



JENNIFER KENT  
DIRECTOR

State of California—Health and Human Services Agency  
Department of Health Care Services



EDMUND G. BROWN JR.  
GOVERNOR

DATE: March 9, 2018

MHSUDS INFORMATION NOTICE NO.: 18-014

TO: COUNTY BEHAVIORAL HEALTH DIRECTORS  
COUNTY DRUG & ALCOHOL ADMINISTRATORS  
COUNTY BEHAVIORAL HEALTH DIRECTORS ASSOCIATION OF CALIFORNIA  
CALIFORNIA COUNCIL OF COMMUNITY BEHAVIORAL HEALTH AGENCIES  
COALITION OF ALCOHOL AND DRUG ASSOCIATIONS  
CALIFORNIA ASSOCIATION OF ALCOHOL & DRUG PROGRAM EXECUTIVES, INC.  
CALIFORNIA ALLIANCE OF CHILD AND FAMILY SERVICES  
CALIFORNIA OPIOID MAINTENANCE PROVIDERS

SUBJECT: FY 2017-18 Mental Health Services Act Allocation Schedule – Updated

The purpose of this Information Notice is to inform counties of the following:

- The FY 2017-18 Mental Health Services Act (MHSA) allocation schedule has been updated to correct a data error; and,
- The process used to reconcile the funding distributed to counties from August through December 2017 based on the updated allocation schedule.

### Background

Welfare and Institutions Code Section 5891 (c) requires the Department of Health Care Services (DHCS) to provide the State Controller's Office (SCO) a schedule for the distribution of funds from the Mental Health Services Fund to each local Mental Health Service Fund on a monthly basis. DHCS transmitted the FY 2017-18 schedule to SCO on August 4, 2017, for the purpose of distributing these funds. DHCS transmitted the allocation schedule and described the methodology and data used to determine the allocation schedule in [Mental Health & Substance Use Disorder Services \(MHSUDS\) Information Notice No.: 17-041](#).

Updated FY 2017-18 MHSA Allocation Schedule

DHCS determined that an error was made when extracting data included on the Mental Health Resources worksheet ([MHSUDS Information Notice 17-041, Enclosure 6](#)). DHCS transferred the 1991 Realignment (Sales Tax) (Column F) and 1991 Realignment (Vehicle License Fee Growth) (Column H) data from the source worksheet into the Mental Health Resources worksheet in a different county order. This resulted in the revenue amounts for each county shifting. DHCS has updated the worksheet to include the data in the correct county order, and updated the allocation methodology to determine the allocation schedule. Enclosures 1 through 12 include the data and allocation methodology. Additional information regarding the allocation methodology is included in MHSUDS Information Notice No.: 14-041.

Process used to reconcile funding distributed from August – December 2017

Because funding distributed from August through December 2017 was made using the incorrect allocation schedule, it is necessary to reconcile the monthly distribution to determine the amount of funds that each county should have received. DHCS has recalculated each county distribution for this same period using the updated allocation schedule and compared the revised distribution amount to the actual distribution amount. The amount of funding each county was overpaid or underpaid is included in Enclosure 13. DHCS used the January 2018 distribution to reconcile each county's distribution amounts to be consistent with the updated allocation schedule.

The January 2018 county distribution was determined as follows:

- 1) SCO calculated each county's January 2018 distribution using the updated allocation schedule.
- 2) SCO withheld funding from counties that were overpaid during August through December 2017 and redistributed the funding to the counties that were underpaid during the same time-period.

If you have any questions regarding the updated allocation schedule, please contact Donna Ures at (916) 324-0401 or [donna.ures@dhcs.ca.gov](mailto:donna.ures@dhcs.ca.gov).

Sincerely,

Brenda Grealish, Acting Deputy Director  
Mental Health & Substance Use Disorder Services

Enclosures (13)