



**COUNTY OF SANTA BARBARA  
COUNTY EXECUTIVE OFFICE**

**Mona Miyasato**  
County Executive  
Officer

**OFFICE OF EMERGENCY MANAGEMENT**

4408 Cathedral Oaks Road – Santa Barbara – CA - 93110  
805-681-5526 – office 805-681-5592 – fax

**Kelly Hubbard**  
Director of  
Emergency Management

**Santa Barbara County Operational Area  
Emergency Services Council Quarterly Meeting  
Wednesday, May 12, 2021  
8:00 – 9:00 am  
Remote Virtual Participation Only  
(see below for participation information)**

**Emergency Services Council:**

*Mona Miyasato, CEO, Santa Barbara County – Chair*

Dave Durlinger, City Manager, City of Carpinteria

Jason Stilwell, City Manager, City of Santa Maria

Jim Throop, City Manager, City of Lompoc

Michelle Greene, City Manager, City of Goleta

Paul Casey, City Manager, City of Santa Barbara

Scott Wolfe, City Manager, City of Buellton

Todd Bodem, City Manager, City of Guadalupe

Xenia Bradford, City Manager/Administrative Services Director, City of Solvang

**Staff:** Kelly Hubbard, Director, Santa Barbara County Office of Emergency Management (OEM)

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**CALL MEETING TO ORDER**

**ROLL CALL**

**PUBLIC COMMENT** – This is an opportunity for members of the public to speak on items that are not on the agenda. Please submit your item per the instructions at the bottom of this agenda.

**ACTION ITEMS**

1. Approval of February 10, 2021 Minutes – Attachment A

**DISCUSSION ITEMS (Staff will provide a verbal report on items for the Council to discuss.)**

2. Receive and file report on COVID-19 Coordination, as follows:
  - a. COVID Update; and
  - b. Demobilization considerations.
3. Receive and file report on Santa Barbara County High Fire Season and coordination efforts:
  - a. 2021 Season Fire Briefing;

- b. Temporary Evacuation Point (TEP) Concept; and
  - c. PSPS Coordination.
4. Receive and file report on Office of Emergency Management coordination, as follows:
- a. Multi-Jurisdictional Hazard Mitigation Plan Update;
  - b. Family Assistance Center for Mass Casualty Event Exercise; and
  - c. Grants Update.

## **CLOSING COMMENTS OF THE CHAIRPERSON OR COUNCIL MEMBERS**

### **ADJOURNMENT**

Adjourn to August 11, 2021.

### **IMPORTANT NOTICE REGARDING PUBLIC PARTICIPATION**

Based on guidance from the California Department of Public Health and the California Governor's Stay at Home Executive Order N-33-20 issued on March 19, 2020 to protect the health and well-being of all Californians and to establish consistency across the state in order to slow the spread of COVID-19, the Santa Barbara County Emergency Services Council meetings will not provide in-person participation until further noticed.

Persons may address the Santa Barbara County Operational Area Emergency Services Council on any matter listed on the agenda by the alternative methods of participation noted below. Matters not listed on the agenda and within the subject matter jurisdiction of the Santa Barbara County Operational Area Emergency Services Council may be addressed during the public comment period through those same methods. Persons requiring a disability-related modification or accommodation in order to participate in the meeting may make a request for a disability-related modification or accommodation by contacting the Office of Emergency Management at 805-681-5526 by 4:00 p.m. on the Monday before the meeting. Written materials relating to an item on this Agenda that are distributed to the Council less than 72 hours prior to the meeting will be made available for public inspection at the 105 East Anapamu Street, Room 407, Santa Barbara, CA 93101 during normal business hours. These public records will also be made available on the Office of Emergency Management's website, accessible at [www.countyofsb.org/ceo/oem.sbc](http://www.countyofsb.org/ceo/oem.sbc).

#### **Alternative methods for participation:**

1. You may observe the live stream of the Santa Barbara County Operational Area Emergency Services Council meetings by joining a Zoom Meeting via the following methods:

#### **Please click the link below to join the webinar:**

<https://us02web.zoom.us/j/86826870279>

Or by Telephone: (669) 900-9128

Meeting ID: 868 2687 0279

2. If you wish to make a general public comment or to comment on a specific agenda item, the following methods are available:
  - a. **Read into the record at the meeting** - Submit your comment via email prior to the close of an agenda item, limited to 250 words or less, to the Office of Emergency Management (OEM) at [oem@sbcoem.org](mailto:oem@sbcoem.org). Please state in your email that you would like this "read into the record." Every effort will be made to read your comment into the record, but some

comments may not be read due to time limitations. Comments timely received on an agenda item will be placed into the record and distributed accordingly.

- b. **By phone** - If you would like to make a comment by phone, please call (805) 681-5526 and state your name, your phone number and which item you would like to speak on and an OEM Staff Member will call you at the appropriate time. Please make every effort to be available and mute all streaming devices once it is your turn to speak.



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**Santa Barbara County Operational Area  
Emergency Services Council Quarterly Meeting  
Wednesday, February 10, 2021; 8:00 a.m.-9:00 a.m.**

**Meeting Minutes**

**Location:** Remote participation via Zoom Webinar.

**Called to Order:** 8:02 a.m.

**Roll Call:**

Emergency Services Council:

Present:

Mona Miyasato, CEO, County of Santa Barbara – Chair  
Dave Durlinger, City Manager, City of Carpinteria  
Michelle Greene, City Manager, City of Goleta  
Scott Wolfe, City Manager, City of Buellton  
Paul Casey, City Manager, City of Santa Barbara  
Jim Throop, City Manager, City of Lompoc  
Jason Stilwell, City Manager, City of Santa Maria

Absent:

Todd Bodem, City Manager, City of Guadalupe  
Xenia Bradford, City Manager, City of Solvang

Guests:

Presenters:

Kelly Hubbard, Director, Santa Barbara County (SBC) Office of Emergency Management  
Jan Koegler, Disaster Preparedness Manager, SBC Public Health Department  
Kyle Slattery, Chief Deputy Controller, SBC Office of the Auditor-Controller  
Dinah Lockhart, Deputy Director, SBC Community Services Department

Attendees:

J.D. Saucedo, Emergency Manager, SBC Office of Emergency Management  
Stacy Silva, Emergency Manager, SBC Office of Emergency Management  
Marjie Kirn, Executive Director, Santa Barbara County Association of Governments (SBCAG)

**PUBLIC COMMENT:** None

## **ACTION ITEMS:**

- 1) Approval of the November 18, 2020 Meeting Minutes:  
Moved by Ms. Greene, seconded by Mr. Casey. Upon vote, the motion was passed and approved.

## **DISCUSSION ITEMS:**

- 2) Receive and file a report on COVID-19 Coordination, as follows:

- a. **Public Health Department (PHD) Update**

Ms. Koegler reported on current status of COVID-19 response efforts, including current tier, Health Officer Orders, restrictions on gatherings, community testing sites and vaccination efforts, including eligibility considerations. Ms. Koegler discussed the State's plan for Blue Shield to be taking over distribution of COVID-19 vaccine allotments. Public Health recognized the need for additional outreach efforts and plans to start targeted outreach in low income senior housing. Ms. Koegler discussed the slowed process of establishing new vaccination sites as the distribution of the vaccines from the State has slowed.

- b. **FEMA Reimbursement for Vaccine Support**

Mr. Slattery reported that on January 21, 2021, the Federal Government changed their response stance and several Executive Orders were issued. On January 22, 2021, the Federal Emergency Management Agency (FEMA) contacted local agencies regarding funding to cover costs associated with vaccine rollout in local communities. Mr. Slattery provided an overview of this new stance including pros and cons of submitting for expedited project funding. It was strongly encouraged that jurisdictions consult with their financial advisors on what approach is best for their entity.

Santa Barbara County did respond to FEMA, advising them that we are incurring costs and there are multiple other agencies participating in the efforts. The County did not move forward with expedited reimbursement processes but plans to streamline projects for reimbursement as they occur.

- c. **Mutual Aid Staffing Coordination**

Ms. Hubbard shared that mutual aid is still needed for a variety of response efforts including Call Center support and vaccination distribution sites. There is a link on the County's Human Resources website, under Emergency Job Matching, for jurisdictions to offer their support. <http://countyofsb.org/hr/emergency-job-matching.sbc>

- d. **Rental Assistance Program Update**

Ms. Lockhart provided an update on rental assistance funds available within Santa Barbara County. The County has received approximately \$13 million through federal

Appropriations Act Funds and the State has allocated approximately \$14 million to the County in block grant funds (\$27 Million total). Funds are focused on rent and rent arrears, utility and utility arrears, and other housing stability services.

Ms. Lockhart indicated that her department is working with local jurisdiction staff members and not for profit organizations to roll this program out into the community. All applications will be handled by United Way (<https://www.unitedwaysb.org/rent>) who will screen the applicants and direct them to which program would be best for that individual. Qualifications for various programs was reviewed.

e. **Compliance and Enforcement Coordination Update**

Ms. Hubbard shared progress on the roll out of Administrative Citations in the unincorporated county areas. Focus has remained on education, however at this time enforcement actions may be necessary to gain compliance.

Ms. Hubbard also discussed winterization guidance released by the group. The guidance has been distributed to all businesses within unincorporated areas that may offer outdoor seating.

3) Receive and file Grants Update:

a. **Hazard Mitigation Planning Grant**

Ms. Hubbard reported the Hazard Mitigation Plan 5-year update was awarded to Wood Environment & Infrastructure Solutions (Wood). This contract is funded with a Hazard Mitigation Planning Grant. The 2-year planning process will require participation from city staff and will be starting soon.

b. **Continuity of Operations Plan RFP**

Ms. Hubbard reported that OEM has published an RFP to assist with countywide Continuity of Operations Plan (COOP) efforts. As a part of this process, a template will be developed that can aid operational area partners in developing their own COOP plans. City staff will need to be involved in the development of the COOP template.

**ADJOURNMENT**

Ms. Miyasato adjourned the meeting at 8:56 a.m.

**Next Meeting:** May 12, 2021