

SANTA BARBARA COUNTY

LIBRARY ADVISORY  
COMMITTEE

Members

1st District Representative  
Patricia Saley

2nd District Representative  
Sharon Hoshida

3rd District Representative  
Judith Dale

4th District Representative  
Barbara Raggio

5th District Representative  
Carol Gregor

City Representatives

Buellton Representative  
Holly Sierra

Carpinteria Representative  
Gaby Edwards

CSA 3 Representative  
Alex Rodriguez

Goleta Representative  
Jane Gray

Guadalupe Representative  
Amelia Villegas

Lompoc Representative  
Alice Down

Santa Barbara Representative  
Milt Hess

Santa Maria Representative  
Betty Rose Gunn

Solvang Representative  
Robert Clarke

Library Directors

Zone 1 Santa Barbara Library Director  
Jessica Cadiente

Zone 2 Lompoc Library Director  
Sarah Bleyl

Zone 3 Santa Maria Library Director  
Mary Housel

Zone 4 Goleta Library Director  
Allison Gray

Board of Supervisors  
Representative

1st District Supervisor  
Das Williams

County Staff

Community Services Director  
George Chapjian

Executive Assistant  
Eva Camarena

Chief Financial Officer  
Ryder Bailey

AGENDA

December 8, 2021, 10:00AM – 12:00PM

[Zoom Meeting](#)

Meeting ID: 833 9274 7443

Passcode: 637463

ADMINISTRATIVE AGENDA

**I. Meeting Called to Order:** *by Supervisor Das Williams*

**II. Roll Call:** *by Secretary*

**III. Public Comment:** *Public Comment period is set aside to allow public testimony on items not on today's agenda. The time allocated to each speaker will be set at the discretion of the Chair.*

**IV. Minutes:** The minutes of September 15, 2021 will be considered.

**V. Brown Act Update and Virtual Meetings**

Reconsider the Circumstances of the COVID-19 State of Emergency as Related to Future Library Advisory Committee Meetings

1. Reconsider the circumstances of the COVID-19 state of emergency;
2. Consider whether state or local officials continue to impose or recommend measures to promote social distancing;
3. Find that the LAC has reconsidered the circumstances of the state of emergency, and that State or local officials continue to impose or recommend measures to promote social distancing; and
4. Direct staff to continue to notice and hold hearings as remote hearings consistent with Government Code § 54953(e)(3).

**VI. 2022 LAC Proposed Meeting Schedule**

STANDARD AGENDA

**1. Library Directors Zone Updates – Receive and file**

- i. Zone 1 – Jessica Cadiente
- ii. Zone 2 – Sarah Bleyl
- iii. Zone 3 – Mary Housel
- iv. Zone 4 – Allison Gray

**2. Library Ad Hoc Update – Ryder Bailey**

**3. Black Gold Update – Glynis Fitzgerald, Black Gold Director of Operations**

**4. CSD Directors Report**

*The Director of Community Services will report on items of general interest to the Library Advisory Committee Members and members of the public, including items that have been or will be considered by the Santa Barbara County Board of Supervisors.*

**5. Member Reports/Roundtable Discussions - Library Advisory Committee Members may present brief reports on library issues, such as seminars, meetings, events and literature that would be of interest to the public and/or Committee, as a whole.**

**6. Adjourn - To place an item on the agenda please contact Eva Camarena at (805) 568-2467 at least two weeks prior to the scheduled meeting date. To address the Library Advisory Committee, send an email to [ecamarena@co.santa-barbara.ca.us](mailto:ecamarena@co.santa-barbara.ca.us) prior to commencement of the meeting.**

**ADMINISTRATIVE AGENDA**  
**MINUTES**

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**IV. APPROVAL OF THE MINUTES OF**  
**OCTOBER 28, 2021**

LIBRARY ADVISORY COMMITTEE

Members

- 1st District Representative Patricia Saley
2nd District Representative Sharon Hoshida
3rd District Representative Judith Dale
4th District Representative Barbara Raggio
5th District Representative Carol Gregor

City Representatives

- Buellton Representative Holly Sierra
Carpinteria Representative Gail Marshall
CSA 3 Representative Alex Rodriguez
Goleta Representative Patricia Kistler
Guadalupe Representative Amelia Villegas
Lompoc Representative Alice Down
Santa Barbara Representative Milt Hess
Santa Maria Representative Betty Rose Gunn
Solvang Representative Robert Clarke

Library Directors

- Zone 1 - Santa Barbara Library Director Jessica Cadiente
Zone 2 - Lompoc Library Director Sarah Bleyl
Zone 3 - Santa Maria Library Director Mary Housel
Zone 4 - Goleta Library Director Allison Gray

Board of Supervisors Representative

- 1st District Supervisor Das Williams

County Staff

- Community Services Director George Chapjian
Executive Assistant Eva Camarena
Chief Financial Officer Ryder Bailey

MEETING MINUTES
September 15, 2021 - 10:00am
Virtual Participation

ADMINISTRATIVE AGENDA

I. Meeting Called to Order: by George Chapjian - Meeting officially convened at 10:00am virtually via Zoom due to Governor Newsom Social Distancing Order.

