

# General Government & Support Services

COUNTY OF SANTA BARBARA

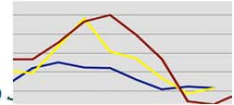


OFFICE OF THE AUDITOR-CONTROLLER



## COMPREHENSIVE ANNUAL FINANCIAL REPORT

FISCAL YEAR ENDED



**Assessor**

- What we do
- How we can help
- Property Value Notice
- Property Tax Programs
- Recent Home Sales



PUBLIC ADMINISTRATION



**TAX COLLECTOR**

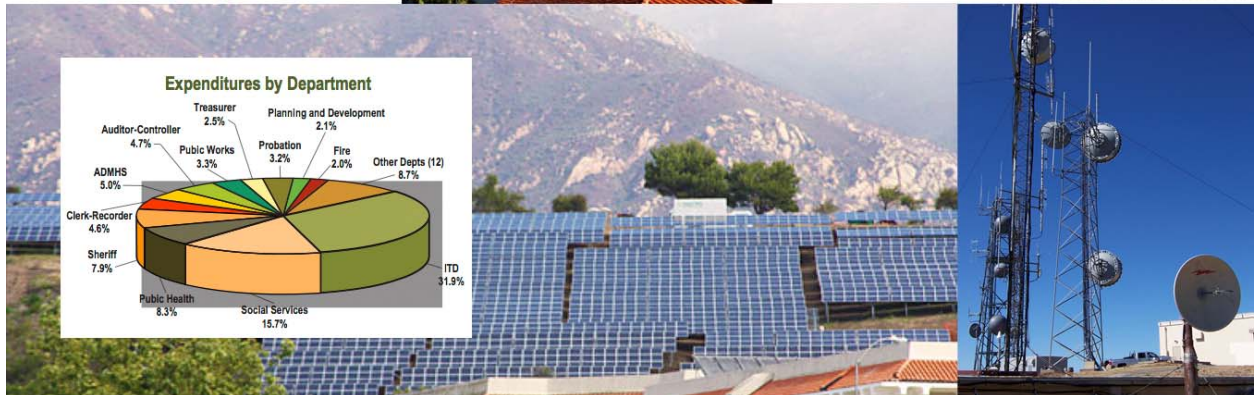
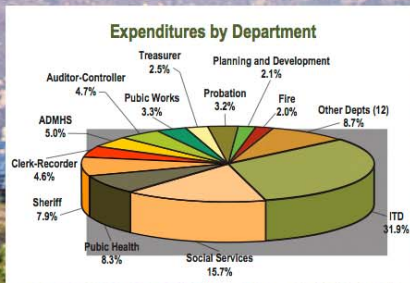
OTHER EXEMPT

BASIC PROPERTY SPECIAL DISTRICT FIXED CHARGES

FIRST INSTALLMENT	SECOND
\$1,134.93	\$1

DATE NOV. 1, 2012 DELINQUENT AFTER DEC. 15, 2012

VETERANS SERVICES



# General Government & Support Services

## *General Government and Support Services Functional Group*

The General Government and Support Services Functional Group includes the Auditor-Controller, Clerk-Recorder-Assessor, General Services, and the Treasurer-Tax Collector/Public Administrator Departments.

### **Strategic Values**

The General Government and Support Services Functional Group believes in honoring the public's trust through high-quality business services that increase the integrity, fairness, accountability, and effectiveness of all County departments and other public entities.

### **Strategic Purpose**

The General Government and Support Services Functional Group provides essential capital resource, financial, technical, and administrative management and services to the County organization and other public entities that enables achievement of the County's mission.

### **Strategic Goals**

- Complete secured and unsecured property assessment by close of the annual tax roll
- Maintain the reduction in the number of days to process a supplemental property assessment
- Successfully conduct the June 2014 Primary Elections, complete the election canvass, and certification of election results within 28 days
- Expand the use of an online sample ballot rather than through mail delivery to save postage and printing costs

- Replace the fourteen year old budget development and the budget adjustment applications, upgrading them to modern web-based technology
- Develop a new web-based employee time-capture software system to enhance payroll and financial management
- Support and provide increased risk assessment and contract compliance monitoring on all contracts approved by the Board of Supervisors over \$100,000
- Provide timely and accurate financial reports and audit documents required for compliance and decision making
- Collect over 97% of the secured property taxes to fund county services
- Complete the upgrade of several tax collection software systems to improve efficiencies and reliability
- Reduce the County's energy consumption, and strengthen and improve the implementation of the County's sustainability action plan
- Complete the revised Space Plan Policy and update the 2006 – 2011 Space Utilization Study
- Reduce the total number of fleet vehicles used by the County and ensure the vehicles we have are the appropriate size/type for the jobs they perform
- Develop a plan to provide appropriate sustainable maintenance and repair to County facilities including the financial resources to fund the plan
- Complete a Five Year Plan for the County Communications Network

