

**Minutes of Regular Meeting
April 4, 2007**

I. Call to Order

A. Roll Call

Chair Martin called the regular meeting of the Commission for Women to order at 5:13 PM. The meeting was held at the Women's Club of Solvang and was wheel chair accessible. Roll call followed and it was determined that a quorum was present.

COMMISSIONERS PRESENT

First District: (No Vacancies)

Brandy Armenta
Monique Limon

Second District: (No Vacancies)

Sr. Alicia Martin
Magdalena Torres

Third District: (One Vacancy)

Marell Brooks
Janine Blum

Fourth District: (One Vacancy)

Carmen Chavez
Jennifer Dolan

Fifth District: (Two Vacancies)

COMMISSIONERS ABSENT

Julia Springer (excused)

Dr. Rotnofsky (excused)

Marina Gordon (unexcused)

Staff:

Ariana Villegas, EEO Manager
Shen Rajan, Staff

B. Welcome and Introductions of Commissioners and Guests

Chair Martin welcomed new Commissioner Jennifer Dolan as well as guests Lori Gracck and Harriet Tower. Commissioners were informed of new member Dr. Jamie Rotnofsky from the Second District.

C. Public Comment

No public comment.

II. Regular Business

A. Approve: March 2007 Special Meeting Minutes

Commissioner Limon mentioned that roll call from the last meeting would need to be amended as she was present at that meeting. Motion was made to approve March 2007 Meeting Minutes, as amended, by Commissioner Brooks, seconded by Commissioner Torres. . Commissioner Dolan abstained. Motion was carried.

B. Announcements

1. Ventura Conference for Women will be held on May 2nd. Interested commissioners may contact staff for sign-up.
2. Professional Women's Conference at UCSB on May 9th. Commissioners who wish to attend will inform staff.
3. State level quarterly meetings coming up on June 8th and 9th. Will be held in Asilomar in Monterey, CA
4. Annual CFW Retreat will be held on June 2nd at St. Vincent's in Santa Barbara.

C. Accept Oral Report: Chair – Martin

No oral report.

D. Review & Discuss: March Service Award Ceremony-All

Chair Martin could not attend March Service Award Ceremony due to a standing commitment on Tuesdays. She was very appreciative of the Commissioners who could attend the ceremony.

Commissioner Brooks felt that the ceremony itself went well and was glad of the public notice in the media prior to the ceremony. However, she was disappointed that no media were present to cover the event. It was suggested that Lorraine Wilson from the News Press should be invited to attend next year.

Commissioner Torres mentioned that each commissioner from the appropriate districts should make contact with the service award recipients prior to the ceremony and re-confirm with them. This would help give it a personal touch and would also alleviate any mailing delays that may arise. Girls Inc. in Carpinteria was not at the ceremony as they did not receive their invitation until the day of the awards. Supervisor Carbajal and Commissioners Limon, Armenta and Springer will present Girls Inc. with their award at their next Board meeting on April 23 at 5.45 PM in Carpinteria. Staff Villegas mentioned that perhaps that was a casualty of not achieving quorum the prior months or a delay in the county mail process. She suggested that the nominees can be selected earlier and the notices sent well in advance. Chair Martin agreed that getting it on the agenda earlier would improve the process and suggested that commissioners call the selectees to advise them about their selection when the decision is made. A few commissioners felt that the venue in Santa Maria was not conducive to having a reception as there wasn't sufficient space for seats. The weather was cold and windy so that further limited the reception. Commissioners felt that in the future this event should be held in Santa Barbara as

there are proper facilities for the reception. Commissioners mentioned that they appreciated Supervisors Carbajal and Wolf being present at the reception and the generous contribution from the Friends of the Commission in providing lunch for the ceremony.

Action item: Staff will send thank you letters to Stacy Shepard, Sugar Magnolia's and the Board of Supervisors.

E. Review, Discuss & Act: CFW Workplan-All

Commissioners reviewed the approved workplan and reviewed the items for Year 1 and Ongoing. Actions that had been completed were updated.

Action item: Staff will send Lois Capps a thank you note for her vote on Women's Health Issues.

Action item: Staff will research First Lady's Conference in an effort to obtain ticket information earlier. Any commissioners that learn of this conference should forward contact information to staff.

