this Contract, whether completed or in process, except such items as COUNTY may, by written permission, permit CONTRACTOR to retain. Notwithstanding any other payment provision of this Contract, COUNTY shall pay CONTRACTOR for satisfactory services performed to the date of termination to include a prorated amount of compensation due hereunder less payments, if any, previously made. In no event shall CONTRACTOR be paid an amount in excess of the full price under this Contract nor for profit on unperformed portions of services. CONTRACTOR shall furnish to COUNTY such financial information as the judgment of COUNTY is necessary to determine the reasonable value of the services rendered by CONTRACTOR. In the event of a dispute as to the reasonable value of the services rendered by CONTRACTOR, the decision of COUNTY shall be final. The foregoing is cumulative and shall not affect any right or remedy which COUNTY may have in law or equity.

14. NOTICE. From CONTRACTOR: CONTRACTOR must send or deliver any required notice to both the Designee and to Purchasing at the addresses appearing on the Contract form. From COUNTY: Either Designee or Purchasing must send or deliver any required notice to CONTRACTOR at the address last known to the sender. Effective Date: Notices mailed by US Postal Service first-class, receipt of which is unacknowledged, are effective three days from date of mailing. Other notices are effective upon delivery by hand, proof of delivery by common carrier, or acknowledgement of receipt, whichever is earlier.

15. ENTIRE AGREEMENT AND AMENDMENT. In conjunction with the matters considered herein, this Contract, including its attachments, contains the entire understanding and agreement of the parties and there have been no promises, representations, agreements, warranties or undertakings by any of the parties, either oral or written, of any character or nature hereafter binding except as set forth herein. This Contract may be altered, amended or modified only by an instrument in writing (executed by Purchasing) and by no other means. Each party waives their future right to claim, contest or assert that this Contract was modified, canceled, superseded, or changed by any oral agreements, course of conduct, waiver or estoppel.

16. COMPLIANCE WITH LAW. CONTRACTOR shall, at its sole cost and expense, comply with all County, State and Federal ordinances and statutes now in force or which may hereafter be in force with regard to this Agreement. The judgment of any court of competent jurisdiction, or the admission of CONTRACTOR in any action or proceeding against CONTRACTOR, whether COUNTY is a party thereto or not, that CONTRACTOR has violated any such ordinance or statute, shall be conclusive of that fact as between CONTRACTOR and COUNTY.

17. CALIFORNIA LAW. This Contract is governed by the laws of the State of California. Any litigation regarding this Contract or its contents must be filed in the County of Santa Barbara, if in state court, or in the federal district court nearest to Santa Barbara County, if in federal court.

18. PRECEDENCE. In the event of conflict between the provisions contained in these numbered paragraphs and the provisions contained in the Statement of Work, the provisions of this document shall prevail unless 1) otherwise specified on the Contract form to which this document is attached, or 2) waived by agreement hereon with dated initials of Purchasing staff.

19. DEBARMENT AND SUSPENSION. CONTRACTOR certifies to COUNTY that it and its employees and principals are not debarred, suspended, or otherwise excluded from or ineligible for, participation in federal, state, or county government contracts. CONTRACTOR certifies that it shall not contract with a subcontractor that is so debarred or suspended.

20. NO PUBLICITY OR ENDORSEMENT. CONTRACTOR shall not use COUNTY's name or logo or any variation of such name or logo in any publicity, advertising or promotional materials. CONTRACTOR shall not use COUNTY's name or logo in any manner that would give the appearance that COUNTY is endorsing CONTRACTOR. CONTRACTOR shall not in any way contract on behalf of or in the name of COUNTY. CONTRACTOR shall not release any informational pamphlets, notices, press releases, research reports, or similar public notices concerning COUNTY or its projects, without obtaining the prior written approval of COUNTY.

21. SEVERABILITY. If any one or more of the provisions contained herein shall for any reason be held to be invalid, illegal or unenforceable in any respect, then such provision or provisions shall be deemed severable from the remaining provisions hereof, and such invalidity, illegality or unenforceability shall not affect any other provision hereof, and this Contract shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

22. REMEDIES NOT EXCLUSIVE. No remedy herein conferred upon or reserved to COUNTY is intended to be exclusive of any other remedy or remedies, and each and every such remedy, to the extent permitted by law, shall be cumulative and in addition to any other remedy given hereunder or now or hereafter existing at law or in equity or otherwise.

23. SURVIVAL. All provisions of this Contract which by their nature are intended to survive the termination or expiration of this Contract shall survive such termination or expiration.

24. NO WAIVER. No delay or omission of COUNTY to exercise any right or power arising upon the occurrence of any event of default shall impair any such right or power or shall be construed to be a waiver of any such default or an acquiescence therein; and every power and remedy given by this Agreement to COUNTY shall be exercised from time to time and as often as may be deemed expedient in the sole discretion of COUNTY.

25. SUCCESSORS AND ASSIGNS. All representations, covenants and warranties set forth in this Agreement, by or on behalf of, or for the benefit of any or all of the parties hereto, shall be binding upon and inure to the benefit of such party, its successors and assigns.

26. EXECUTION IN COUNTERPARTS; AUTHORITY. This Agreement may be executed in counterparts and each shall be deemed an original, and all shall constitute the same instrument. All signatories and parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement in the names, titles and capacities herein stated and on behalf of any entities, persons, or firms represented or purported to be represented by such entity(ies), person(s), or firm(s) and all formal requirements necessary to enter into this Agreement have been fully complied with. Furthermore, by entering into this Agreement, CONTRACTOR hereby warrants that it shall not have breached the terms or conditions of any other contract or agreement to which CONTRACTOR is obligated, which breach would have a material effect hereon.