II. Roll Call: by Secretary

District Representatives

- Present Absent
Patricia Saley
Sharon Hoshida
Judith Dale
Barbara Raggio
Carol Gregor

City Representatives and CSA 3 Representative

- Present Absent
Gail Marshall Holly Sierra
Amelia Villegas Alex Rodriguez
Alice Down Patricia Kistler
Milt Hess
Betty Rose Gunn
Robert Clarke

Library Directors

- Present Absent
Kristina Hernandez for Jessica Cadiente
Sarah Bleyl
Mary Housel
Allison Gray

County Staff

- Present Absent
George Chapjian Supervisor Williams
Ryder Bailey
Eva Camarena

III. Public Comment: None

IV. Approval of Minutes

The minutes of June 16, 2021 were considered as follows, Judith Dale moved to approve the minutes. Gail Marshall seconded the motion. Motion passed with attendance corrections on the minutes from June 16, 2021 LAC Meeting.

On September 14, 2021, Robert Clarke was appointed by the Board of Supervisors to represent the City of Solvang in the County Library Advisory Committee.

## **STANDARD AGENDA**

### **1. Library Directors Zone Updates – Received and filed**

#### **Zone 1 – Kristina Hernandez for Jessica Cadiente –**

Zone 1 Director is back part time. The City of Santa Barbara Public Library will start the process of transitioning to Koha (the new Integrated Library System) in October 2021. The process should be completed by July 2022.

#### **Zone 2 – Sarah Bleyl –**

Zone 2 has been working with the Lompoc Unified School District so students are able to use the library card for digital books. The Lompoc Library Commission meeting voted to offer middle and high school students library cards without requiring a parent signature. If approved by their City Council, teens will be able to check out up to 3 items at a time.

#### **Zone 3 – Mary Housel –**

In person programs are slowing coming back to the library branches. Staff from the main library are assisting at Cuyama one day a week. Zone 3 is down 11 part time staff.

#### **Zone 4 – Allison Gray –**

Zone 4 has multiple job openings. Library time restrictions have stopped. A Ribbon Cutting Ceremony is scheduled for October 4<sup>th</sup> to announce the new Book Van, District 3 County Supervisor Hartmann, and Senator Limon will be in attendance. Senator Limon secured the grant for the purchase of the van and funding for this program in Isla Vista.

### **2. Budget Update – Ryder Bailey**

The County Board of Supervisors adopted the FY 21-22 budget in June 2021. The Board approved a COLA increase for every County resident, this raised the per capita baselines from \$7.80 to \$8.03 for all Libraries. \$50,000 was set aside for an Elected Leaders Forum. All the Library budgets are balanced.

### **3. Library Ad Hoc Update – Ryder Bailey**

The Library Advisory Committee heard a draft presentation on the work of the Library Ad Hoc Committee. The final presentation is scheduled for October 5<sup>th</sup> Board of Supervisor Meeting to seek Board guidance for future efforts.

### **4. Black Gold update – Glynis Fitzgerald, Black Gold Director of Operations**

The transition to Aspen, a new overlay/discovery layer over the Integrated Library System (ILS), will begin within the next two weeks. This new system allows patrons an easier searching experience.

The City of Carpinteria is on the next Black Gold Board agenda to approve their membership to Black Gold. Once approved, a MOU will be prepared.

The Library Advisory Committee requested a presentation on the differences and impacts if the Libraries are part of a different Integrated Library Systems.

## **Adjourn**

The next Regular Library Advisory Committee Meeting will be held virtually on December 8, 2021, from 10:00 AM – 12:00 PM. To place an item on the agenda, please contact Eva Camarena at (805) 568-2467 at least two weeks prior to the scheduled meeting date.

## **2022 Library Advisory Committee Meeting Schedule**

March 16, 2022	10AM – 12PM	Virtual via Zoom
June 15, 2022	10AM – 12PM	Virtual via Zoom
September 21, 2021	10AM - 12PM	Virtual via Zoom
December 14, 2021	10AM - 12PM	Virtual via Zoom

\*Meeting times and locations are subject to change.

# **STANDARD AGENDA**

## **ITEM NO. 1**

### **LIBRARY DIRECTORS ZONE UPDATES**

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**RECEIVE AND FILE**



# STAFF REPORT

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DATE: December 8, 2021  
TO: Library Advisory Committee  
FROM: Jessica Cadiente, Library Director, Santa Barbara Public Library  
CC: George Chapjian, Community Services Director, County of Santa Barbara  
SUBJECT: Zone 1 Report

