

065 Treasurer-Tax Collector-Public Space Scorecard

2012-2017 Santa Barbara County Space Utilization Report

Staff Area Requirements			Current Need		Projected Need	
			Staff	Calculated Area	Staff	Calculated Area
Station Type	Assigned SF					
1 Basic Modular Workstation	57	3	171	3	171	
2 Medium Sized Modular Workstation	72	11	792	9	648	
3 Larger Modular Workstation or Small Walled Office	99	21	2,079	19	1,881	
4 Larger Modular Workstation or Walled Office	105	2	210	2	210	
5 Medium Walled Office or Large Modular Workstation	150	5	750	2	300	
6 Larger Walled Office w/ Conf. Area	264	1	264	1	264	
Calculated Staff & NUA:		43	4,266	36	3,474	
Calculated Office Common Area @: <u>10%</u>			427		347	
Calculated Staff GUA Required:			4,693 sf		3,821 sf	
Storage Area Requirements						
	sf/Staff					
	Special Storage @:	<u>5</u>	<u>215</u>		<u>180</u>	
	Supply Storage @:	<u>5</u>	<u>215</u>		<u>180</u>	
		<u>0</u>	<u>0</u>		<u>0</u>	
	Warehouse Storage @:	<u>25</u>	<u>1,075</u>		<u>900</u>	
Calculated Storage Area:			1,505 sf		1,260 sf	
Support Area Requirements						
	(a) Recept/Waiting/ConfRms/Etc:		<u>1,935</u>		<u>1,620</u>	
	(b) Active/Archive/Special Files:		<u>2,150</u>		<u>1,800</u>	
	(c) Equipment/Computer/Interview:		<u>1,290</u>		<u>1,080</u>	
	(d) Kitchen/Kitchenette/Break Room:		<u>946</u>		<u>792</u>	
	(e) Training-Class Room/Library Space:		<u>860</u>		<u>720</u>	
	(f)		<u>0</u>		<u>0</u>	
	(g) Special Support Needs:		<u>0</u>		<u>0</u>	
Calculated Support Area:			7,181 sf		6,012 sf	
Needs Summary						
Calculated Net Assignable Space Required:			<u>13,379</u>		<u>11,093</u>	
Building Envelop Allowance @: <u>10%</u>			<u>1,338</u>		<u>1,109</u>	
Calculated Gross Assignable Space Required:			14,716 sf		12,203 sf	
Occupied Area:						
Surplus (-Deficit):						

Comments: