



*Commission for Women*

**Minutes of the Regular Meeting  
March 4, 2015**

**I. Call to Order**

**A. Roll Call**

Chair Capps called the meeting to order at 5:02 P.M. The meeting was held at City Hall/Council Chambers, City of Solvang, and was wheelchair accessible. Roll call followed and it was determined that a quorum was present.

**COMMISSIONERS PRESENT**

**COMMISSIONERS ABSENT**

**First District: (No Vacancies)**

Laura Burton Capps (Chair)  
Gina Fischer  
Victoria Juarez

**Second District: (No Vacancies)**

Suzanne Peck  
Gail Teton-Landis  
Sigrid Wright

**Third District: (No Vacancies)**

Tracy Beard  
Fran Clow (Vice Chair)  
Deborah Dawicki

**Fourth District: (One Vacancy)**

Martha Hight  
Cindy Litzinger

**Fifth District: (Two Vacancies)**

Gayle Pratt

**B. Welcome and Introductions of Commissioners and Guests**

**C. Public Comment**

There was no public comment.

## II. Regular Business

### A. Approve: February 4, 2015 Regular Meeting Minutes

Vice Chair Clow made the motion to approve the meeting minutes. Commissioner Wright seconded the motion. The motion carried.

### B. Amend: December 3, 2014 Regular Meeting Minutes

Chair Capps made the motion to Amend Something Previously Adopted in the December 3, 2014 Regular Meeting Minutes at II.C and strike the following two (2) sentences: "Additionally, there is concern that the added funding needed for additional work being performed by Ms. Langsdorf was addressed in the first Scope of Work. There was a recommendation that any remaining funds from the CFW budget be given to HR as reimbursement." Commissioner Fischer made the motion to approve the meeting minutes. Vice Chair Clow seconded the motion. The motion carried.

### C. Announcements--All

- Commissioner Beard informed the Commissioners of the Women's Day Festival, March 7.
- Commissioner Teton-Landis announced the Mount St. Mary's University *Report on the Status of Women and Girls in California* event, March 19, Mount St. Mary's University. Commissioner Teton-Landis stated she would attend.
- Chair Capps announced the NACW Conference takes place in Indianapolis, IN, July 2015.
- Commissioner Teton-Landis informed the Commissioners of *It's Time 2015*, a coalition of organizations doing something for women, May 1-3, Baltimore, MD.

### D. Accept Chair Report--Burton Capps

No new report.

### E. Update: Budget--All

Commissioners reviewed the budget and determined that expenses incurred during the Service Awards reception will be paid directly by Commissioners.

Burton Capps, Scones  
Peck, Pastries  
Beard, Coffee and Tea  
Hight, Fruit  
Litzinger, Juice and Flowers

### F. Review, Discuss & Act: Service Awards--All

Commissioners announced their selections for the Service Awards as follows: First District: selection forthcoming; Second District: selection forthcoming; Third District: Active Minds; Fourth District: Project Premie; and Fifth District: Santa Maria's Women's Network.

Commissioners were informed that the Board of Supervisors has changed the location of the April 21 meeting date to Santa Maria and the location of the April 14 meeting is now Santa Barbara. Chair Capps stated she would send out a request for consensus on the date.

Commissioners were given the following deadlines for an April 14 or 21 presentation: 1. March 20-23, Name of Organization (how you want it displayed on the trophy); 2. March 27, written description of the organization (one paragraph which will be read at the awards presentation & placed on the website); and 3. March 30, name, title, and address of individual that will receive a formal invitation to the presentation.

**G. Update: Gender Composition Report–Burton Capps**

Chair Capps announced that the presentation is March 17 and the press release is forthcoming. Commissioners Hight and Litzinger met with Supervisor Adam and Bob Nelson, Chief of Staff, Fifth District, about the report and received feedback from Supervisor Adam about appointments in his district. Commissioners are also meeting with City officials to discuss the report.

**H. Review, Discuss and Act : Committee Updates–All**

**1. Women in Leadership:**

The Gender Composition Report presentation is March 17.

**2. Mental Health:**

Commissioner Beard attended the March 2 Mental Health Commission meeting.

**3. Events:**

Commissioner Teton-Landis suggested that CFW host a gathering of women organizations and have a panel discussion on the Gender Composition Report.

**4. Executive:**

**I. Meetings With Supervisors–All**

**J. Other Business – All**

**K. Agenda Items for next meeting-All**

Retreat

Service Awards

Speakers-Court Appointed Special Advocates (CASA)

**III. Adjourn**

**The meeting adjourned at 6:34 P.M.**

The next scheduled meeting will be held on April 1, 2015, City of Solvang.