

053 Planning & Development Space Scorecard

2012-2017 Santa Barbara County Space Utilization Report

Staff Area Requirements			Current Need		Projected Need	
			Staff	Calculated Area	Staff	Calculated Area
Station Type	Assigned SF					
1 Basic Modular Workstation	57	16	912	15	855	
2 Medium Sized Modular Workstation	72	3	216	3	216	
3 Larger Modular Workstation or Small Walled Office	99	80	7,955	78	7,722	
4 Larger Modular Workstation or Walled Office	105	5	483	4	420	
5 Medium Walled Office or Large Modular Workstation	150	3	450	3	450	
6 Larger Walled Office w/ Conf. Area	264	1	264	1	264	
Calculated Staff & NUA:			108	10,280	104	9,927
Calculated Office Common Area @: <u>10%</u>			1,028		993	
Calculated Staff GUA Required:			11,308 sf		10,920 sf	
Storage Area Requirements						
	sf/Staff					
	Special Storage @:	<u>5</u>	<u>540</u>	<u>520</u>	<u>520</u>	
	Supply Storage @:	<u>5</u>	<u>540</u>	<u>520</u>	<u>520</u>	
		<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
	Warehouse Storage @:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	
Calculated Storage Area:			1,080 sf		1,040 sf	
Support Area Requirements						
	(a) Recept/Waiting/ConfRms/Etc:		<u>4,318</u>	<u>4,160</u>	<u>4,160</u>	
	(b) Active/Archive/Special Files:		<u>5,613</u>	<u>5,408</u>	<u>5,408</u>	
	(c) Equipment/Computer/Interview:		<u>2,159</u>	<u>2,080</u>	<u>2,080</u>	
	(d) Kitchen/Kitchenette/Break Room:		<u>2,159</u>	<u>2,080</u>	<u>2,080</u>	
	(e) Training-Class Room/Library Space:		<u>2,159</u>	<u>2,080</u>	<u>2,080</u>	
	(f)		<u>0</u>	<u>0</u>	<u>0</u>	
	(g) Special Support Needs:		<u>0</u>	<u>0</u>	<u>0</u>	
Calculated Support Area:			16,408 sf		15,808 sf	
Needs Summary						
Calculated Net Assignable Space Required:			28,796		27,768	
Building Envelop Allowance @: <u>10%</u>			2,880		2,777	
Calculated Gross Assignable Space Required:			31,675 sf		30,544 sf	
Occupied Area:						
Surplus (-Deficit):						

Comments: .