

PATRICIA J. STEWART
CHIEF PROBATION OFFICER

BEVERLY A. TAYLOR
DEPUTY CHIEF PROBATION OFFICER

KAREN L. WHEELER
DEPUTY CHIEF PROBATION OFFICER

JEAN SILVA
ADMINISTRATIVE DEPUTY DIRECTOR

COUNTY OF SANTA BARBARA PROBATION DEPARTMENT



Administration & Adult Services ~ 117 E. Carrillo Street ~ Santa Barbara, CA 93101
(805) 882-3700 ~ Admin FAX (805) 882-3651 ~ Adult FAX (805) 882-3701

Santa Barbara Juvenile Services
4500 Hollister Avenue
Santa Barbara, CA 93110
(805) 692-4840
FAX (805) 692-4841

Lompoc Adult & Juvenile
415 East Cypress Avenue
Lompoc, CA 93436
(805) 737-7800
FAX (805) 737-7811

Santa Maria Adult & Juvenile
2121 South Centerpointe Parkway
Santa Maria, CA 93455
(805) 739-8500
Admin FAX (805) 739-8579
Adult FAX (805) 739-8601
Juvenile FAX (805) 739-8570

COMMUNITY SERVICE WORK PROGRAM WORKSITE RECRUITMENT QUESTIONNAIRE

Please complete and return this questionnaire as soon as possible. This information is required in order to expedite your location as a Community Service Work Site. Also enclosed is Santa Barbara Resolution number 81-515 adopted by the Board of Supervisors. Please sign and return the back page of the resolution which acknowledges you have received a copy and your organization carries the required liability insurance. The resolution is to remain at the jobsite for your records and future reference. You may return these forms by fax to my attention at (805)737-7747 or via US mail at the address checked above.

Agency Name: _____

Phone # _____ Fax # _____

Physical Address: _____

Mailing Address: _____

Worksite Supervisor: _____

E-mail address: _____

Back-up Supervisor: _____

E-mail address: _____

Is there a bilingual person available on site? YES / NO If yes, what language? _____

Will you accept Adults, Juveniles or both? _____ If you will accept both Adults and Juveniles, will they be working together? YES / NO

If you will accept Juveniles, is there an age limit? (Example: No juveniles under 15 years old, etc.)

Please list days and hours your organization has available for work:

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
From:							
To:							

Any crimes unacceptable? _____

What types of duties will the Community Service Worker perform? _____

What special instructions do you have for the Community Service Worker? (Example: bring lunch, no cell phones, no open toed shoes, no halter tops, etc) _____

What is the maximum number of workers you want assigned to your worksite? (Example: If you want 3 per day, you will need to accept 15 and schedule accordingly.) _____

Provide printed name, signature, and initial of individuals who are authorized to sign off time cards:

If you have any questions regarding the above information, Please contact Patty Hunter, CSW Program Director, at (805) 737-7746.

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA

A RESOLUTION PROVIDING FOR)
ALTERNATIVE WORK SENTENCES) RESOLUTION NO. 81-515
AND ASSIGNMENTS FOR ADULT)
PRISONERS AND PROBATIONERS,)
AND FOR JUVENILE COURT WARDS)
AND MINORS UNDER SUPERVISION)
PROGRAMS.)
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WHEREAS, rehabilitation of adult prisoners and probationers, juvenile wards of the Court, and juveniles under Probation Department supervision can, in proper cases, often be accomplished by assigning them to work for the benefit of the public; and

WHEREAS, Government Code Section 25359 authorizes the Board of Supervisors to provide that adult prisoners sentenced to the County Jail may be put to work under direction of a responsible person appointed by the County Sheriff on public grounds, ways and other places for the benefit of the public; and

WHEREAS, Penal Code Section 1203.1 provides that a Court or Judge thereof, in an order granting probation to adults shall have the same powers to require adult probationers to work as are provided in the Government Code Section 25359 for the Board of Supervisors for prisoners in the County Jail, at public work; and

WHEREAS, Welfare and Institutions Code Section 730 and 731 provide that the Juvenile Court may work juveniles adjudged wards of the Court under Welfare and Institutions Code Sections 601 and 602 for reformation and rehabilitation; and

