



**NOTICE OF REGULAR MEETING OF THE  
ORCUTT TRAILS COMMISSION**

**Tuesday, January 31, 2012 – 9:00 a.m.**

**Location:  
Conference Room / North County Park Administration  
Waller County Park  
300 Goodwin Road, Santa Maria CA 93455**

**A G E N D A**

- 1. Hearing Called to Order:** *by acting chair: Claude Garciacelay,  
Community Services Department, Park Planner*
- 2. Pledge of Allegiance**
- 3. Roll Call:** *by acting secretary: Claude Garciacelay*
- 4. Election of Officers for 2012**
- 5. Set Schedule of Meetings for 2012**
- 6. Review Commission Formation Resolution**
- 7. Commission Discussion of Work Program for 2012**
- 8. Commissioner's non-agenda items**
- 9. Adjourn**

The Orcutt Trails Commission is committed to ensuring equal access to its meetings for all attendees. Any person needing special accommodation due to a functional disability may request assistance prior to the meeting date by contacting County Parks Administration Office at (805) 568-2461

RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA BARBARA

A RESOLUTION ESTABLISHING THE )  
ORCUTT TRAILS COMMISSION )  
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RESOLUTION NO. 11-431

WHEREAS, it appears useful to establish a Commission with specified authority and membership to assume those duties necessary to fulfill the trail goals and policies adopted in the Orcutt Community Plan and implementing the trails plan as opportunities arise; and

WHEREAS, To further the opportunity for public trails in the Orcutt area, the Orcutt Trails Commission will seek all opportunities to expand the trail system in conformance with the adopted Orcutt Community Plan and any potential new trails,

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED:

1. There is hereby established an advisory body to be known as the Orcutt Trails Commission consisting of no more than seven regular members and one alternate. The Commission is an Advisory Body as described in Government Code Section 54952 (b) and is subject to the Brown Act (Government Code Section 54950 et seq.)

2. Members shall be appointed by the Fourth District Supervisor, subject to confirmation by the Board of Supervisors, to serve at the pleasure of the Board. Each member shall be a resident of and represent the Santa Maria Valley Area and shall serve upon acceptance of appointment until a successor is appointed and accepts the position.

3. Committee members shall serve the Board of Supervisors and County Departments in an advisory capacity within the Santa Maria Valley Area regarding the programs, policies and procedures affecting County recreational, riding and hiking trails and their use, including, without limitation:

A. The location, development, maintenance of a system of recreational, riding and hiking trails.

B. The development of trails conditions and mitigation measures for specific proposed development projects subject to discretionary review under the Orcutt Community Plan and County Comprehensive Plan, Zoning and permit provisions and CEQA, NEPA and other agency reviews to provide for the location of trails compatible with and sensitive to other land uses.

C. The development of cooperation with the private, Federal and State agencies providing trails which link with, or have the potential to link with a countywide and regional trails system.

D. The development of means by which the County may take advantage of grant programs, gifts and contributions for acquisition and development of recreational, riding and hiking trails.

E. The identification and utilization of existing or abandoned public corridors such as roads and flood control easements for public trails.

H. The budgetary needs for recreational, riding and hiking trails.

I. Establish a fund-raising program to solicit donations for trail development consistent with County policies.

J. Establish a volunteer program to include recruitment, training and retention of a work force for the purpose of trails development and ongoing maintenance.

4. The Commission shall work to draft and adopt By-Laws, as approved by County Counsel, to establish the goals, policies and procedures of the Commission.

5. Regular meetings of the Commission shall be held at such a place or places as the Commission may determine by resolution or minute order. Administrative business of the Commission shall be transacted at the office of the Community Services Department, Parks Administration, 610 Mission Canyon Road, Santa Barbara, California, or at such other place or places as this Board may determine by resolution or minute order. Notice of all regular meetings, together with an agenda for the meeting, shall be given as required by law and shall be mailed at least five working days before the meeting to all regular members. Special Meetings may be called by the Chair or Vice-Chair of the Commission, to be held in the County of Santa Barbara at any convenient place and time. Notice of special meetings, together with the agenda for the meeting, shall be mailed no less than 72 hours before the meeting, followed by a phone or other message transmitted to all members.

6. A majority of the members then serving shall comprise a quorum for the conduct of all business of the Commission at any regular or special meeting. A vote of a majority of members in attendance at any meeting at which a quorum was present shall be sufficient for the business of the Commission. Three consecutive absences during any calendar year from regularly scheduled meetings by any appointed member without reason approved by the membership at any regular or special meeting will be cause for recommendation to the Supervisor for removal from Orcutt Trails Commission.

7. Roberts Rules of Order will be followed at all such Commission meetings. Public Comment Period shall be allowed but limited to five minutes per speaker on a new topic; and to three minutes per speaker on the same topic.

8. It is not intended that the Committee be involved in the supervision of or direction of County staff. The Commission may review and make recommendations regarding the development and implementation of policies concerning areas of interest of the Commission. Neither the Orcutt Trail Commission nor any of its members shall be involved in the administration of the Civil Service Rules and Regulations of the County of Santa Barbara or in any grievance proceeding on behalf of individual employees or the County of Santa Barbara.

9. Officers shall be elected by a majority of committee members present at the last meeting of the calendar year and shall serve one-year terms commencing the following January 1 and ending December 31. Officers of the Orcutt Trails Commission shall consist of a Chairperson; a Vice Chairperson, a Secretary to conduct the administrative business of the Commission. The County may from time to time provide appointed staff to support the Commission.

10. Commissioners of the Orcutt Trails Commission shall not receive any stipend or allowance for services rendered.

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PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California,  
this 13th day of December 2011 by the following vote:

AYES: Supervisor Carbajal, Supervisor Wolf Supervisor Farr, Supervisor Gray,  
Supervisor Lavagnino

NOES: None

ABSTAIN: None

ABSENT: None


  
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JOMI GRAY  
Chair, Board of Supervisors

ATTEST:

CHANDRA L. WALLAR  
CLERK OF THE BOARD

By  Deputy Clerk of the Board

APPROVED AS TO FORM: COUNTY COUNSEL

By  Deputy County Counsel