F. Review, Discuss & Act-June Retreat-All

Retreat will be held on June 2nd from 9.00 a.m. till 3.00 p.m. at St. Vincent's in Santa Barbara. Commissioners wanted to consider different facilitators and would like the facilitator to attend the May meeting so that they may familiarize themselves with the CFW. During that session, the CFW can provide feedback as to what their goals are for the retreat. It was reiterated that all commissioners make a commitment to attend and stay for the full retreat as it pertains to the goals for the year. Commissioner Armenta will not be able to attend the retreat due to another commitment. Commissioner Limon mentioned that in her meeting with Supervisor Carbajal, he was very supportive and suggested some facilitator names who would be very helpful in re-aligning the Commission's goals and objectives for the year. This information was forwarded to Sue Paul and staff confirmed receipt of information. Commission was asked to contact him if any help was needed.

Action items: Staff will get quotes for suggested facilitators and e-mail commissioners about the progress before the May meeting. As an alternative, the facilitator will meet with Chair and other commissioners if attendance at May meeting will not work with his/her schedule or if costs are too prohibitive. Commissioners Limon and Torres are interested in participating in facilitator review with Chair Martin.

G. Review, Discuss & Act: Committee List-All

The sub-committee list was revised to reflect new Commissioner Dolan, who will serve on the Legislation Committee as chair for North County. Commissioner Chavez will also serve on the Legislation Committee. Commissioner Blum will serve on the Events committee. Committee list will be reviewed and updated at the retreat in June.

H. Review, Discuss & Act: CFW Resource Guide-All

Commissioners are in the process of updating resource guide to print new copies. CFW would like to print 2,000 copies of both North and South County versions. All commissioners should review the list and send updates and corrections to the EEO Office by Friday, April 27th. Chair Martin and Commissioner Blum will also get quotes on costs of printing.

I. Accept Oral Report: Legislation Committee-Springer

Commissioner Torres reported on AB76 which addresses needs of women prisoners and promotes a program for female inmates. Commissioners should review Public Policy document handout and think about what focus and issues CFW should address. All commissioners should review this document before the retreat so that it may be used as a tool in creating the work-plan for the upcoming year.

J. Accept Oral Report: Public Relations Committee-Limon/Gordon

Professional Women's Assoc. Conference at UCSB on May 9th. Tickets are \$55.00

K. Accept Oral Report: Public Relations Committee-Sr. Alicia/Brooks

No report at present. In process of coordinating online discussion via e-mail.

L. Accept Oral Report: Nominations Committee-Torres/Chavez

Will update via e-mail.

M. Meetings with Supervisors-All

All three commissioners from the First District met with their supervisor. Discussed role of commission: event-oriented vs. advocacy oriented. Talked about looking at focus of State Status of Women group survey. First District may be able to provide some extra funds towards certain events that piggy back on State level issues and provide summer interns for support if needed by the commission. Commissioners found the meeting to be very supportive and positive. Supervisor Carbajal also indicated that he would like to start attending the CFW meetings. Second District Commissioners have an upcoming meeting scheduled with Supervisor Wolf.

N. Other Business-All

Commissioner Blum mentioned that perhaps the commission could give an annual stipend of \$100.00 to the Women's Club of Solvang for the use of the facility all year.

Motion was made by Commissioner Brooks. Seconded by Commissioner Dolan. Motion carried with no abstentions.

Action Item: Commissioner Blum will forward payment contact information to staff so that they may process the check request.

O. Agenda Items for next meeting-All

1. Updates on Resource Guide.
2. Work on annual report.
3. Prepare for June Retreat.
 - a. Facilitator information.
4. Look at remaining budget and prioritize money.

Commissioner Blum suggested that, if available, remaining CFW funds be used to purchase care packages for soldiers. There was no further discussion.

Action Item: Staff will provide summaries of line items in budget.

Chair Martin reported that she may not be available for the next meeting and with Vice Chair's recent absences, she wasn't sure how to proceed. Commissioner Brooks volunteered to chair the next meeting if the bylaws will allow her to do so.

Action Item: Staff will research bylaws regarding Chair's absence and the potential replacements.

III. Adjourn

Motion to adjourn made by Commissioner Dolan. Seconded by Commissioner Torres. Motion was carried unanimously. Meeting adjourned at 6.47 PM.

The next regularly scheduled meeting will be held on May 2nd 2007 at The Women's Club of Solvang, 533 Atterdaag Road, Solvang, CA 93463

Respectfully submitted,
Shen Rajan