

012 County Executive Office Space Scorecard

2012-2017 Santa Barbara County Space Utilization Report

| Staff Area Requirements | | | Current Need | | Projected Need | |
|---|--|----------|---------------|-----------------|----------------|-----------------|
| | | | Staff | Calculated Area | Staff | Calculated Area |
| Station Type | Assigned SF | | | | | |
| 1 Basic Modular Workstation | 57 | 3 | 171 | 5 | 285 | |
| 2 Medium Sized Modular Workstation | 72 | 1 | 72 | 1 | 72 | |
| 3 Larger Modular Workstation or Small Walled Office | 99 | 11 | 1,077 | 12 | 1,188 | |
| 4 Larger Modular Workstation or Walled Office | 105 | 9 | 945 | 9 | 945 | |
| 5 Medium Walled Office or Large Modular Workstation | 150 | 8 | 1,200 | 8 | 1,200 | |
| 6 Larger Walled Office w/ Conf. Area | 264 | 5 | 1,320 | 5 | 1,320 | |
| Calculated Staff & NUA: | | | 37 | 4,785 | 40 | 5,010 |
| Calculated Office Common Area @: <u>10%</u> | | | | 478 | | 501 |
| Calculated Staff GUA Required: | | | | 5,263 sf | | 5,511 sf |
| Storage Area Requirements | | | sf/Staff | | | |
| | Special Storage @: | <u>5</u> | <u>184</u> | <u>200</u> | | |
| | Supply Storage @: | <u>5</u> | <u>184</u> | <u>200</u> | | |
| | Long-term Record Storage | <u>5</u> | <u>184</u> | <u>200</u> | | |
| | Warehouse Storage @: | <u>0</u> | <u>0</u> | <u>0</u> | | |
| Calculated Storage Area: | | | | 553 sf | | 600 sf |
| Support Area Requirements | | | | | | |
| | (a) Recept/Waiting/ConfRms/Etc: | | <u>1,106</u> | <u>1,200</u> | | |
| | (b) Active/Archive/Special Files: | | <u>738</u> | <u>800</u> | | |
| | (c) Equipment/Computer/Interview: | | <u>184</u> | <u>200</u> | | |
| | (d) Kitchen/Kitchenette/Break Room: | | <u>738</u> | <u>800</u> | | |
| | (e) Training-Class Room/Library Space: | | <u>369</u> | <u>400</u> | | |
| | (f) GATV Production Facilities | | <u>1,000</u> | <u>1,000</u> | | |
| SB Board Hearing & Conf. Room | (g) Special Support Needs: | | <u>10,531</u> | <u>10,531</u> | | |
| SM Board Hearing & Conf. Room | | | | | | |
| SM Board Hearing-Expansion | | | | | | |
| Calculated Support Area: | | | | 14,665 sf | | 14,931 sf |
| Needs Summary | | | | | | |
| Calculated Net Assignable Space Required: | | | | <u>20,482</u> | | <u>21,042</u> |
| Building Envelop Allowance @: <u>10%</u> | | | | <u>2,048</u> | | <u>2,104</u> |
| Calculated Gross Assignable Space Required: | | | | 22,530 sf | | 23,146 sf |
| Occupied Area: | | | | | | |
| Surplus (-Deficit): | | | | | | |

Comments: