

**Minutes of Special Meeting
March 21, 2007**

I. Call to Order

A. Roll Call

Chair Martin called the special meeting of the Commission for Women to order at 5:15 PM. The meeting was held at St. Vincent's in Santa Barbara, CA and was wheel chair accessible. Roll call followed and it was determined that a quorum was present.

COMMISSIONERS PRESENT

First District: (No Vacancies)

Brandy Armenta

Julia Springer

Monique Limon

Second District: (No Vacancies)

Sr. Alicia Martin

Magdalena Torres

Third District: (One Vacancy)

Marell Brooks

Fourth District: (One Vacancy)

Carmen Chavez

Fifth District: (Two Vacancies)

COMMISSIONERS ABSENT

Katie Miersemann (excused)

Janine Blum (excused)

Jennifer Dolan (excused)

Marina Gordon (unexcused)

Staff:

Ariana Villegas, EEO Manager

B. Welcome and Introductions of Commissioners and Guests

Chair Martin welcomed new Commissioner Jennifer Dolan who was recently appointed to the 4th District.

C. Public Comment

No public comment.

II. Regular Business

A. Approve: November 2006, Meeting Minutes

Motion was made to approve November 2006, Meeting Minutes, by Commissioner Brooks, seconded by Commissioner Springer. No discussions. No abstentions. Motion was carried unanimously.

B. Announcements

- a. Women's Forum-Interfaith Initiative is a free event. Flyers available with additional information.
- b. Ventura Conference for Women on May 2nd.
- c. Professional Women's Conference will be taking place at UCSB on May 9th. Commissioner Limon will provide an e-mail with the details of the event that will be available to all commissioners.
- d. Awards ceremony may be moved up in time depending on agenda items. Staff will confirm time with Clerk of the Board.

C. Accept Oral Report: Chair – Martin

No oral report.

D. Accept, Discuss & Act: Commission Merge Update-All

EEO Manager Villegas provided an update. Recent attendance issue was discussed. Attendance is connected to activity of commission. Clarification of expectations is needed from BOS. All commissioners were encouraged to meet with their supervisors.

Commissioners thought it was a good idea to deal directly with commissioners who are unable to attend the meetings and address the issue with the BOS.

Motion was made by Commissioner Springer that in accordance with CFW bylaws, a letter will be sent to the Supervisors regarding commissioner attendance concerns. The motion was seconded by Commissioner Limon and carried unanimously.

Chair Martin informed the commission that Commissioner Mierseman will be leaving the commission in June of 2007. Commissioner Springer has a possible new commissioner, Debra Schwartz, and is encouraging her to attend CFW meetings. CFW will discuss option of creating a waitlist at the next meeting and at the retreat. Waitlist will be kept on file at the EEO Office. Discussion of changing the date and location of the regularly scheduled meetings followed. It was decided to keep the meetings as they stand and the issue will be reviewed in June. During the retreat in June, a survey should be taken and alternate locations, transportation issues and meeting times will be brought up for discussion.

Commissioner Torres enquired about terms listed on the roster. Staff suggested that commissioners review roster information and inform staff via e-mail of any inaccuracies. Staff will research the term dates further with Clerk of the Board if necessary.

Action Item: Staff will provide annual attendance report at the next meeting.

E. Accept, Discuss & Act: March Award Ceremony Update-All

Commissioners Brooks and Springer will be at the ceremony and co-ordinate the presentations. Commissioners Chavez and Torres will check on their own availability for the event. Certificates have been received from Assemblyman Pedro Nava's office for award recipients. Friends of CFW will provide food. Water will be provided by CFW.

Action item: Staff needs to check if Commissioner Brooks address is correct on master list.

Coordinate with Commissioner Brooks regarding table-cloth for event.

Provide map of location to all commissioners.

F. Accept, Discuss & Act: CFW Workplan-All

Work-plan has been reviewed and finished as of 11/1/2006. **Motion was made to approve work-plan of 12/5/2006 by Commissioner Springer. Seconded by Commissioner Torres. Motion was carried with no abstentions.**

Commissioner Brooks referenced checklists and surveys produced at the State level. Topics included girls in juvenile justice systems, female veterans and to study proposals. Commissioner Springer suggested that CFW should pick a few issues that relate to our area and publish results gleaned instead of having a forum.

Action item: Staff will check office for hardcopy of annual report.

Put CFW Work-plan Year 1 review on agenda for next month.

Commissioners will submit completed items via e-mail to office.

Staff will add mission statement to work-plan.

Staff will add committee members to plan as well.

Staff will e-mail updated committee list to Commissioners.

Staff will e-mail work-plan to Commissioners.

G. Accept Oral Report: Legislation Committee-Springer

Commissioner Springer reported that last year the CFW got BOS to take position on Prop 85 during merging season; there was minimum activity with the Legislation Committee. Received public policy document from State. On the State level-reintroducing health care for all.

H. Accept Oral Report: Public Relations Committee-Limon

No report.

I. Accept Oral Report-Events Committee-Sr. Alicia-Commissioner Brooks

Sub-committee met in February to select and co-ordinate Service Awards.

J. Accept Oral Report-Nominations Committee-Commissioners Chavez & Torres
No report. They plan to meet soon.

K. Meeting with Supervisors-All

First District will meet with their supervisor on 4/2/2007

Second District is planning a meeting in the near future.

Commissioner Brooks met with Supervisor Centeno during period of merger consideration.

Supervisor Centeno stated that he never heard back about applicants in his district and he has no idea of response his office provided.

Reproductive health was discussed and he seemed very aware of all issues.

Action Item: Staff will print up application for Tues. BOS meeting.

Staff will review application for user friendly quality.

Staff should keep copy on file of all submitted applications.

L. Other Business-All

None

M. Agenda items for next meeting

1. Discuss Work-plan – Year 1 Review.
2. Resource Guide Review.
3. Committee Review

III. Adjourn

Motion to adjourn made by Commissioner Springer. Seconded by Commissioner Chavez. Motion was carried unanimously. Meeting adjourned at 6.52 PM.

The next regularly scheduled meeting will be held on April 4, 2007 at The Women's Club of Solvang, 533 Atterdaag Road, Solvang, CA 93463

Respectfully submitted,
Shen Rajan