

SANTA BARBARA COUNTY

**LIBRARY ADVISORY
COMMITTEE**

Members

1st District Representative
Patricia Saley

2nd District Representative
Sharon Hoshida

3rd District Representative
Judith Dale

4th District Representative
Barbara Raggio

5th District Representative
Carol Gregor

City Representatives

Buellton Representative
Holly Sierra

Carpinteria Representative
Gaby Edwards

CSA 3 Representative
Alex Rodriguez

Goleta Representative
Patricia Kistler

Guadalupe Representative
Amelia Villegas

Lompoc Representative
Alice Down

Santa Barbara Representative
Milt Hess

Santa Maria Representative
Betty Rose Gunn

Solvang Representative
Shirley Stacy

Library Directors

Santa Barbara Library Director
Jessica Cadiente

Lompoc Library Director
Sarah Bleyl

Santa Maria Library Director
Mary Housel

Goleta Library Director
Allison Gray

**Board of Supervisors
Representative**

1st District Supervisor
Das Williams

County Staff

Community Services Director
George Chapjian

Executive Assistant
Eva Camarena

Chief Financial Officer
Ryder Bailey

AGENDA

June 17, 2020

Zoom Meeting

Meeting ID: 812 9310 3547 Password: 372840

ADMINISTRATIVE AGENDA

I. Meeting Called to Order: *by Chair, Supervisor Das Williams*

II. Roll Call: *by Secretary*

III. Public Comment: *Public Comment period is set aside to allow public testimony on items not on today's agenda. The time allocated to each speaker will be set at the discretion of the Chair.*

IV. Minutes: The minutes of March 18, 2020 will be considered.

STANDARD AGENDA

1. Library Directors Zone Updates – Receive and file

- i. Zone 1 – Jessica Cadiente
- ii. Zone 2 – Sarah Bleyl
- iii. Zone 3 – Mary Housel
- iv. Zone 4 – Allison Gray

2. Fiscal YR 20/21 Budget Update

3. Ad Hoc Library Report Update

4. Black Gold Update

5. CSD Directors Report

The Director of Community Services will report on items of general interest to the Library Advisory Committee Members and members of the public, including items that have been or will be considered by the Santa Barbara County Board of Supervisors.

6. Member Reports/Roundtable Discussions

Library Advisory Committee Members may present brief reports on library issues, such as seminars, meetings, events and literature that would be of interest to the public and/or Committee, as a whole.

7. Adjourn

The next Library Advisory Committee Meeting will be held on September 16, 2020 from 10:00 AM – 12:00 PM location TBD. To place an item on the agenda, please contact Eva Camarena at (805) 568-2467 at least two weeks prior to the scheduled meeting date.

LIBRARY ADVISORY COMMITTEE

Members

- 1st District Representative Patricia Saley
2nd District Representative Sharon Hoshida
3rd District Representative Judith Dale
4th District Representative Barbara Raggio
5th District Representative Carol Gregor

City Representatives

- Buellton Representative Holly Sierra
Carpinteria Representative Gaby Edwards
CSA 3 Representative Alex Rodriguez
Goleta Representative Patricia Kistler
Guadalupe Representative Amelia Villegas
Lompoc Representative Alice Down
Santa Barbara Representative Milt Hess
Santa Maria Representative Betty Rose Gunn
Solvang Representative Shirley Stacy

Library Directors

- Santa Barbara Library Director Jessica Cadiente
Lompoc Library Director Sarah Bleyl
Santa Maria Library Director Mary Housel
Goleta Library Director Allison Gray

Board of Supervisors Representative

- 1st District Supervisor Das Williams

County Staff

- Community Services Director George Chapjian
Executive Assistant Eva Camarena
Chief Financial Officer Ryder Bailey

MEETING MINUTES

March 18, 2020

Conference Call

(855) 748-3535 Code: 784497

ADMINISTRATIVE AGENDA

I. Meeting Called to Order: by Chair, Supervisor Das Williams – Meeting officially convened at 10:03am via conference call due to Governor Newsom social distancing order.

II. Roll Call: by Secretary

Members Presents: Patricia Saley, Alex Rodriguez, Judith Dale, Barbara Raggio, Carol Gregor

Members Absent: None

City Representatives Present: Holly Sierra, Gaby Edwards, Amelia Villegas, Alice Down, Milt Hess, Betty Rose Gunn, Shirley Stacy

City Representative Absent: Pamela Holst, Patricia Kistler

Library Directors Present: Jessica Cadiente, Sarah Bleyl, Mary Housel, Allison Gray

Directors Absent: None

County Staff Present: Supervisor Das Williams, Darcel Elliot, Ryder Bailey, Eva Camarena

County Staff Absent: George Chapjian

III. Public Comment: None

IV. Minutes: The minutes of September 18, 2019 were considered as follow, Judith Dale moved, Carol Gregor seconded. All approved. Motion passed.

STANDARD AGENDA

1. Library Directors Zone Updates – Receive and file

Zone 1 – Libraries in Zone 1 are closed since Friday. Book kits are available by appointment only. Montecito and Carpinteria libraries are closed to the public, however, staff are reporting to work. Patrons can request book bundles for pick up. Santa Barbara City has closed all public facing counters. Staff is preparing to shelter in place.

Budget update- The Montecito proposed budget reflects a full time salary that is not filled at this time, this amount will change once the budget is final.

The proposed budget shows the Materials amount decreasing for the last two years, but it increases for Carpinteria. The budgeted amount on materials does not reflect the extra money coming in from donations, salary savings, or grants. If at any given year there is no extra funds available, the amount budgeted for, is all there is.

The Allocated costs are paid to City costs.

Zone 2 – The Libraries and Bookmobile remain closed to the public. Staff is working on projects in the library. Books are checked out by appointment only.

Budget updates – Budget is at Status Quo. The deficit amount is about the same as last year.

Zone 3 –All libraries closed on March 17, it is uncertain as to when to re-open. Most hourly staff were laid-off as of yesterday. Some staff will remain another week to focus on in-house projects. Appointments are scheduled to pick up books.

Carol Gregor asked about providing book bundles like the other libraries. At this time, it is not feasible to start a new project due to the uncertainty of the upcoming closures.

Budget updates – Santa Maria is at Status Quo. The general fund received from the city was reduced.

Santa Maria is status quo, revenue is projected at \$3,443,000 the expenditures are more than the revenue. Cuyama library revenue for next year does not reflect the county's funding. Cuyama Library has a deficit of \$17,531.

Blue Sky would like to have more services, better WiFi and is requesting more hours.

Zone 4 – Branches are closed as of Friday. Carts with materials for adults and children were placed outside the branches. Craft kits are available for families to pick up outside the front door of the branches. Online story time is available.

For FY 20/21, the Friends Group has committed to \$48,000 contribution for Goleta. An increase of about \$30,000 for Buellton and Solvang shows in their staffing line, due to the hourly staff benefits were not included in last year's budget.

2. Fiscal YR 20/21 Budget Update/Director's Report

Supervisor Williams was briefly informed the Library Advisory Committee on the efforts the Ad Hoc Committee is working on.

New funding formula discussion. - The Ad Hoc Committee is working on setting minimum standards and funding options to meet those standards. The proposed funding formula would double for County Branch Libraries in unincorporated areas to \$15.60 per capita, increase by 50% for small County Branch Libraries in incorporated areas to \$11.70 per capita, and increase by \$1 for main libraries to \$8.80 per capita, earmarked for costs to administer County Branch Libraries. The total request to the County would be \$1 million to address equity and status quo deficits. It was recommended that the funding be allocated to the admin cost of the City main branches.

As a note, the County is unlikely to increase funding at the same time a City or other partners are reducing their funding.

3. Member Reports/Roundtable Discussions –

Carol Gregor appreciates the creativity and continued services provided to families.

Superiors Williams welcomed Second District new representative, Alex Rodriguez, Hispanic Chamber of Commerce.

Committee Representatives requested talking points to advocate for funding to their corresponding Cities.

4. Adjourn

The meeting adjourn at 11:31 A.M.

A Special Library Advisory Committee was called for April 1, 2020 at 10:00am via GoToMeeting.

The next Regular Library Advisory Committee Meeting will be held on June 17, 2020 from 10:00 AM – 12:00 PM at the Cachuma Lake Recreation Hall located at 2225 Highway 154, Santa Barbara, CA. To place an item on the agenda, please contact Eva Camarena at (805) 568-2467 at least two weeks prior to the scheduled meeting date.



LIBRARY DIRECTORS ZONE UPDATES

DATE: June 17, 2020
TO: Library Advisory Committee
FROM: Jessica Cadiente, Library Director, Santa Barbara Public Library
CC: George Chapjian, Community Services Director, County of Santa Barbara
SUBJECT: Zone 1 Report

All Zone 1 Libraries

- Due to Covid-19, all SBPL libraries closed on 03/13/20 until further notice. While all Library locations remain closed, staff continue to provide services virtually and via phone. Adult Literacy, SBPL Works!, book discussion groups, poetry, game nights, story times, and more are offered weekly. On average zoom early literacy classes are seeing 40-50 children participate.
- Santa Barbara Public Library introduced *SBPL Delivers!*, a mail delivery service for library materials funded by the SB Public Library Foundation. Any SBPL patron could submit an online form to request material and staff sent their top picks right to their home. In total, over 1700 bundles were sent out to patrons with multiple items included in each bundle. These bundles were delivered throughout zone 1.
- *Read in Place SB* was kicked off in April for all SBPL patrons. It's a special virtual reading program designed to keep our community connected and to celebrate reading. New challenges were added throughout April and continued in May.
- SBPL was awarded a \$5,000 Humanities For All Quick Grant from California Humanities to provide programming for *SB Reads 2020: Create!*. This program will explore the creative process and engage the community with local artists and writers to investigate creativity and creative production. *SB Reads 2020* will feature several books including: Questlove's *Creative Quest*; Elizabeth Gilbert's *Big Magic*; Nnedi Okorafor's *Broken Places & Outer Spaces*; Felicia Day's *Embrace Your Weird*; and other titles in English and Spanish.
- SBPL's Adult Education Librarian collaborated with Monrovia Library's Literacy Coordinator to design and deliver a presentation entitled "ESL Conversation Groups Go Online!" 88 attendees from the California Library Literacy Services network, including both Adult Literacy coordinators and volunteer tutors, learned about the similarities and differences between facilitating live and virtual groups and offered suggestions for group planning and using the Zoom tools effectively to create a positive online experience.
- SBPL was awarded a grant for a new "Library On the Go" outreach van to service all communities in Zone 1, including Carpinteria and Montecito. Both Central and County Library staff providing this outreach will bring essential services such as Library cards and WiFi to needed neighborhoods, pop up programming in parks, and adult literacy and employment classes to designated off site agencies. An example of programming is our Stay and Play program, an early literacy program for children and their caregivers that not only encourages children to learn and explore but helps those caregivers connect with each other. Outreach will continue during both closure periods as well as when we are fully open.

- The Library has kicked off Career Online High School! After an initial assessment, qualified participants can receive a scholarship to take part in the 18-month COHS program. The program is completely virtual and self-paced. Throughout the length of the program the student works with both an academic advisor and our Adult Education Librarian to ensure milestones are being met along the way. At completion they receive a fully accredited High School diploma. Once we complete our first round of finishers, we look forward to hosting a graduation ceremony
- Student Success Initiative eCards were uploaded into the Library database for student use in an effort to bring useful library resources to students across SB Unified, including students outside of Zone 1.
- In celebration of National Poetry Month, community members were invited to read a poem by their favorite poet. The readings are featured on the Library’s YouTube channel. Numerous community members participated including members of the Library Board and Friends of the Library.
- SBPL kicked off its virtual 2020 Summer Reading Program *On the Same Page*. All ages are encouraged to participate by signing up, setting reading goals, and completing summer challenges. SBPL is also supporting local businesses by asking community members to purchase gift cards from businesses to give away as prizes during SRP.
- SBPL received a \$10,000 grant from the SB Foundation to help fund digital content and this will be used to enhance Overdrive and Hoopla collections. All SBPL locations use these resources.
- All library locations, both in Santa Barbara and County libraries, are preparing collections and staff for a phased reopening:

Phased Reopening Plan

Stage 2-Santa Barbara County	June 1	Bookdrops reopened at all locations. Once a week at Branches and twice a week at Central. Items quarantined for 72 hours before being checked in.
	June 3	Patrons can begin placing holds in the catalog.
	June 8	Sidewalk Service for holds pick up-Pilot at Central Library
	June 8	Service will be introduced for homebound patrons to receive material.
	July 1 approx.	Sidewalk Service will be available for County Branches
	July 1 approx.	Curated bundles available during Sidewalk Service at County Branches
Stage 3- Santa Barbara County	TBD	In person services available by appointment such as computer use for job applications, adult literacy and career help at Branches (possibly Central).

