

063 General Services Space Scorecard

2012-2017 Santa Barbara County Space Utilization Report

Staff Area Requirements			Current Need		Projected Need	
Station Type	Assigned SF		Staff	Calculated Area	Staff	Calculated Area
1 Basic Modular Workstation	57		45	2,565	43	2,451
2 Medium Sized Modular Workstation	72		7	504	7	504
3 Larger Modular Workstation or Small Walled Office	99		51	5,000	45	4,455
4 Larger Modular Workstation or Walled Office	105		2	210	2	210
5 Medium Walled Office or Large Modular Workstation	150		13	1,950	12	1,800
6 Larger Walled Office w/ Conf. Area	264		1	264	1	264
Calculated Staff & NUA:			119	10,493	110	9,684
Calculated Office Common Area @: <u>15%</u>				1,574		1,453
Calculated Staff GUA Required:				12,066 sf		11,137 sf
Storage Area Requirements						
	sf/Staff					
	Special Storage @:	<u>5</u>		593		550
	Supply Storage @:	<u>5</u>		593		550
		<u>0</u>		0		0
	Warehouse Storage @:	<u>25</u>		2,963		2,750
Calculated Storage Area:				4,148 sf		3,850 sf
Support Area Requirements						
	(a) Recept/Waiting/ConfRms/Etc:			4,740		4,400
	(b) Active/Archive/Special Files:			5,925		5,500
	(c) Equipment/Computer/Interview:			2,370		2,200
	(d) Kitchen/Kitchenette/Break Room:			3,200		2,970
	(e) Training-Class Room/Library Space:			3,792		3,520
	(f)			0		0
General Building Inventory (990)	(g) Special Support Needs:			324,000		324,000
Calculated Support Area:				344,027 sf		342,590 sf
Needs Summary						
	Calculated Net Assignable Space Required:			360,240		357,577
	Building Envelop Allowance @: <u>15%</u>			54,036		53,636
	Calculated Gross Assignable Space Required:			414,276 sf		411,213 sf
	Occupied Area:					
	Surplus (-Deficit):					

Comments: