



## **Library Ad Hoc Committee Meeting**

**Date: Monday, October 14, 2019**

**Time: 10:00 – 12:00 PM**

**Location: Cachuma Lake Recreation Hall**

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### **Administrative Agenda:**

- I. Meeting Called to Order**
- II. Roll Call:** *by Secretary*
- III. Public Comment:** *Public Comment period is set aside to allow public testimony on items not on today's agenda.*
- IV. Minutes:** The minutes of the April 30, 2019 meeting will be considered.

### **Standard Agenda:**

1. Reconnecting to Our Shared Purpose
2. Phase Two Process
  - Benchmarking Report
  - Taxes Report
  - Private- Public Partnership Report
3. Next Steps/Closing
4. Adjourn



# Library Ad Hoc Committee Meeting

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**April 30, 2019**

## **ACTION MINUTES**

Committee Members present:

Sarah Bleyl  
Jessica Cadiente  
Allison Gray  
Judith Dale  
Patricia Saley  
Das Williams, 1<sup>st</sup> District Supervisor  
Joan Hartmann, 3<sup>rd</sup> District Supervisor

Committee Members absent:

Mary Housel

County Staff Present:

George Chapjian, Director  
Ryder Bailey, CSD CFO  
Natasha Garduno, Executive Assistant

Legacy Works Group Facilitators:

Carrie Kappel  
Megan Miley

### **Administrative Agenda:**

- I. Meeting Called to Order:** *Meeting officially convened at 10:10 a.m.*
- II. Roll Call:** *by Secretary*
- III. Public Comment:** None was made.
- IV. Approval of Minutes of April 18, 2019**

**ACTION:** A motion was made by Judith Dale and seconded by Sarah Bleyl to approve the minutes of April 18, 2019. All approved with two abstentions by Patricia Saley and Allison Gray. Motion passed.

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## **Standard Agenda:**

### 1. Updates

The following updates were provided to the group:

- Informational item to be scheduled for SBCAG Board Meeting to further engage city and county decision makers in the discussion about libraries. Staff will provide background on what the committee is learning, the Committee's short term recommendation for county funding, and how the committee will continue to work toward a sustainable finance and governance model.

### 2. Guiding Principles

The following 8 principles were adopted:

- All residents in Santa Barbara County deserve access to library services
- Service levels vary by community needs and library type (see library categories)
- Equity requires consideration of population and other issues
- Core operations should be funded by public revenue sources (county, cities, taxes). Friends, foundations, volunteers, grants and public-private partnerships should be activated for
- expanded services
- Libraries should have secure and sufficient resources to meet community needs
- Support services provided by main libraries (services, programs, curriculum and more) enhance branch libraries
- Library decision making should enable flexibility for library directors as well as transparency, accountability and opportunities for input from the communities they serve
- Increased collaboration and coordination in terms of budgets, library organization and programming will have system wide benefits

### 3. Budget Scenarios

The committee revised the budget scenarios presented at the last meeting to address the following key points raised by committee members:

- Each district must get some funding
- Use County funds to encourage matching contributions from cities and friends groups
- Fund smallest libraries as they have little to no capacity for matching
- Pay rents in Guadalupe and Orcutt to even the playing field

The library directors did not feel we had the time or data required to develop a budget scenario based on making sure all branches met "minimum service levels." This will be addressed in Phase II with research on industry standards for libraries.

After discussing various scenarios the committee felt that recommending scenario B was the most politically acceptable:

- Fund 100% of deficits in Small Branch I libraries (Cuyama and Los Alamos)
  - Fund remaining cities at 50% of deficit to encourage 1:1 city match
  - Fund remaining unincorporated branches at 67% of deficit to encourage 2:1 friends match
  - Base county funding on original deficits to recognize where cities have already stepped up (Buellton and Carpinteria)
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This scenario results in an ask of approximately \$247,843 – or approximately \$134,000 more than the \$113,800 Small Library Fund already approved.

4. Library Categories

The Committee reviewed and discussed the Library Categories table that the library directors and the consultants worked on drafting for review.

5. Minimum Service Levels & Adoption

The library directors did not wish to make recommendations about minimum service levels without conducting a benchmarking exercise. Though they have professional opinions, they would like to have these standards based on evidence from outside the system.

6. Next Steps

LegacyWorks will follow up with committee members to ask key questions such as:

- Does the May-September timeline seem reasonable?
- How much time can you commit to in-person committee meetings?
- How much time can you commit to virtual subcommittee meetings?
- How much will you be available during the summer?
- Do you think all five subcommittees should work in parallel or should there be some sequencing? If so, which should we start with?

7. Adjourn

The meeting adjourned at 11:30 a.m.

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