	TBD	Smaller in house classes by appointment only
	TBD	Outreach Across Zone 1

Central

- SBPL received the RUSA Award for Excellence in Reference and Adult Library Services for adult programming such as the popular Trail Talks and Getting Dirty programs.
- The Youth Services team distributed over 400 free give away books to partners who support vulnerable children such as United Way, Girls' Inc., and the Housing Authority of Santa Barbara.
- A virtual Dungeons and Dragons Workshop was a hit for a large variety of ages, with a fairly even distribution of virtual teen, adult, and older adult attendees. Interest was expressed in follow up workshops to teach newcomers how to run their own game.
- Central Library's Teen Librarian visited virtual classrooms at La Colina Jr High, La Cumbre Jr High, and Santa Barbara Jr High to talk about virtual Library services, Student Success Cards, and Summer Reading.
- All public access computers upgraded to new Dell Windows 10 All-In-One computers.
- Library technology staff printed 23 masks and 263 ear saver PPE for the Bucket Brigade using the library's 3D printers. Also printed were several dozen face shields and ear saver PPE for library staff to also use when providing sidewalk holds pickups.
- In response to the stay at home orders, staff quickly created YouTube video tutorials in English and Spanish on not only how to use library digital resources but also how to apply for unemployment. The unemployment video in Spanish has been viewed over 5,000 times.
- OG (Orton Gillingham) Readers relaunched virtually so tutors and students can continue working together while at home. Tutors report that virtual tutoring is not as difficult as it might seem. Supplies went out to all participants, and children were delighted with their books and materials. Library staff also recorded the eight hours of tutor training so that we can continue to expand our tutor pairs.
- Central Library has turned holds back on and is prepared to kick off sidewalk service on June 1. Once notified that a hold is available, patrons will use a product called Curbside Communicator to notify the Library that they are there. The item will be checked out and left on a table outside to be safely retrieved.
- Foodbank is providing daily Lunch @ the Library throughout the summer. Library staff will also be providing grab and go craft and activity kits that families can take home with lunch.
- One of Central Library's Librarians with epidemiology experience is assisting the County of Santa Barbara Mutual Aid in the Public Health Department.

Carpinteria

- Carpinteria's Librarian is assisting with the County of Santa Barbara's Mutual Aid by completing in-takes at the non-congregate shelter for high risk individuals experiencing homelessness. She is currently exploring options to get reading materials for individuals at the shelter.
- During National Poetry Month, one of the videos featured on YouTube is Carpinteria Friends of the Library member Gaby Edwards reading "Monet Refuses the Operation" by Lisel Mueller.
- Consultants for the Carpinteria and Montecito Libraries, Susan Hildreth and Martin Gomez, met virtually with County Branch staff to interview them and for their help in

identifying potential focus groups for the next phase in assessing needs for the future of the County Branches.

- Carpinteria Librarian began attendance at a grant-writing class through the California State Library with the goal of increasing opportunities at the Carpinteria Branch.
- Each week, both print and audio-visual material have been pulled from the Carpinteria collection to send out to patrons via mail as part of the SBPL Delivers! program.

CARPINTERIA		
Budgeted	Projected	Diff fr Budget
(\$478,375.64)	(\$467,949.12)	(\$10,426.52)
\$477,041.20	\$448,220.49	\$28,820.71
(\$1,334.44)	(\$19,728.63)	

- The Library is projected to end w/a savings of \$19,728 for Fiscal Year 2020. This is with the projections that all major revenue sources will be received by the Library. Most of the savings for the Carpinteria Library are due to the fact that as of March 31st the hourly staff was laid off. All of the budgeted expenses are expected to be spent as the services continued to the community.

Eastside

- Eastside Library continued to virtually host 1 Million Cups every week, a nationally recognized initiative for entrepreneurs and business owners to network and exchange ideas. Most recently, two business owners, a local accountant and virtual DJ, were hosted to share about their business experiences and facilitate a discussion.
- The Eastside Librarian worked with the Adult Education Team to submit a grant application “SBPL Adult Education COVID-19 Response Initiative” through the CAEP Santa Barbara Adult Education Consortium. The grant would allow the Library to provide hotspots for our SBPL Works! patrons and develop a program where the library can offer ServSafe certifications.
- The Eastside Library Teen Advisory Board has been meeting virtually every week at the request of the teens. Upcoming summer programming and plans are being discussed. They have expressed excitement about the opportunity to pick up curbside art kits and attend library virtual events.
- LEON (Latino Elder Outreach Network) group was hosted through zoom and staff were able to give an updated library service presentation. LEON will be planning a virtual Dia De Los Abuelos event and the library plans to be a bridge to connect LEON to other partner agencies for services that they are looking for.
- Eastside staff presented library market research tools including *SizeUp* and *Reference USA*, to the Spanish speaking WEV (Women’s Economic Ventures) cohort. This has led to one on one research consultations with local businesses looking to build their marketing presence especially during this unprecedented time.
- All-age virtual game nights are hosted each week. After every session, the Library has received messages from patrons, especially our senior patrons, expressing gratitude for allowing them to have a fun activity while at home and to make connections with people that may not normally get a chance to speak to.
- All public access computers upgraded to new Dell Windows 10 All-In-One computers.

Montecito

- Montecito’s Senior Library Technician is assisting with the County of Santa Barbara’s Mutual Aid by compiling timely statistics and reports for Public Health used for daily reports and updates to the general public.
- Consultants for the Carpinteria and Montecito Libraries, Susan Hildreth and Martin Gomez, met virtually with County Branch staff to interview them and for their help in identifying potential focus groups for the next phase in assessing needs for the future of the County Branches.
- The County of Santa Barbara worked with the Bucket Brigade to install a memorial bench in front of the library in honor of Joseph Bleckel, a patron who lost his life during the debris flow.
- The Santa Barbara Bucket Brigade is actively using the parking lot at the Montecito Library as a staging area for people to donate masks or other supplies as well as a pickup material to create additional masks for donation. Thousands of masks have been collected.
- Each week, both print and audio-visual material have been pulled from the Montecito collection to send out to patrons via mail as part of the SBPL Delivers! Program.

MONTECITO		
Budgeted	Projected	Diff fr Budget
(\$350,353.66)	(\$345,688.98)	(\$4,664.68)
\$402,043.85	\$333,970.36	\$68,073.49
\$51,690.19	(\$11,718.62)	

- The Montecito Library is anticipated to have a savings of \$11,718 for Fiscal Year 2020. Again, this is w/the assumptions that all revenues sources are received. The savings is mostly due to the fact that the Library laid off all of its hourly staff.



LIBRARY DIRECTORS ZONE UPDATES

DATE: June 17, 2020
TO: Library Advisory Committee
FROM: Sarah Bleyl, Library Director, Lompoc Public Library System
CC: George Chapjian, Community Services Director, County of Santa Barbara
SUBJECT: Zone 2 Report

All Zone 2 Libraries

- As of March 16, all Zone 2 libraries were closed to the public due to the COVID-19 pandemic.
- All part-time staff is furloughed, with the exception of two pages that came back to work on Monday, June 1.
- Staff continues to provide reference services, digital resources, and online programming through social media and the library's website, and by phone. Social media enables the library to remain connected with an average of 10,000 community members every single week since the building closed.
- All in-person library programming has been cancelled through December 31.
- No overdue fines are being charged at this time.
- The Summer Reading Challenge is 100% virtual this year and will run from June 15th – August 31st. Summer reading will be tracked on Beanstack, paid for by the California State Library.
- Holds pickup began on June 1. Patrons from any of the Zone 2 libraries can place holds in the catalog, schedule an appointment at the Lompoc Library, and come pick them up.
- Patrons may request book bundles for youth (5 items curated by staff to meet the child's interests) and movie bundles for all ages (5 movies curated by staff to meet the individual's expressed preferences). Forms for both of these services can be accessed on the website or by calling in to the library.
- Digital collections use has almost doubled in the last three months.
- The library received a \$5,000 grant from the California State Library to be used towards hoopla, a digital library collection of books, audiobooks, movies, and music.
- The library received a \$1,000 grant from the California State Library to enhance Lunch at the Library. This year, because the library is closed and no program can happen on site, staff will visit the various lunch sites around the community, to give away books, activity sheets, bookmarks, and information about the Summer Reading Challenge.

Lompoc

- The Lompoc Library remains closed to the public.
- The parking lot book drops were reopened limited hours beginning May 26 to accept returns. Returns can be made Monday – Friday, 10am – 5pm. All returned items are

quarantined for a minimum of 72 hours before being checked in and reshelved/recirculated.

- Holds pickup of materials began June 1. Patrons may schedule a pickup time Monday – Friday, 2 – 6pm.
- During the closure, the few remaining staff have continued to answer reference questions by phone, email, and social media; assisted patrons with getting a digital library card and using the digital collections; searched for missing items and checked the entire collection in; weeded old and damaged materials; pulled out empty shelves; painted; reconfigured the circulation desk, and prepared for recarpeting.

Village

- The Village Library remains closed to the public. Village Library patrons may place holds on library materials to be picked up at the Lompoc Library.
- Due to a lack of staff and the space to safely quarantine materials, there are no immediate plans to have items returned to or a holds pick up at the Village Library.
- For safety reasons, when the Village Library is able to reopen safely, a minimum of two staff will be required during all open hours.

Charlotte's Web Mobile Children's Library

- The bookmobile remains closed to the public. Bookmobile patrons may place holds on library materials to be picked up at the Lompoc Library.



LIBRARY DIRECTORS ZONE UPDATES

DATE: June 17, 2020
TO: Library Advisory Committee
FROM: Mary Housel, City Librarian, Santa Maria Public Library
CC: George Chapjian, Community Services Director
SUBJECT: Zone 3 Library Report

All Zone 3 Libraries

- Zone 3 libraries closed on March 17th due to the Covid pandemic. 24 hourly staff were furloughed on March 18th. A library budget reduction of \$516,000 will lead to the furlough of almost all the remaining staff through September with the main library staying closed until October. Branches may reopen sooner than main pending Stage 3 reopening permission from the County. The library has been offering virtual programming, zip books, the summer reading program online, book discussion groups by conference call, and reference question support by email and phone. Over 601 emails and 111 calls were answered. The book return drops stayed open at all locations during the closure and staff checked in 14,388 items up to May 31st. Staff have cleaned each item returned with Lysol wipes. No staff caught Covid. Sidewalk pickup is being planned for Santa Maria and Cuyama soon pending our ability to offer it with very little staff. Other branches may be added later.
- The library received a \$5,000 crisis collection grant from the State Library to build the electronic materials collection online.
- Most of the Library Friends groups have suspended their meetings during Covid. Staff have offered to set up conference calls, but most groups have declined. It has been difficult for the groups as almost all fundraising efforts have ceased or been cancelled during this time.
- WiFi at all locations was extended and offered 8 a.m. to 8 p.m. for patrons to access as needed. The Cuyama community was especially thankful for that service.
- The library conducted an online survey of patrons during May and early June for feedback on interests in virtual library programs and other feedback. The patrons overwhelmingly requested sidewalk/curbside pickup and more e-books online to increase access.
- Inventory and collection weeding have been completed at all libraries in zone 3. 9,872 items were modified in the catalog as a result of the inventory. 4,475 items were discarded from all locations. 1,885 new items were selected and added and 1,572 diversity kits funded by a CA State Library grant. Deep cleaning has occurred at all locations and special supplies are being reordered for the day libraries can reopen including sneeze guards for staff desks at all locations, and antibacterial stations. If the library can reopen in Stage 3, there will be social distancing precautions in place and furniture will be reconfigured to give

distancing in seating and computing. Most likely, patrons will have only 30 minutes to visit the library and there will not be any meetings or programs allowed until we reach stage 4. A supplement to the Code of Conduct is being drafted for enforcement of Covid safety measures.

- The Library's summer reading program, Imagine Your Story, is online this year from June 1 through July 25. It is the first time the library has used an online only approach due to Covid. The California State Library funded software, Beanstack, for patrons of all ages to track their items read and earn badges. Drawing for prizes will be held at the end of the program for all age groups, children's, teen, and adult.
- The Library trialed Kanopy, an online movie database, during the month of May. The number of plays was low and the library decided not to invest in the service. Funds were applied toward more Overdrive items instead.
- The Santa Maria libraries in Cuyama, Los Alamos, Guadalupe, and Santa Maria have enjoyed having the Tiny Library sculptures for a prolonged period due to Covid. They have provided many deeply appreciated free books at all those locations while libraries have been closed.
- The library's monthly newsletter has now expanded to twice a month and features library news, virtual programs, web links to monthly themed topics with suggested e-books. The newsletter started last fall.

