

Meeting Minutes
Santa Barbara Countywide
Integrated Regional Water Management Plan
Project Proponent Meeting
September 18, 2008
9:00 am – 12:00 pm

Location: Central Coast Water Authority

Conference call phone: 805-681-5400 and participant code 918591

Attendees

Cooperating Partners

Matt Naftaly, SB County Water Agency (County); Cynthia Allen, Vandenberg Village CSD; Gary McFarland, Goleta Water District; Teresa Reyburn, City of Santa Maria; Tom Conti, City of Santa Barbara; Janet Gingras, COMB and CCRB; Charles Hamilton, Carpinteria Valley Water District; Kathleen Werner, Goleta Sanitary District; Matt Van der Linden, Goleta Water District; Craig Murray, Carpinteria Sanitary District; U.S Wilson, Cuyama Community Services District; Ruben Moreno; City of Guadalupe; Gary McFarland, Goleta Water District.

On the Conference Call

Rob Almy; SAIC; Bob McDonald, Carpinteria Valley Water District; Kelley List, SWRCB, Dave Chang, Santa Barbara County Ag Commissioners Office; Marty Wilder, Laguna Sanitation District

Others Present

Tom Evans, Dudek; Jane Gray, Dudek; Shruti Chandra, Aspen Environmental; Meredith Clement, Kennedy Jenks; Alison Evans, Kennedy Jenks; Colleen Haraden; Kennedy Jenks

Proceedings

The meeting began at 9:10 am. There were no public comments for items not on the agenda. The meeting minutes from the August 5th meeting were approved as written.

Proposition 50, Step 2 Grant

Kennedy Jenks Presentation on Administrative Services

Kennedy Jenks introduced their team members and went over their web tool. Each project proponent will be given a unique login in order to access the web tool. The Administrator would be Kennedy Jenks. Typically SWRCB likes to have just a few points of contact. Allison Evans is to be the day to day contact for Kennedy/Jenks

The website acts a repository for all the grant submittal documents. Once the documents are posted, they are available on a "Read Only" basis. Any activities subject to CEQA needs to receive clearance on CEQA findings prior to proceeding with any groundbreaking.

Kennedy Jenks will provide the web tool for Project proponents to upload any information related to the grant. They would send out any deliverables and package up invoices for the County to review prior to submittal.

The web tool can also search for documents. The grant manager needs to figure out what the line items are going to be. Matching will be looked at as a whole, however, each project proponent should plug in all of their match amounts.

Prop 50 requires that you can get reimbursement on invoices. You do not need proof of payment. You can also view the progress report to see what has been done to date, what the due dates are and current status of work, etc. You can also view all your deliverables and what the current status is.

Kennedy Jenks suggests that a group meeting to get everyone on the same page on many of the deliverables.

The County would hire a consultant to manage the process and then Kennedy Jenks would deal with the grant administration. The group discussed the various options for long-term commitment for regional water planning.

The County agrees to support a separate MOU for keeping the regional water planning into the future. A sub-committee will get together and prepare an MOU that discusses this. Teresa Reyburn and Kate Rees to work on this.

Kennedy Jenks to be brought on board for grant administration. Matt Naftaly brought up the fact that all project proponents need to provide to the County their estimated project costs for FY 2008-2009 in order for the County to build the costs into their budget for reimbursement. The County will re-adjust their budget in order to accommodate

Approve Kennedy Jenks and put on the board agenda but also review the budget with Kennedy Jenks to see if there is any flexibility in lowering the price.

The County wants to hire a consultant to manage the process and coordinate with matters that relate to the State contract.

Rob Almy is to submit a scope of work regarding Prop 84 for the rest of the calendar year.

Status Update on Grant Agreement with SWRCB

The agreement needs to be closely reviewed by the Proponents to make sure they agree with the terms and dates and descriptions of tasks and that they are accurate. Once the review occurs, Tom Evans will provide a consolidated set of comments to the State. Kelley List offered some advice as to how best to submit invoices for reimbursement. She indicated that personnel costs are scrutinized; per diems are set by the State; copies of bills need explanations.

Status Update on Sub-Agreements with Project Proponents

This item will return to the agenda in October's meeting.

Status Update on MOU

MOU will be edited by Tom Evans to show the final administrative costs and will be returned to the Project Proponents.

Discussions regarding submittal of CEQA compliance documents

Matt will be tracking which agencies have submitted their documents.

Update after August Site Visits with SWRCB Grant Management

Prop 84- What's Next?

Role of County Water Agency

Tom Evans to draft MOU for Prop 84 activities.

Central Coast Region Coordination

Discussed above

New Developments

Discussed above

Next Meeting:

The next meeting will be held on October 14th from 1pm to 4 pm. Location to be determined based on availability.