Clerk-Recorder-Assessor

Total Budget
- Operating: $15.0 M
- Capital: $196,000

General Fund Contribution
- $8.7 M (54% of total)

Budget FTEs
- 91.8 (reduced from 118 in FY 07-08)
FY 2011-12 Accomplishments

Clerk-Recorder Division:
• Completed legally required SSN truncation on all documents from 1980 to 1996.
• Increased the number of electronic recording customers from 20 percent to over 25 percent, creating greater operating efficiencies.
• Updated Clerk-Recorder fees to ensure full cost recovery.

Elections Divisions:
• Successfully conducted the June 2012 Presidential & Statewide Primary Election.
• Completed the redistricting process.
• Consolidated the number of precincts from 318 to 259.
• Implemented an on-line sample ballot option.

Assessor Division:
• Completed 95% of 15,000 property sales, transfers and new construction events.
• Resolved and closed 385 property assessment appeal cases, retaining 87% of the roll value at risk
• Lowered values on approximately 23,500 parcels per the requirements of Section 51.

Santa Barbara County Recommended Operational Plan
Preparing for Future Challenges
Fiscal Year 2012-13
Potential Service Level Impacts

Clerk-Recorder Division:
Longer customer service lines, increase in number of days to mail back recorded documents, increase in number of days to process vital record copy requests, reduced hours at the Lompoc Branch Office.

Elections Division:
Reduction in hours available for candidate filing in Santa Maria and the Lompoc branch offices.

Assessor Service Level Impact Resulting from decreasing staffing resources:
Significant reduction in the assessment value due to decreased hours available for work on appeals and reduction in the number of assessment work items completed, potentially resulting in a lower assessed roll value which is the basis for property taxes to all tax receiving entities for funding of public services.

We have submitted a Budget Restoration to mitigate potential negative impacts.

Santa Barbara County Recommended Operational Plan
Preparing for Future Challenges
Fiscal Year 12-13
Assessor Restoration Request

• Assessor Division has been reduced by roughly 11 FTEs from 64 FTE’s in 07-08 to 53 FTE’s in 12-13, a reduction of roughly 20%.

• Since 07-08, Assessor workload has grown from 30K to 40K assessable events, increasing workload per FTE from roughly 450 to 750.

• The Department has submitted a restoration request of $105K to restore 1 Appraiser for FY 12-13. The restoration will help mitigate potential losses of $3M to $10M in property tax revenues to County Agencies.
FY 2013-14
Preparing for the Future

• **$1.6M Budget Gap as a result of:**
  • Loss of $1.1 million of one-time sources of funding used in 2012-13 to fund on-going operation costs, which were used to compensate for significant revenue reductions (for example PTAFs have gone from $2.8M in FY 07-08 to an est $1.9M in FY 12-13) over the last several years and increasing salary and retirement costs.

• **Service Level Impact of the $1.6M Gap:**
  Critical in funding adequate assessment level of services to create and preserve the County’s property tax roll, which is the basis for property taxes to all tax receiving entities for funding of public services.

Santa Barbara County Recommended Operational Plan
Preparing for Future Challenges
Assessor Composite Workload (Secured Roll)

Also have 16-17K Unsecured Assessments and over 400 mandatory Audits

<table>
<thead>
<tr>
<th>Roll Year</th>
<th>FY starting</th>
<th>FTEs (Actuals)</th>
<th>Work Items /FTE</th>
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<td>est 2012</td>
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Santa Barbara County Recommended Operational Plan
Preparing for Future Challenges
<table>
<thead>
<tr>
<th>Division</th>
<th>Cost</th>
<th>Revenue</th>
<th>GFC</th>
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<tbody>
<tr>
<td>Recorder</td>
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<td>$3.2M</td>
<td>- $.3 M (ICRP)</td>
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<tr>
<td>Elections</td>
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<td>$.5M</td>
<td>$3.4 M</td>
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<td>Assessor</td>
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<td>$5.6 M</td>
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<tr>
<td>Totals</td>
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<td>$8.7 M</td>
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</table>

Recognizing County’s share of PTAF = $2.3 M
County’s School’s subsidy of PTAF = $3.7 M
Actual CRA Net County Cost (GFC) = $2.7 M

Which pays only for Elections