Main

- The SMPL Bookmobile To Go is nearly complete and will be delivered from Summit Bodyworks in Colorado on June 25th. The vehicle was funded by an Institute of Museums and Library Services \$100,000 grant, \$30,000 from the Library Foundation, and the remaining approximately \$55,000 from a bequest left to the library. \$22,700 of materials were ordered with funds from the City Library budget, the Friends of the Santa Maria Public Library, and the Library Foundation. We hope to be in the 3rd reopening stage and able to start service 1-3 afternoons per week. With most staff furloughed, and the status of the pandemic unknown for July, the ability to launch service is pending. At the least, we hope to have a reception in early to mid-July to show the vehicle off.
 - During the Covid closure, library staff have answered 3,576 phone calls for Santa Barbara County Food Bank deliveries. The Food Bank said that our staff help enabled them to make about 15,000 home deliveries to seniors and that they could not have done it without our team.
 - National Library Week was April 19-25th and celebrated the theme, "Find your place at the Library." City Council presented a proclamation with special recognition for the library's services during the pandemic helping the Food Bank and creating virtual programs.
 - Librarian III, Joanne Britton, was recognized during Public Employees Week on May 5th for her innovative work implementing passport service at the library.
 - The City hired a consultant to review user fees for the City. The study includes library fees for meeting room use, staff time spent collecting fees, amount of fees, and more to determine if we are charging enough for various services (meeting room use, passports, library cards, holds, fines). The work is ongoing and expected to result in suggested city user fee changes late this year.
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- The Library received a \$6,250 grant through the California State Library (administered by the Pacific Library Partnership) for a “Lunch at the Library” program. Staff will prepare approximately 500 craft bundles filled with all the supplies and instructions for three crafts, crayons, kid-sized scissors, a ‘bento’ lunch box, and aluminum water bottle to pass out with Recreation and Parks at their summer lunch site.

Cuyama

- The hourly employee kept working during Covid has been working with the collection to correct cataloging errors and to weed the collection. She will deliver the sidewalk pickup when it begins.

Guadalupe

- The City of Guadalupe has agreed to fund \$15,000 toward library rent for 2020-21.
- The City of Guadalupe approved \$40,000 to be spent on a conceptual design of the City Hall which will upgrade Police and Fire and add a room for the Library. By incorporating the Library into City Hall, no rent would be required and more funds could be directed to other resources.

Los Alamos

- The Los Alamos Library roof was replaced April 7th by the owner, the Orcutt Unified School District.
- The Los Alamos Friends held a plant sale on the grounds of the library June 3rd generating \$1500 from the donated plants.

Orcutt

- The Orcutt Friends of the Library contributed \$650 toward the purchase of Overdrive electronic books and have been very busy writing and winning grants. They received a \$1000 Rotary Club grant for bestsellers and another \$1000 from Altrusa of the Central Coast for graphic novels. They recently won a \$10,000 Woods grant for teen and adult books.
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LIBRARY DIRECTORS ZONE UPDATES

DATE: June 17, 2020
TO: Library Advisory Committee
FROM: B. Allison Gray, Library Director, Goleta Valley Library
CC: George Chapjian, Community Services Director, County of Santa Barbara
SUBJECT: Zone 4 Report All Zone 4 Libraries