# General Government & Support Services

## Functional Summary

Staffing By Budget Department	2011-12 Actual	2012-13 Adopted	Change from FY 12-13 Ado to FY 13-14 Rec	2013-14 Recommended	2014-15 Proposed
Auditor-Controller	47.52	46.25	(0.10)	46.15	46.15
Clerk-Recorder-Assessor	98.21	92.76	1.62	94.38	94.38
General Services	112.82	121.35	(8.35)	113.00	113.00
Treasurer-Tax Collector-Public	39.25	42.50	(1.00)	41.50	41.00
<b>Total</b>	<b>297.80</b>	<b>302.85</b>	<b>(7.83)</b>	<b>295.02</b>	<b>294.52</b>
<b>Budget By Budget Department (1)</b>					
Auditor-Controller	\$ 7,228,358	\$ 7,752,242	\$ 27,841	\$ 7,780,083	\$ 7,990,775
Clerk-Recorder-Assessor	15,399,558	16,026,595	593,107	16,619,702	16,811,996
General Services	84,352,146	52,269,615	(868,272)	51,401,343	50,593,155
Treasurer-Tax Collector-Public	6,562,849	7,472,534	344,943	7,817,477	6,670,620
Debt Service	28,564,513	7,651,832	514,889	8,166,721	7,712,948
<b>Total</b>	<b>\$ 142,107,424</b>	<b>\$ 91,172,818</b>	<b>\$ 612,508</b>	<b>\$ 91,785,326</b>	<b>\$ 89,779,494</b>
<b>Budget By Categories of Expenditures</b>					
Salaries and Employee Benefits	\$ 35,028,242	\$ 36,578,322	\$ 520,320	\$ 37,098,642	\$ 38,259,110
Services and Supplies	20,950,790	24,612,435	(332,831)	24,279,604	24,784,788
Other Charges	11,399,542	11,387,296	440,385	11,827,681	11,654,384
<b>Total Operating Expenditures</b>	<b>67,378,574</b>	<b>72,578,053</b>	<b>627,874</b>	<b>73,205,927</b>	<b>74,698,282</b>
Capital Assets	22,902,911	10,902,755	(501,745)	10,401,010	7,663,337
Other Financing Uses	41,099,037	5,441,501	843,857	6,285,358	5,553,666
Intrafund Expenditure Transfers (+)	911,939	951,973	(73,730)	878,243	937,854
Increases to Fund Balances	8,266,887	1,266,388	(271,885)	994,503	926,355
Fund Balance Impact (+)	1,548,076	32,148	(11,863)	20,285	-
<b>Total</b>	<b>\$ 142,107,424</b>	<b>\$ 91,172,818</b>	<b>\$ 612,508</b>	<b>\$ 91,785,326</b>	<b>\$ 89,779,494</b>
<b>Budget By Categories of Revenues</b>					
Taxes	\$ 311,111	\$ 283,900	\$ 4,100	\$ 288,000	\$ 288,000
Licenses, Permits and Franchises	296,519	282,500	23,500	306,000	306,000
Fines, Forfeitures, and Penalties	13,169	12,000	-	12,000	12,000
Use of Money and Property	1,124,092	1,027,459	(28,069)	999,390	986,500
Intergovernmental Revenue	3,435,003	527,539	645,889	1,173,428	1,162,838
Charges for Services	35,859,454	36,899,688	439,591	37,339,279	38,963,405
Miscellaneous Revenue	2,722,664	781,081	189,624	970,705	1,682,238
<b>Total Operating Revenues</b>	<b>43,762,011</b>	<b>39,814,167</b>	<b>1,274,635</b>	<b>41,088,802</b>	<b>43,400,981</b>
Other Financing Sources	48,704,772	8,397,545	431,176	8,828,721	7,182,948
Intrafund Expenditure Transfers (-)	3,051,657	949,313	(38,730)	910,583	973,194
Decreases to Fund Balances	18,501,244	14,280,411	(1,817,402)	12,463,009	7,836,567
General Fund Contribution	24,486,244	26,173,310	2,191,190	28,364,500	28,843,500
Fund Balance Impact (-)	3,601,495	1,558,072	(1,428,361)	129,711	1,542,304
<b>Total</b>	<b>\$ 142,107,424</b>	<b>\$ 91,172,818</b>	<b>\$ 612,508</b>	<b>\$ 91,785,326</b>	<b>\$ 89,779,494</b>

(1) Please refer to the 'Policy & Executive' Functional Summary page.

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