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## **All Zone 1 Libraries**

- SBPL was awarded 'Partner of the Year' by Women's Economic Ventures and was recognized for the library's efforts to support small businesses and entrepreneurs in the community.
- On October 12, 2021 Santa Barbara City Council approved the sole source purchase order to ByWater Solutions for installation and first year costs for Koha Integrated Library System (ILS). As reported in previous LAC reports, Santa Barbara Public Library will operate a standalone ILS effective June of 2022. San Luis Obispo County Libraries (SLO) will also be installing a separate instance of Koha effective June 2022. If the remaining Black Gold libraries migrate to a shared Koha installation SBPL and SLO are committed to creating a patron initiated holds option so that resource sharing will continue as it is today. The contracts have been signed and executed and the migration work is underway in both Santa Barbara and SLO.
- On 11.5.21 Black Gold Cooperative received a letter from the City of Goleta challenging the ability of Santa Barbara to not participate in the shared ILS. On 11.19.21 the Black Gold jurisdictions of Paso Robles, Lompoc, Santa Maria, Goleta and Santa Paula voted to send a letter to the City of Santa Barbara and the County of San Luis Obispo stating both jurisdictions are in breach of the Black Gold JPA based on their decisions to opt out of the shared ILS.
- Both SLO and Santa Barbara desire and intend to stay a member of Black Gold Library Cooperative and participate in network, shared e-Content (Overdrive, etc), and sharing of physical materials and believe it is in the best interest of all our jurisdictions to do so. That being said, Santa Barbara and SLO have requested a second funding tier be established to pay for the remaining shared resources such as network and digital content.
- Our NEA Big Read: Santa Barbara Reads kicked off on November 6 to great success. Over one hundred people showed up over the course of the Kick-Off to pick up their copy of *An American Sunrise* and to experience our Poetry Walk highlighting work by local poets inspired by Joy Harjo's book. Hundreds of junior high school students also participated in the Poetry Walk on their campuses, writing their own reflections on Harjo's work and the poems it inspired. Over 1700 books (in English and Spanish) were given away to community members over the course of the Big Read, and programming included many book discussions and presentations by local Indigenous folks, all of whom are experts in their fields. Participants were also asked to investigate the history of the land they've lived on – to learn more about the original Indigenous caretakers of that land, and the Indigenous communities who live there today. Patron Carrie wrote: "I am grateful for the prompt to use the tool in this way because I found it heartening how quickly this exploration demonstrated the richness and complexity of the indigenous

landscape and the vitality and presence of these tribes today. Thank you for the invitation!"

- The Library on the Go van made over fifty stops, including playgrounds, schools with summer programs, low-income housing sites, and senior living facilities. The van has begun making weekly visits to Neighborhood Navigation Centers, organized by SB ACT in Alameda Park and Carrillo and Castillo parking lot, for people experiencing homelessness in the community. Library was on site to provide services, including charging of devices, Wi-Fi, computer access, and checkout of library materials including laptops and internet hotspots, and assistance with obtaining vital documents needed for housing.
  - Staff launched a circulating pass to the Santa Barbara Zoo in November available to participants in the Library's Stay & Play and Caregiver Class Programs. Currently, it is only available to families, and Library staff hope this pilot program will result in a publicly available Zoo pass without borrowing constraints.
  - The California Adult Education Program (CAEP) has announced that they will award SBPL \$86,684 to support SBPL Works! and continued adult education programs.
  - After completing the needed Spanish translations, SBPL deployed the Aspen discovery search interface for the library catalog on 11/17/21.
  - Began the integrated library system (ILS) migration project with a go-live target of mid-May 2022.
  - The Children's Programming Librarian worked with a local Chumash artist to design crafts kits for both preschoolers and school age children that reflect Santa Barbara's indigenous heritage. These take home learning experiences fold into the Library's SB Reads Initiative.
  - Library website user experience testing devised and sent internally to library staff for evaluation of questions and proposed new website architecture.
  - Consolidation of content on existing library website pages completed.
  - SBPL partnered up with the Santa Barbara Foundation and other service agencies in the county to host a virtual job fair for organizations in housing and shelter services who are recruiting for a variety of open positions. The event brought in a total of over 90 viewers and featured over 12 agencies county-wide with vacant positions.
  - SBPL signed a partnership agreement with TVSB which enables the library to share videos of select programs that TVSB would air on public access with a broadcast range of the county.
  - Library staff from all branches of SBPL attended an 8 hour staff training day which included sessions on mission, vision, inclusive library services, reference services, readers' advisory techniques, and practice navigating the new library catalog web interface, among other topics.
  - Central and Eastside Library staff visited 7 A-OK afterschool program sites at SB Unified and brought STEM activities to over 120 kids. Kids were excited to show each other their different robot creations, and students asked if they could do the activity again. Children engaged with the challenges, helped one another, and multiple pairs asked for additional challenges during this hands-on learning opportunity.
  - School age children and their families continue to enjoy take-home Maker Challenge STEM activity kits at all locations. The October "Protect Your Martian" Maker Challenge was especially engaging and received positive feedback by phone, email, and in the libraries. One aunt said "her nephew loved it and the directions were awesome". Over 500 kits have gone out from SBPL's 4 locations.
  - Virtual Caregiver Classes started back up in September, with over 80 participants at live events, most of whom are monolingual Spanish-speaking caregivers. Participants learned about topics such as Baby Sign Language, movement exercises for young children, and developmental milestones. About 8 participants regularly check out Library
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computers to attend. YouTube views of previously recorded webinars continue to attract views, and have reached over 800 views, total.

- An analysis of Library of Things patron surveys reveals that 85% of respondents who checked out a YS Science kit learned something or strengthened skills because of their experience, 65% feel more confident about their science/technology skills after checking out an item, and 85% would recommend the experience to a friend.

