

Pre-Exercise:

1. Please complete the **2015 Exercise Participation Survey** on Survey Monkey by **October 30th** Use the following link to access the survey: <https://www.surveymonkey.com/r/Y29JT89>. Only complete one per facility.
2. Participate in exercise trainings and teleconferences leading up to the November 19th exercise date. Please see the Statewide Exercise webpage for more information about trainings and teleconferences: <http://cosb.countyofsb.org/phd/disasterprep.aspx?id=50893>
3. Check to be sure you are enrolled in the California Health Alert Network (CAHAN) alerting system. We will use a CAHAN alert during the week of the exercise November 16-20th and also on the day of the exercise November 19th. PHD staff will assist you to enroll. Email: Stacey.rosenberger@sbcphd.org for assistance.
4. **Exercise Participation**
 1. Assign staff to participate in exercise training and in the exercise on November 19th.
 2. **Before November 19th your facility will be asked to :**
 1. Respond to CAHAN on November 17th confirming your numbers for mass prophylaxis
 3. **During the November 19th exercise your facility will be asked for:**
 1. Respond to CAHAN Notification Poll
 2. Submit a Status Report with your objectives.
 3. Complete and Submit an Exercise and Evaluation form. (See the exercise instruction form below.)

During Exercise You will Use the Following Forms:

- 1) **Exercise Checklist and Evaluation Form** (attached below)
Use Exercise and Evaluation Form to record your actions during the exercise. Turn this form in to PHD at end of exercise. Stacey.rosenberger@sbcphd.org or fax to 681-5142 (EMS Office).
- 2) **Status Report Form**
You will receive a request for a status report and disaster objectives from the Public Health Department Operations Center (PHD DOC) staff via CAHAN.
 1. Share the scenario with your staff
 2. Share the status report form with your staff and discuss your objectives, and fill out the form based on the scenario.
 3. Send the status report form to the PHD DOC Clinic Branch via email or fax at DOCopsCB@sbcphd.org or fax to **805-681-5192 or 805-681-5142 alternate fax**

Teleconference

At 10:00 am on November 19th there will be a Public Information teleconference for all healthcare partners participating in the exercise. See exercise checklist for call-in information.

CAHAN Alerts

1. November 17th- Respond to CAHAN Poll to confirm numbers for mass prophylaxis
2. November 19th- Confirm CAHAN and submit Status Report to PHD DOC

2015 Dialysis Medical and Health Exercise and Evaluation Form

At the end of the exercise send this completed Exercise Form to the stacey.rosenberger@sbcphd.org or fax to **681-5142**

Facility:			Completed by:		
Completed	Action	Time Received	Action Taken	Time Submitted	Suggestions/Suggested Actions
<input checked="" type="checkbox"/>					
<input type="checkbox"/>	11/17- Respond to CAHAN Poll confirming Mass Prophy numbers and contact information for facility/organization				Confirm all CAHAN alerts. Questions? Call the Public Health DOC Operations Section 805-696-1106
<input type="checkbox"/>	Contact ESRD 18 and inform them <i>"The _____ dialysis facility (your facility) is participating in an emergency exercise in Santa Barbara County."</i>				Contact Lisle Mukai or Melissa Carter on the ESRD main line: (888) 268-1539
<input type="checkbox"/>	9:00am on 11/19 receive CAHAN with a request to submit a Status Report				
<input type="checkbox"/>	Share Status Report Form with staff and discuss what your response objectives would be.				
<input type="checkbox"/>	10:00 am PIO teleconference (optional)				
<input type="checkbox"/>	9:30-10:30am Complete and submit the Status Report Form .				Submit to : DOCOpsCB@sbcphd.org or fax to 805-681-5192 or 681-5142
<input type="checkbox"/>	12:00 a.m. Exercise Complete! Return this form to PHD to confirm your participation.				Email: stacey.rosenberger@sbcphd.org or FAX to 681-5142

Thank you for participating and assisting all partners in exercising emergency response plans.