



Library Ad Hoc Committee Meeting

Date: Monday, February 11, 2019

Time: 1:30 – 3:00 pm

**Location: Board of Supervisors Conference Room (4th Floor)
105 E. Anapamu St., Santa Barbara, CA 93101**

Administrative Agenda:

- I. Meeting Called to Order**
- II. Roll Call:** *by Secretary*
- III. Public Comment:** *Public Comment period is set aside to allow public testimony on items not on today's agenda.*
- IV. Minutes:** The minutes of the January 23, 2019 meeting will be considered.

Standard Agenda:

1. Opening and meeting objectives
2. Revised purpose and principles for working together
3. Overview of County and City budget processes, timelines, and needs
4. Co-creation of the case for County discretionary funding of the library system
5. Next Steps
6. Adjourn



Library Ad Hoc Committee Meeting

January 23, 2019

ACTION MINUTES

Committee Members present:

Jessica Cadiente
Sarah Bleyl
Mary Housel
Allison Gray
Patricia Saley
Judith Dale
Das Williams, 1st District Supervisor
Joan Hartmann, 3rd District Supervisor

County Staff Present:

George Chapjian, Director
Natasha Garduno, Executive Assistant
Darcel Elliott, 1st District Chief of Staff
Gina Fischer, 3rd District Representative
Brooke Moore, AOP

Legacy Works Group Facilitators:

Carl Palmer
Carrie Kappel
Megan Miley

Administrative Agenda:

- I. Meeting Called to Order:** *Meeting officially convened at 12:05 p.m.*
- II. Roll Call:** *by Secretary*
- III. Public Comment:** None was made.
- IV. Approval of Minutes of November 8, 2018**

ACTION: A motion was made by Judith Dale and seconded by Joan Hartmann to approve the minutes of November 8, 2018. All approved. Motion passed.

Standard Agenda:

1. Welcome & Introductions- (Legacy Works Group)

Facilitators: Carl Palmer, Carrie Kappel, & Megan Miley

The facilitators from Legacy Works Group introduced themselves to the Committee.

2. Defining our purpose, conditions for success, and principles for working together

The committee was broken up into two working groups to discuss the purpose, conditions for success, and principles for working together. A discussion was held following the exercise and the following principles were highlighted as being most important:

- Create a safe space for everyone to participate
- Ensure everyone engages and participates
- Value and respect each other's expertise, experience and perspectives
- Listen and reflect / listen to be informed / make sure you understand by rearticulating
- Be open to change and evolution
- Assume the best intentions
- Believe in the process and convey that belief to external stakeholders (don't be the rumor mill)
- Don't monopolize the conversation
- Make decisions based on information, not emotions
- Focus on incremental and realistic goals
- Don't let external forces outside our control hijack what is reality for us

3. Laying a foundation to understand the countywide library system

Carrie presented a first draft, rudimentary graphic laying out possible elements of the library system and asked the committee to provide feedback and input to refine the draft system map. The goal of this is to improve the collective understanding of the system, how it is organized and how it works now to inform our work guiding the evolution of the system moving forward.

4. Next Steps/Future Items

Carrie requested that committee members help map/draw the system, by providing feedback on the draft system map and reflecting on the following questions: -Who are the actors? How do funding, information, influence and decision making flow through the system? What are we missing?

LegacyWorks will present refined PURPOSE, PRINCIPLES, and DRAFT GOALS AND OBJECTIVES for the committee at the next meeting.

5. Adjourn

The meeting adjourned at 1:30 p.m.