WHEREAS, Welfare and Institutions Code Section 267, 256 and 258 provides that a Referee or a Judge of the Juvenile Court, or a Traffic Hearing Officer when appointed by the Juvenile Court, or a Traffic Hearing Officer when appointed by the Juvenile Court Judge, may require minors to work who are charged with any violation of the Vehicle Code not declared a felony, or a violation of subdivision (m) of Section 602 of the Penal Code, or a violation of the Fish and Game Code not declared to be a felony, or a violation of any of the equipment and registration provisions of the Harbors and Navigation Code, or a violation of any provision of an ordinance of a city or county relating to traffic offenses, or a violation of Section 126 or 2716 of the Streets and Highways Code; and

WHEREAS, Welfare and Institutions Code Section 654 provides for a six (6) months programs of supervision by a County Probation Department of minors who are under or who are about to come under the jurisdiction of the Juvenile Court, in lieu of making such minors wards of the Juvenile Court and whereas such supervision programs may include work training assignments; and

WHEREAS, there are not sufficient openings in public agencies to employ the number of prisoners, probationers, juvenile wards and supervised minors who can appropriately be assigned to work for the public benefit; and

WHEREAS, many private nonprofit organizations are willing and able to provide such reformative and rehabilitative work, for the public benefit; and

WHEREAS, such rehabilitative work is deemed to be more in the public interest than incarceration in corrective institutions;

NOW THEREFORE, IT IS RESOLVED as follows:

1. The Board of Supervisors approves the concept of work sentences or assignments in lieu of institutional confinement for adult prisoners and probationers, juvenile wards and supervised minors in all cases where such disposition has been determined to be appropriate.

2. The Board of Supervisors recognizes that assignment to work for public agencies or for private nonprofit organizations for the public benefit, for prisoners, probationers, juvenile wards, and supervised minors, will assist in rehabilitation, as well as benefit the public generally.

3. For the purposes of this resolution, the term "public agencies" shall mean and include all Federal, State and local governmental entities and their boards, commissions and committees, and the term "private nonprofit organizations" shall mean and include all nonprofit organizations and enterprises whether corporations, partnerships, joint ventures, individuals or otherwise whose nonprofit status has been officially recognized for State income or franchise tax purposes by the State Franchise Tax Board.

4. The Board of Supervisors respectfully requests that assignments to work for public agencies (other than the County of Santa Barbara) be made only upon condition that such agencies cover all such activities with public liability insurance in amounts equal or equivalent to \$500,000 single limit coverage. The Board of Supervisors further request that assignments to work for private nonprofit organizations be made only upon condition that such organizations cover all such activities with public liability insurance in amounts equal or equivalent to \$500,000 single limit coverage. All public agencies and nonprofit organizations shall agree to indemnify and hold harmless from any and all liability,

including attorneys fees, arising from this alternative work sentences program.

5. This resolution is not intended to declare that any prisoner or probationer assigned to work for the County as provided by Labor Code 3363.5, and it is not the intent of this resolution to provide workers' compensation coverage for such persons.

6. That Resolution No. 79-359 is hereby revoked.

7. That certified copies of this resolution be forwarded to all Judges of the Superior Courts, Juvenile Court Referees, Judges of the Municipal Courts, the County Sheriff and the County Probation Department.

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PASSES AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this 10th day of November, 1981, by the following vote:

AYES: David M. Yager, Robert E. Kallman, William Wallace, DeWayne Holmdahl, Harrell Fletcher

NOES: None

ABSENT: None

/s/ William B. Wallace
Chairman, Board of Supervisors
COUNTY OF SANTA BARBARA
STATE OF CALIFORNIA

ATTEST:
HOWARD C. MENZEL
COUNTY CLERK-RECORDER

By
Deputy Clerk-Recorder

APPROVED AS TO FORM:
KENNETH L. NELSON
COUNTY COUNSEL

By /s/ Kenneth L. Nelson

RESOLUTION NO. 81-515

I hereby acknowledge receipt of a copy of Resolution No. 81-515 and agree to abide by its terms and conditions. I certify that the below-named agency carries at least \$500,000 in liability insurance and that I am authorized to make this assertion and enter into this agreement on its behalf.

Name of Agency

Signature

Date

Position/Title