



Minutes of the Regular Meeting Commission for Women (CFW) September 13, 2017

Call to order - Chair Anna Everett called the meeting to order at 5:07 p.m. The meeting was held at City Hall/Council Chambers, City of Solvang, and was wheelchair accessible. Roll call followed and it was determined that a quorum was present.

COMMISSIONERS PRESENT

First District (no vacancies)

Victoria Juarez

Second District (no vacancies)

Suzanne Peck

Anna Everett (Chair)

Sigrid Wright

Third District (no vacancies)

Tracy Beard

Karen Steinwachs

Fourth District (2 vacancies)

Tami Rabska

Fifth District (2 vacancies)

Heidi Summers

COMMISSIONERS ABSENT

Judi Weisbart *

Charlotte Gullap-Moore*

Marianne Partridge*

** Excused Absences*

Public Comment – No public comment

August 2, 2017 CFW Minutes - Commissioner Peck made a motion to accept the minutes. This seconded by Commissioner Beard and passed unanimously.

CFW FY 2017-18 Budget – \$11,156

CFW Chair Everett led the budget discussion. Commissioner Wright suggested organizing the budget line items according to the work plan categories developed during the June retreat. The categories are: Leadership Development, Outreach & Advocacy, Policy and Administration. After much discussion the following budget was adopted with the exception of Commissioner Beard who recused herself due to her concerns over the Commissions lack of a Code of Conflict/Form 700 filings and possible liabilities:



2016-2017 CFW Budget	FINAL as voted on 8/3/2016
North County Leadership Event	\$ 3,750.00
Service Awards	\$ 250.00
Business cards & name plates	\$ 400.00
NACW & ACCW membership dues	\$ 200.00
Veteran's Standdown SM	\$ 500.00
Postage	\$ 100.00

2017-2018 CFW Budget	FINAL as voted on 9/13/17
Leadership Development	\$ 6,400.00
Outreach & Advocacy	\$ 1,800.00
Policy	\$ 2,690.00
Administration	\$ 266.00
	\$ 11,156.00

Budget discussion: CFW organized their work plan into the four main categories identified in the budget above:

Leadership and Development includes the annual North and South County events that promote women in leadership and address the needs of women, children and families. It also includes resources for updating the Gender Report. There may be a need to either pare back on the work plan (i.e. do one event and the study) or raise additional dollars for the study from the private sector. This budget will need to be sorted out between the activities at a future meeting.

Outreach & Advocacy - This committee agreed to \$1,000 for sponsorships including \$150 for a film presentation and \$250 to co-sponsor a 4 hour self-defense workshop for 25 attendees, with SBRCC and District 3 Supervisor Hartmann. Other sponsorships will be identified at future meetings. Also approved was \$800 for the annual Veterans Standown event in North County. This category also includes the printing and distribution of North/South County Resource cards. The printing for the resource cards will be donated by Commissioner Summers employer, Dignity Health. Ms. Foley will send template to Commissioner Summers.



Policy covers the annual visit to Policy Summit in Sacramento in January 2018 (\$1k), NACW/ACCW dues (\$200), some support for other travel to state or national meetings to be determined (\$1k), and a reimbursement to Commissioner Beard for her attendance at the July NACW event (\$490). It was agreed that for any Commissioner seeking reimbursement at these or similar events, prior approval must be obtained in advance through a vote of the Commission, or through another process to be determined through a vote of the Commission. The Commission recognized that Commissioner Beard incurred additional costs to attend the national NACW event in Buffalo, NY in July and may consider additional reimbursements. The Commission did not discuss or select an attendee to the state ACCW conference in late September.

Administration includes printing of Commissioner business cards, name tags and name plates for \$100 and \$166 for mileage as needed with prior approval.

Other activities:

Code of Ethics - Some CFW members approve of participating in the County Form 700 financial disclosure process and others do not. The County Attorneys are still considering an alternative but it would not be enough for the CFW to continue to make detailed budget decisions beyond the categories outlined in these meeting notes.

CFW Awards – All Districts have their honorees defined. Ms. Foley asked that D3 re-discuss their recommendation to make sure all are on board. Ms. Foley asked that one Commissioner from each district prepare the resolutions and get them to her for an October BOS meeting.

Facebook/Media – Commissioners who are interested in posting on CFW Facebook must send Commissioner Beard a notice or invite to get added to the CFW Facebook.

October agenda items – Vets Standown activities/update; CFW Annual BOS update (Chair and staff will select October date in South County); CFW BOS Resolutions; further review of sub budget items; Discussion of annual conferences and who would like to attend? Policy update from Commissioner Gullap-Moore; website update