- The three branches closed for public service in mid-March. All employees were kept on the payroll as there was much for them to do as we made the transition from physical services to virtual ones.
- Our first and most successful program is the Craft Kits for Kids Program. Parents of children who belong to one of the 3 libraries can sign up to receive two craft kits each month to help them keep children occupied at home. Initially, the kits were mailed to their homes, which was the largest expense involved in the program. Once Sidewalk Service begins June 16th, they will pick up the kits at the libraries. So far, we have sent out over 2,500 kits. Parents have been thrilled with the program and we've received much positive feedback. We are now using a combination of purchased kits and homemade ones to satisfy the ever-growing demand.
- We have also been doing several weekly virtual programs, both live and taped, for all ages. We have done story times, storytelling, craft projects for children and adults.
- We created a special section on our website chock full of places to keep children, teens, adults, and families busy, educated, and entertained while sheltering in place.
- We changed our Tech Tutoring programs from in-person to virtual meetings and have had great success with those.
- We added a Check In with a Librarian program where people who needed assistance with something. It is my experience that many people, especially the elderly, live alone and the interactions they have with library staff form their only social interactions some days. We asked people if they'd like to chat once a week and we have a growing number of people whom we call weekly for a conversation.
- We had a big increase in the number of requests for Personal Reading Lists where librarians (usually me) create a list of recommended books for a patron. During this period, I recommended e-books so the patrons could access the titles while the libraries were closed.
- Staff worked hard to add to our already robust Online Staff Picks bibliography lists to help people find things to both read and watch.
- The Book to Action Grant, based on the book "Strays" by Britt Collins will be featured in 3 weekly programs during July and August with the author doing a presentation in August. A recent virtual book discussion on the book was very lively.
- Due to all of this activity, no staff were laid off or furloughed during the whole time-period; something that made us all very proud to work for Goleta.
- Staff at all branches caught up on webinars, many of which were mandatory from City of Goleta, concerning COVID safety and working from home productively. I assigned webinars on specific library issues to staff as well.
- We all improved our skills with the online services provided both by Black Gold and through our Goleta and Santa Ynez Libraries website.

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- We took advantage of the situation and have had weekly library staff meetings throughout this period. It has proven to be very advantageous and we hope to be able to continue in some way once services get going.
 - At the beginning of April, we mailed out all items on our hold shelves.
 - The Isla Vista Library Grant was submitted. We will provide a blend of mobile and physical services to the area. With the purchase of a cargo van, book vending machines, book drops, little libraries, Pop Up Library devices, and more, we will be able to provide programs and materials to people all around the Isla Vista area. We have not yet received the first check and have not yet started purchasing items.
 - Assistant City Manager Kristy Schmitt and I presented the Harwood Report to County Supervisor Das Williams. City Manager Michelle Greene and I presented it to County Supervisor Joan Hartmann. I presented it to the Isla Vista Community Services District Board.
 - We had our final counseling call with our Harwood advisor in April.
 - Much work was done on the budgets for the 3 libraries; then COVID hit and all had to be re-assessed.
 - I took a course on Adulting at the Library with an eye toward providing programs that would appeal to UCSB students.
 - Much planning has gone into the provision of Sidewalk Services, which begins June 16. All three branches will be open Tuesdays through Saturdays from 11:30 am – 5:30 pm.



FISCAL YR 20/21 BUDGET UPDATE

DATE: June 17, 2020
TO: Library Advisory Committee
FROM: Ryder Bailey, CPA, CFO, Community Services Department
CC: George Chapjian, Community Services Director, County of Santa Barbara
SUBJECT: Adoption of FY20-21 County Library Budget

On June 9th, the County Board of Supervisors adopted the County of Santa Barbara’s Fiscal Year 2020-21 Budget. Their approved budget included approximately \$4.2M for libraries, with approximately \$1.5M, or 35%, going towards County Branch Library operations.

Please see Table 1 below for breakout of County funding by Branch.

Table 1

Library Branch	Population Assigned (FY20-21)	\$7.80 Base - Per Capita	One Time Funding	FY20-21 Total County Funding
Santa Barbara/Eastside	94,811	739,526	-	739,526
Carpinteria	16,824	131,227	84,932	216,159
Montecito	10,092	78,718	195,518	274,236
Zone 1	121,727	949,471	280,450	1,229,921
Lompoc	50,597	394,657	-	394,657
Vandenburg Village	9,381	73,172	38,127	111,299
Zone 2	59,978	467,828	38,127	505,955
Santa Maria	108,210	844,038	-	844,038
Cuyama	1,328	10,358	17,531	27,889
Guadalupe	7,604	59,311	28,809	88,120
Los Alamos	1,890	14,742	28,326	43,068
Orcutt	36,046	281,159	105,490	386,649
Zone 3	155,078	1,209,608	180,156	1,389,764
Goleta	96,492	752,638	-	752,638
Buellton	10,659	83,140	68,359	151,499
Solvang	10,659	83,140	91,572	174,712
Zone 4	117,810	918,918	159,931	1,078,849
Total	454,593	3,545,825	658,664	4,204,489