## **Central**

- SBPL was awarded the Library Innovation Lab (LIL) Grant to support the design and delivery of responsive and relevant public humanities programming in California's public libraries. The program provides a nine-month practice-based professional development experience to ten participating library programmers each year. More importantly, the LIL program aims to provide welcoming experiences for immigrants and foster more inclusive communities. Featured programs included:
    - A showcase of Afro-Latin music and culture in an afternoon with Latin music vibes with Radio Café, a musical trio specializing in Afro-Peruvian music, Cumbia and Son.
    - *Things We Do Not Say* art show which featured works by local Latin American immigrant artists in a variety of mediums. Their works focused on how different artistic expressions communicate the artist's unique vision and experience as an immigrant to older generations in the hope that these works can provoke an open intergenerational conversation about any aspect of their lives that are not easily spoken about within families as they negotiate their identity as immigrants in a new country.
    - *The Taste of Home* cookbook contest in which members of the immigrant community were invited to submit their family's best recipe for the chance to be featured in a cookbook published by SBPL and added to the library's collections. Contributors will also receive a copy of the cookbook.
  - Youth Services staff partnered with the Moxi Museum and the Santa Barbara Zoo to provide four separate Stay & Play events. Staff sets up a Stay & Play Program monthly on the roof of the Moxi Museum during their Toddler Tuesday program and set up a program, including the Library on the Go van at the SB Zoo in September. Grant funds paid for admission for about 100 participants, many with limited incomes, to explore the Moxi Museum and SB Zoo after the program. Booklists to promote science experiences for little ones are also provided at the MOXI events. Participants expressed excitement and gratitude for these enriched early learning experiences.
  - The Youth Services team also launched a weekly Stay & Play program at Harding School, and monthly Stay & Play programs at 3 local parks in coordination with the Library on the Go van. Caregivers and parents have been returning to the program and tell staff how valuable it is to have opportunities for little ones to socialize safely after 18 months of isolation.
  - The Children's Librarian presented a well-received training for Moxi Staff on child development and learning through play. Moxi leadership said of the training, "Our staff was vibing all morning after you left. You planted a ton of great seeds and I'm already seeing the impact."
  - Storywalk® launched at Bohnett Park on Santa Barbara's Westside this month, and staff had rich interactions with Spanish speaking families who were excited about getting
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library cards. Staff hopes to coordinate with the Westside Boys and Girls Club and set up regular Library on the Go van circulation and children's programming once driveway construction is complete.

- Teen Anime Club continues to draw loyal participants and transitioned from a virtual to an in person format in November. The Library subscription to CrunchyRoll has been a hit, and the Librarian surveyed participants to provide a teen voice in determining upcoming featured manga titles.
- School tours have resumed at the Central Library after a long COVID hiatus. Over 100 students visited the library to receive a backstage peek at library operations, spend time browsing, and learn about digital resources or participate in a library storytime.
- Updated ILS staff client to Polaris 7.0 version on appropriate staff-use computers.
- Made 8 Chromebooks and 10 hotspots specifically available for Youth Services patrons.
- Two USB charging stations made available on the main level for patrons to freely use.
- Wiring of the Central library, Faulkner Gallery, and outside plaza completed in preparation for new Cisco Meraki Wi-Fi access points.
- Wiggly Storytime and Baby and Me returned from hiatus in November as monthly Library on the Go Van stop programs, drawing over 100 people. Many previous regular attendees participated in Wiggly Storytime and were excited about the additional early childhood programs being offered. YS Staff will be exploring the possibility of returning these programs to a weekly schedule in 2022.
- The Reading Ambassadors program, in which 2nd grade students are coached to become family storytellers over a three-session weekly series, returned in November. Fifteen students graduated from the program at the Santa Barbara Community Academy's A-OK afterschool program. Students were excited to read stories to younger children and engaged well in the program. YS Staff plan to visit 2 more school sites to run the series in coming months.
- Installed four local area network (LAN) public computer reservation stations to increase locations for patrons to be able to reserve computers.
- Deployed a Konica/Minolta printer dedicated to photocopying on the main level.

### **Carpinteria**

- The Carpinteria Librarian has been working with the Youth Services team at the Central Library to launch an outdoor Stay & Play early literacy program in the first week of December. Caregivers have been clamoring for the return of programs for young children, and a partnership with the Carpinteria Children's Project has resulted will provide a safe, accessible, outdoor space for the program.
  - Carpinteria Branch Library hired and trained four new hourly Library Technicians, allowing the Branch to extend open hours to pre-pandemic numbers. As of October 1, hours are Tuesday-Thursday 9:00 AM-6:00 PM, and Friday and Saturday 9:00 AM-5:30 PM. A few hours on Mondays are reserved for special class visits.
  - Storywalk® continues at the Carpinteria Children's Project. Families that attended were enthusiastic about having hotspots and books to check out.
  - Carpinteria staff visited Head Start, the first visit there since the pandemic started. Books were read outside in the playground area and new songs were taught. When the book *The New LiBEARian* was picked up, one of the kids said, "Hey! That's you!"
  - The Carpinteria Librarian has been visiting Carpinteria High School English classes, speaking to students and teachers about signing up for a library card and library resources.
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- Staff tabled at the Carpinteria Health Fair, providing flyers with hours and information as well as free books. Families were excited about the free books and happy to hear of the Library's extended hours.
- Wi-Fi capabilities were repaired in the Carpinteria Branch facility.
- Carpinteria Library's exterior book drop facing the sidewalk is in need of repair.
- Carpinteria staff, along with Central staff, are working on a grant to support book clubs and needed materials.

