



Library Ad Hoc Committee Meeting

Date: Monday, February 25, 2019

Time: 1:30 – 3:00 pm

**Location: Board of Supervisors Conference Room (4th Floor)
105 E. Anapamu St., Santa Barbara, CA 93101**

Administrative Agenda:

- I. Meeting Called to Order**
- II. Roll Call:** *by Secretary*
- III. Public Comment:** *Public Comment period is set aside to allow public testimony on items not on today's agenda.*
- IV. Minutes:** The minutes of the January 23, 2019 meeting will be considered.

Standard Agenda:

1. Welcome & Meeting Objectives
2. Committee Goals & Objectives
3. System Mapping
4. Core Services Discussion
5. Budget Updates and Known Gaps
6. Next Steps/Closing
7. Adjourn



Library Ad Hoc Committee Meeting

February 11, 2019

ACTION MINUTES

Committee Members present:

Jessica Cadiente
Sarah Bleyl
Mary Housel
Allison Gray
Patricia Saley
Judith Dale
Das Williams, 1st District Supervisor
Joan Hartmann, 3rd District Supervisor

County Staff Present:

George Chapjian, Director
Natasha Garduno, Executive Assistant
Darcel Elliott, 1st District Chief of Staff
Gina Fischer, 3rd District Representative

Legacy Works Group Facilitators:

Carrie Kappel
Megan Miley

Administrative Agenda:

- I. Meeting Called to Order:** *Meeting officially convened at 1:35 p.m.*
- II. Roll Call:** *by Secretary*
- III. Public Comment:** None was made.
- IV. Approval of Minutes of January 23, 2019**

ACTION: A motion was made by George Chapjian and seconded by Judith Dale to approve the minutes of January 23, 2019. All approved. Motion passed.

Standard Agenda:

1. Opening & Meeting Objectives

- Refine purpose and principles for working together
- Outline elements of and begin to co-create case for 2019-2020 County funding for libraries

2. Revised purpose and principles for working together

The Draft Purpose Statement and Principles from the last meeting were reviewed by the committee. It was agreed that there needed to be further definition for what the group is trying to convey. The discussion highlighted issues of better transparency, decision making authority, and whether alternative governance models such as a JPA could better serve the system. The following are the current draft Purpose Statement and Principles identified by the committee:

Draft Purpose Statement 2.1

Outline a path to achieving a sustainable and equitable finance and governance framework for the libraries in the county. *Sustainable, equitable and governance to be defined by this committee

Draft Principles 2.0

- Create a safe space where everyone's participation and perspective is welcomed and valued
- Listen for understanding, speak to be understood
- Trust in and believe in the process and convey that belief to external stakeholders
- Be open to change and evolution
- Assume the best intentions
- Takest off thou hat
- Focus on incremental and realistic goals, build on successes
- Engage and participate fully

3. Overview of County and City budget process, timelines, and needs

The committee reviewed the draft calendar for upcoming budget schedule for the county and each city. The library directors shared that it is hard to prepare their budgets in advance of knowing how much money will be allocated from the county and cities. Community Services Director George Chapjian stated that the county will keep the per capita at \$7.80.

4. Co-creation of the case for County discretionary funding of the library system

The following items were highlighted in the discussion held regarding discretionary funding:

- Deficits:
 - Buellton
 - Guadalupe > 10% of budget
 - Lompoc may be facing 5% cut from the City

- New expenses / changes in revenue
 - Contractor costs (e.g. cleaning) increasing
 - Black Gold fees increasing
 - Rent?
 - Staff costs - union negotiations underway increasing
 - Materials increasing
 - Friends' contributions?
 - Santa Maria requesting an increase in Measure U funds from the City
- Staff costs are going up in Zone 1. City has a mechanism for budget to increase accordingly for Main library and Eastside branch, but County does not.
- Variations in personnel costs based on professional vs clerical staff. None are (overly) generous.
- Local cost of living challenge
- No go area: County getting involved in city personnel decisions
- Audience for making a case for libraries: County, Cities, Friends groups.
- Does Ryder's estimate of the gap include the Black Gold fee increase?
- What is the baseline?
- Going as a group is important
- SB City cost allocation process is underway

Questions & Discussion

- Measure T (cannabis) in line with lower end of projections because the process is moving slowly. General fund will have 1st priority for funding enforcement of new marijuana laws. Libraries are in the 2nd tier of funding priorities.
- Measure X in Carpinteria - libraries carried the election, but it is not yet known whether Carp will maintain or incrementally increase library funding. Last year Carpinteria library's gap was covered in thirds by County/City/Friends.
- If Cities or Friends put in more will the County put in less?
- How do we account for all contributions to make apples-apples comparison (e.g., building costs differ due to differences in ownership)?

5. Next Steps

Action Items:

- March budget prep will reveal gaps
- Sarah will share budget cut scenarios she has prepared for City of Lompoc
- Legacy Works Group will share revised principles and purpose
- Legacy Works Group will share revised system map

Homework

- Finish system mapping

6. Adjourn

The meeting adjourned at 3:00 p.m.