### Eastside

- Eastside Library launched a weekly Stay & Play Program at the Eastside patio, this weekly program invites families to enjoy the space with their children at a time when the library is not open to public access. Activities included sensory toys, story time and opportunities for children to socialize.
- Eastside Teen Advisory Board has really taken off; there are over 21 teens regularly attending the weekly meetings. Teens planned a t-shirt printing workshop in Nov and a candle making workshop in December.
- The library has brought back its popular program for the fall with A-Z cooking program. Children had the opportunity to learn to cook various recipes so that they could share with their family.
- Eastside staff coordinated with Cleveland elementary school teachers to get parents to opt into the student success program for their kids. This led to class visits from Cleveland and the ability for their students to check items out.
- Bundle books have been very popular at the branch, branch staff put together bilingual picture book bundles for families to quickly access, each bundle is 5-6 books and in November alone there were 47 bundles checked out.
- Internet speed has been updated for the public computers through COX
- Wiring of the Eastside facility has been completed in preparation for installation of new security cameras.
- Eastside Library staff reached out to neighboring institutions that serve children, such as Transition House, Housing Authority of Santa Barbara, People's Self-Help Housing, and Franklin School to distribute approximately 150 activity kits for children to complete at home. The goal of this kit distribution was to raise Eastside Library visibility for neighboring families.
- The teen librarian has rekindled SBPL's collaboration with Girls Rock to plan for songwriting and ukulele classes on the Eastside Patio in spring of 2022.
- Updated ILS staff client to Polaris 7.0 version on appropriate staff-use computers.
- Wiring of the Eastside library completed in preparation for new Cisco Meraki Wi-Fi access points.

### Montecito

- Montecito Book Club met for the first time since February of 2019! They sat in front of the library and discussed *Members Only* by Sameer Pandya, as part of the American Library Association grant, *Libraries Transforming Communities*, with the goal to connect and engage community members. The group discussed their own generation's difficulty dealing with race and difference and spoke about trying to spot their own prejudices. One participant said that she was going to try to get Casa Dorinda to discuss the book and openly evaluate its selection policy for new residents to be more inclusive and diverse.
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- Local church, All Saints-by-the-Sea, also a participant in the community book discussions, sent a letter of support for Montecito's round 3 application, stating they "would be very supportive of another community read. Our church is a big supporter of literacy and education. The discussions which arise from these reads are invaluable to improving connection within our church community as well as within our Santa Barbara community. We learn and process and grow - the end result being constructive ideas about making the world a better place. Programs such as you are suggesting are a complete win-win. We look to our library to educate us, enlighten us, and spread the good word of what can be achieved individually and corporately. We have been through so much as a community in the last few years and library programs inspired us and helped our hearts beat louder even if we could not be together. I applaud your efforts for more community reads!"
  - A recruitment was completed for new hourly Technicians and training has begun in preparation for extending open Branch hours.
  - Montecito Library has been awarded \$3000 for the Round 3 *Libraries Transforming Communities* grant to promote community engagement
  - Van stops were made at Cold Spring and Montecito Union School. Many families attending the AYSO practice have stopped by. Several library cards were made and staff also got the opportunity to meet the new school librarian.
  - Storywalk® continues to be held in Montecito at Lower Manning Park with many families participating.
  - Montecito Poetry Club has returned with a discussion about Pablo Neruda and Gabriela Mistral, politically active Chilean activists and poets. The group was excited to also receive advance copies of Joy Harjo's *An American Sunrise* before the kickoff event.
  - Montecito Library is still in need of changing tables in the restroom.
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# STAFF REPORT

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DATE: November 22, 2021  
TO: Library Advisory Committee  
FROM: Sarah Bleyl, Library Director, Lompoc Public Library System  
CC: George Chapjian, Community Services Director, County of Santa Barbara  
SUBJECT: Zone 2 Report

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## All Zone 2 Libraries

- In lieu of in person programming, take and make kits are being made available for all ages while supplies last, with different crafts every week or month, depending on the age group. Virtual reading challenges continue to be popular, while virtual programming numbers have decreased sharply.
- Local IT staff is working to update all of the public and staff computers.
- In October, the Grossman Gallery reopened for local artists' art shows. Every month features a new artist with a full show at the Lompoc Library and a smaller show at the Village Library. The library collects a commission for all pieces sold.
- The Friends of the Library's October book sale raised approximately \$2400 to support library programs and the purchase of new materials.
- On October 14, the new catalog went live. This more user-friendly catalog offers patrons a better experience for finding library materials, both physical and through digital offerings.
- On November 16, the Lompoc City Council eliminated library overdue fines.
- The Friends of the Library annual Christmas Tree fundraiser is back this year. Local artists, patrons, and non-profit groups decorate trees that are displayed in the library, with raffle tickets sold to benefit the library system.
- The libraries, along with the city, will be closed from December 23 – January 3 for the holidays.

## Lompoc

- Full staffing continues to be an issue, causing the library to be unable to staff normal library hours. Vacant positions have been offered to individuals, who are now in the hiring process with the city. The Lompoc Library is currently open from 10am – 5pm, Monday – Thursday, and 1 – 5pm Friday and Saturday. Once new staff is trained, longer evening hours will resume.
- In September, the library hosted the Landsat 9 Interactive Art Exhibit, featuring satellite imagery of Santa Barbara County and other parts of the world. A youth art collage program was held on the patio in conjunction with the art display.

- City staff has been working on new, updated lighting on the outside of the library, including the patios and walkways for security and aesthetic purposes.
- A new alarm system is being installed at the library.

### Village

- Now fully staffed, the Village Library is undergoing an intensive collection clean-up project of all materials on the shelves, involving weeding, cleaning, relabeling, and making corrections to the record in the catalog.
- The sprinkler system has been repaired by the county and is now functioning correctly.

### Charlotte's Web Mobile Children's Library

- The bookmobile participated in Lompoc's annual Old Town Trunk or Treat on October 30.
- The parking lot expansion and bookmobile garage project are in the beginning stages, now that all funding has been obtained.
- A \$1,000 Walmart Community Grant was awarded to the bookmobile in November 2021.



# STAFF REPORT

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**DATE:** December 8, 2021  
**TO:** Library Advisory Committee  
**FROM:** Mary Housel, Library Director, Santa Maria Public Library  
**CC:** George Chapjian, Community Services Director  
**SUBJECT:** Zone 3 Library Report

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## All Zone 3 Libraries

- The Black Gold catalog “Aspen Discovery layer” was activated October 4<sup>th</sup>. The Discovery layer is much more accessible than the previous Black Gold catalog and facilitates discovery of library materials and services with links back to the Library website.
- All Black Gold libraries voted to move from the integrated library system catalog from Innovative Interfaces Polaris to the open-source product Koha. Library staff are beginning the training with a target date of April 25, 2022, to migrate to the new system. Santa Maria, Goleta, Lompoc, Paso Robles, and Blanchard plan to stay in one catalog to share holdings while Santa Barbara and San Luis Obispo each plan to launch their own individual Koha platforms. Seamless sharing will continue among the five libraries remaining on one shared catalog platform. It is uncertain how SLO and SB will share physical items with the other libraries.
- The Library volunteer program has reinstated pre-pandemic volunteers who help with library donations, provide homework help, and help sanitize high touch surfaces. The Library plans to expand volunteer jobs and has a waiting list of over 40 people waiting to volunteer.
- The library hours survey ran through September and had almost 500 responses. In general, the public wants Sunday and evening hours at the main library and later afternoon/early evening hours at branches for school students and working adults. Small adjustments to the schedule have been made at main, Guadalupe and Los Alamos. Longer open hours are on hold until we hire more staff.
- Limited service/19-hour positions exist at all locations and have been difficult to fill due to a small number of qualified applicants. The City’s Community TV division helped the library make a recruitment video for use on the City Community TV channel, KSBY, and social media. Applications are now picking up. Retention of limited-service employees is a challenge due to the low pay at \$15.33 per hour for Assistant Library Technicians.
- Effective November 1<sup>st</sup>, the main library added one hour Monday through Saturday to stay open until 6 p.m.
- Hours at the Guadalupe Branch Library changed from 12-4 p.m. to 1-5 p.m. Mondays through Fridays, and Saturdays remain 10 a.m. to 2 p.m.
- Hours at the Los Alamos Branch Library changed from 1-5 p.m. weekdays to 2 to 6 p.m. Mondays through Fridays.

- The Library has arranged for students of the Santa Maria Bonita and Orcutt Unified School Districts to borrow e-materials online using student identification cards. Circulation of items checked out by the 17,000 Santa Maria Bonita students who now have access was 4,385 over less than three months (late July through early October).
- The California State Library is funding six workforce development learning platforms for public libraries with American Recovery Program funding. Among the platforms that were recently added to Santa Maria Library's Job Resources web page are LinkedIn Learning, Coursera, Skillshare, and GetSetUp. All are accessible with a library card and offer test preparation, skill building courses, certificate programs for various occupations and more. Two more will be added soon including Learning Express Library, and Northstar.
- Library staff applied for Zip Book funding which has become a competitive grant process this year from the CA State Library. Awards should be made by mid-December.
- The Library Youth Services division received \$1,000 funding from Altrusa of Santa Maria and the Library Foundation for Native American youth celebration packs being distributed at all locations during November. The packs will provide information on local Native American heritage sites, where to visit to learn more about local tribes, and include a book written by a Native American author
- The Library Foundation will hold an online auction fundraiser from January 24 – February 11, 2022, to support the purchase of public art/Tiny Libraries for each library location.
- The Library Board of Trustees unanimously support a fine-free policy to encourage the return of overdue materials and recognize that owing fines is often a great economic barrier for people. January will be a fine free month for patrons to return overdue materials with hopes the City will embrace fine free as a policy.
- A new eBook/eaudiobook resource called "Cloud Library" has been added to the Library's holdings and a link can be found on the Library's downloadable resources page. The Cloud Library supplements other downloadable resources such as Overdrive, and enables patrons to borrow items from other libraries outside the Black Gold Cooperative. The new resource expands the number of titles available in the e-book and e-audiobook formats for children, teens, and adults.
- The California State Library annual statistical report was filed in November. Staff spent many hours compiling data and new questions were added this year regarding the use of libraries during the pandemic.
- The California State Library is offering Building Forward infrastructure grants with a priority given to areas of high poverty with existing libraries housed in buildings that have safety risks. Information about the grant was provided to the Guadalupe City Administrator and Supervisor Nelson's staff for Orcutt as it's possible to apply for funding for new structures. The final deadline to apply is in December.

#### Main

- The Santa Maria Public Library, in partnership with AAUW (American Association of University Women) is presenting a Speaker Series which began Saturday, October 9<sup>th</sup>. The first program was *Reading the Rainbow: How to Affirm Sexual*
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*Orientation, Gender Identity, & Expression* with a panel discussion featuring GALA (Gay and Lesbian Alliance) Pride & Diversity Center, HOPE (House of Pride & Equality), and the Central Coast Coalition of Inclusive Schools. The second event held November 6<sup>th</sup> celebrated Indigenous Heritage Month with a virtual presentation by Dr. Niki Sandoval on 'amuyich: Spirit of Generosity and a display of artwork by indigenous Latin-American cultures by Linda Ramirez.

- Library staff are preparing an entry for the Elks "Christmas in the Country" event with a theme of "A Magical Christmas" to celebrate the holiday season. The event takes visitors on a magical holiday light drive-through evening at the Elks Event Center with a myriad of displays from local businesses and community members.
- The Santa Maria Philharmonic is storing their donated concert grand piano in Shepard Hall. The Library and Philharmonic are partnering on developing six free musical programs a year for the public. A student recital is scheduled for December 11<sup>th</sup> and a Youth piano showcase from the Santa Maria Philharmonic is scheduled on Sunday January 16<sup>th</sup>.
- In partnership with the Santa Barbara County Workforce Development Board, Santa Barbara Foundation and Homeless Services Unit, the Library participated in a virtual job fair held in November. 163 attendees registered. Another "in person" job fair is planned for January.
- The main library makerspace which was so popular pre-pandemic is starting back up in January on Saturdays from 12-3 p.m.
- The City of Santa Maria two-year budget cycle has begun. Personnel and capital expenditure requests were submitted for the 2022-24 fiscal years.

### Bookmobile and Branches

- The Library Bookmobile has implemented "pop up" Saturday visits to local parks and is out in the community at events such as the Grand Reopening of the Natural History Museum, Veterans Stand Down at the Fair Park, and Downtown Friday nights. The bookmobile will be participating in the "Día del Campesino" Day of the Farmworker event at Veterans Memorial Park on December 5<sup>th</sup>. The bookmobile offers a cart of free books for visitors and the librarian recently started story time and maker activities at various stops. The schedule is on the library's website.
  - The Los Alamos Friends held a fundraiser "Let's Make a Book Deal" on Wednesday November 17, 6-9 pm at The Maker's Son, 346 Bell Street featuring a buffet dinner and game night. The event netted over \$9,000.
  - The Los Alamos Friends have funded security cameras for the back patio and front entry area to be installed in early December.
  - The Cuyama Library internet service was recently transitioned to a high-speed broadband Cenic connection thanks to a broadband grant through the CA State Library which funded approximately 30% of the cost and the erate federal program which funded approximately 70% of the cost. Patrons will benefit from the increased internet speed in that rural community. Los Alamos Library is scheduled to transition to Cenic in the next six to nine months.
  - The Cuyama Library is in the process of hiring a limited-service Assistant Library Technician. After months of having the position vacant and main library staff
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commuting to Cuyama one day/week to open the branch on Wednesday afternoons, the branch should soon be able to reinstate the three-afternoon open schedule weekly.

- Exterior signs on the Orcutt Library will be changed to say, "Santa Barbara County Library, Orcutt Branch."
  - Friends of the Orcutt Library have provided funding to add children's Playaway Launchpads for checkout.
  - The Guadalupe Friends of the Library recently held a Halloween essay writing contest for students at McKenzie Junior High School. 104 essays were submitted by 5<sup>th</sup> through 8<sup>th</sup> graders. Two students in each grade level were selected and awarded 1<sup>st</sup> and 2<sup>nd</sup> place cash prizes.
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# STAFF REPORT

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DATE: November 29, 2021  
TO: Library Advisory Committee  
FROM: Allison Gray, Library Director, Goleta and Santa Ynez Libraries  
CC: George Chapjian, Community Services Director, County of Santa Barbara  
SUBJECT: Zone 4 Report

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## All Zone 4 Libraries

- The three branches discontinued Sidewalk Service in September in favor of all in-library service.
- Goleta staff is working on a City-wide redo of the website. This allows us to tighten up the webpages for all three branches. At the time of writing this report we expect to go live in March 2022.
- The Goleta and Santa Ynez Valley Libraries debuted their new Aspen catalog early in the Fall. Patrons have been very pleased with the new format, finding it much more intuitive. We will eventually have all of our many subject bibliographies linked to the bibliographic records so people can look them up when browsing the subject lists.
- Goleta hired a spate of people, including a Full-Time Library Technician, a Full-Time Library Assistant, 3 Part-Time Library Assistants, 2 Part-time Library Aides and 3 Part-Time Pages. Solvang and Buellton both recruited and hired staff successfully in the Autumn.
- The 2020-2021 State Report was submitted.
- All branches received 2 of the Home Energy Savings Kits from 3C-REN. The kits have many items that allow the patron to check their home's energy consumption as well as many tools that they can install and keep to lower their consumptions. These have proved very popular at all branches.
- Dementia kits received as part of a grant were finally processed and put into circulation. One of the Bookvan stops is Friendship Manor, a senior living center, and the kits have been popular there.
- Much time has been spent in Black Gold meetings, dealing with the question of who is signing on with Koha for circulation and when.
- We collaborated with UCSB Arts and Lectures for their "On Juneteenth" programming. They gave us a large number of copies of the book to hand out to interested folks. It was very successful.

## Goleta

- The Bookvan has completed nearly two months of service visiting 11 sites in Isla Vista on a repeating 2-week schedule. We held a ribbon cutting ceremony on October 4 at the Isla Vista Community Center. We were most fortunate to host not only Senator Monique Limon

who secured the grant for us, but Supervisor Joan Hartmann, Mayor Paula Perotte, most of the Goleta City Council Members, and quite a lot of press.

- In the first 7 weeks we interacted with over 1,000 people. We have made many new library cards and begun circulating materials. We still do not have the automatic lift installed so the unloading and loading of materials at each site is physically difficult but we hope to have the lift soon. Overall, university students do not seem that interested in getting library cards but families, seniors and teens have been very enthusiastic. We continue to emphasize our downloadable materials to the university students and when they hear they can save money on downloads that sometimes impels them to get a card. We have handed out hundreds of Take-Home Craft Kits to children and teens. We are very happy that patrons are taking advantage of placing holds so that we are delivering books right to them via the Bookvan. I and my Assistant spent the month of October on the Bookvan, each taking one of the 2 shifts so we could train the new staff.
- We continue to virtual programs only as our Multipurpose Room is still being used for furniture storage because the City wants us not to put all furniture out for the patrons in the interest of social distancing.
- The Goleta Branch Supervisor will be retiring at the end of the year so we will be recruiting for his replacement as soon as possible.
- Thanks to a large gift from Las Aletas, a local women's charity, the Children's Librarian was able to purchase and put out for circulation a large number of Playaway reading kits for emergent readers. They have proved extremely popular with our families.
- We are doing a lot of passive programming in the library for children.
- I was on the panel for the Carpinteria Director position.

### **Buellton**

- A letter extending the agreement for management of the Buellton Library was sent after the County Supervisors hearing on libraries.
- Several new hires at Buellton have gone through the training process with their Branch Supervisor.

### **Solvang**

- A letter extending the agreement for management of the Buellton Library was sent after the County Supervisors hearing on libraries.
- I attended a Friends meeting at Solvang to help them with fundraising ideas.
- Solvang staff have been weeding the collection in preparation for new publications.

# **STANDARD AGENDA**

## **ITEM NO. 3**

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**BLACK GOLD UPDATE**



## BLACK GOLD UPDATE -- DECEMBER 2021

### ILS Update

Black Gold is pleased to say that we have completed the implementation phase of the discovery layer, Aspen, and that all of our libraries' online Aspen catalogs are now available to the public. The Black Gold libraries continue to share a single integrated library system (ILS) – Polaris. We've been using this ILS since about 2010.

Black Gold is beginning the implementation process of migrating to a new ILS, Koha, with a planned Go-Live date of April 2022.

The County of San Luis Obispo Public Library and Santa Barbara Public Library have announced that they are contracting individually with ByWater Solutions to independently operate their own respective instances of the Koha ILS platform beginning FY2022/23.

The result of this announced departure of the SLO and SB libraries would mean that the separate collections of the respective Black Gold Libraries would have to be maintained in three separate ILS's:

- Santa Barbara Public Library
- County of San Luis Obispo Public Libraries
- Black Gold Consortium libraries that share an ILS
  - Santa Maria Public Library
  - Lompoc Public Library System
  - Goleta and Santa Ynez Valley Libraries
  - Carpinteria Public Library (starting FY22-23)
  - Blanchard Community Library
  - Paso Robles City Library

### Benefits of the Shared Black Gold ILS

Black Gold operates an integrated library system ("ILS") for the entire Black Gold consortium of libraries. This shared automated system provides the libraries a single source database for a variety of library functions-- cataloging, circulation, acquisitions, etc. Sharing an ILS allows us to manage a single database of patrons throughout the entire Black Gold system, thereby not duplicating patrons throughout the Black Gold libraries. Although some circulation restrictions apply, any Black Gold patron can place a hold on any title held throughout the Black Gold system and have access to the first available copy to be delivered to their library of choice. This is especially beneficial for patrons of smaller or more remote libraries. Notices of items due, auto renewals, and overdue notices are all managed by the shared ILS. There is a single Online Public Access Catalog (OPAC) for the patrons to browse the catalog, place holds on items, and check the status of their existing holds or other information stored in their accounts. This shared ILS allows a patron from one Black Gold jurisdiction to walk into the library of any other Black Gold jurisdiction and check out or return books, they can pay any fees due, and staff will service them as if they are their own library patron. With this shared ILS, delivery between our library jurisdictions is very easy to accommodate unlike traditional Interlibrary Loan Systems (ILL). This shared ILS is the base on which many of our shared resources are managed and has been an established method of operation for the Black Gold Cooperative Library System.