

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:

Prepared on: 5/6/99
Department: County Administrator
Department No. 012
Agenda Date: 5/25/99
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Michael F. Brown
County Administrator

STAFF CONTACT: Shawn Terris
568-3412

SUBJECT: Hearing Schedule for 1999-2000 Proposed Budget

Recommendation:

That the Board of Supervisors:

1. Receive and file this report; and,
2. Approve noticing the public of the 1999-2000 Budget Hearings for June 7, 9 and 11, 1999 and continue to through June 18, 1999, if necessary.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with actions required by law or by routine business necessity.

Executive Summary and Discussion:

In February, your Board scheduled 1999-2000 Budget Hearings to begin Monday, June 7, 1999 and continuing, if necessary, through Friday, June 18, 1999. This report is to confirm the starting date of June 7, and to indicate that we anticipate the Budget Hearings to require three days: Monday, June 7, 1999, Wednesday, June 9, 1999, and Friday, June 11, 1999. Tuesday, June 8, 1999 is a regularly scheduled Board of Supervisors meeting. While there are no board or commission meetings scheduled on Thursday, June 10, 1999, budget hearings will not be held in order to allow staff time to research and respond to your Board's questions.

Per discussion with the Board Chair, a *draft* "day by day" budget hearing schedule is attached. The draft hearing schedule accommodates all operating departments that have requested presentation time to the Board.

It also accommodates presentations by various public entities (i.e., other agencies, commissions, etc.) and inclusion of the Board's pending approval of the Capital Improvement Plan's (CIP) recommended use of \$2.3 million in discretionary general funding for deferred maintenance capital projects.

All Budget Hearing times and notice dates have been established in accordance with appropriate statutes.

Summary of 1999-2000 Key Budget Dates

Tuesday, May 25, 1999	Board receives Proposed Budget at regular Board meeting. Proposed Budget is available for public review in Clerk of the Board's office.
Friday, May 21, 1999	Copies of Proposed Budget available to libraries and other public agencies. Notice published in newspaper indicating availability of Proposed Budget and Budget Hearing dates.
Thursday, June 3, 1999	Budget Hearing materials available to Board and public.
Monday, June 7, 1999	Budget Hearings.
Wednesday, June 9, 1999	Budget Hearings.
Friday, June 11, 1999	Budget Hearings and Approval of Proposed Budget including Final Changes and adopting Final Budget by reference.

The public notice allowing budget hearings to extend through June 18 will provide time for additional analysis and research if so directed by your Board (see attachment 2).

Mandates and Service Levels:

Budget Hearings are required by statute: the proposed hearing schedule is in accordance with the Government Code and Board Resolutions.

Fiscal and Facilities Impacts:

There are no fiscal or facilities impacts associated with setting the Budget Hearing schedule itself. Decisions during Budget Hearings will, of course, have significant fiscal and facilities impacts.

Special Instructions:

Clerk of the Board: Please notice the 1999-2000 Budget Hearings in accordance with Attachment (2) starting on Friday, May 21, 1999 in the Santa Barbara News-Press, Lompoc Record, and Santa Maria Times.

Attachments:

1. "Draft" Budget Hearing Schedule.
2. Public Notice.

c: Each Department Head
 Each Deputy County Administrator
 Administrative Analysts

DRAFT
Santa Barbara County
1999-2000 Proposed Budget Hearing Schedule

Department staff will be present to answer questions and respond to concerns. *Only those departments that requested to make a presentation to the Board have a time listed below.* Persons may address the Board in person or by using the remote video testimony system on any department/budget item listed on the agenda by completing and delivering to the Clerk a speaker slip before the item is considered. Matters not listed on the agenda or of a general nature may be addressed at the public comment period at the beginning of each day's hearing.

Monday, June 7, 1999

- 9:00 am Public Comment**

- 9:15 am Budget Overview.....** County Administrator

- 10:30 am Break**

- 10:45 am Departmental Budgets**

- 11:00 am Board of Supervisors Policy and Executive Function
- County Administrator..... Policy and Executive Function
- County Counsel Policy and Executive Function

- District Attorney Law and Justice Function
- Public Defender..... Law and Justice Function
- Courts..... Law and Justice Function

- 12:00 pm Lunch**

- 1:30 pm Departmental Budgets (continued)**
- Fire Public Safety Function
- 1:45 pm Probation Public Safety Function
- Sheriff..... Public Safety Function

- 3:15 pm Break**

- 3:30 pm Departmental Budgets (continued)**
- Agriculture & Coop Ext..... Community Resources & Public Fac. Function
- Parks..... Community Resources & Public Fac. Function
- Planning & Development..... Community Resources & Public Fac. Function
- Public Works Community Resources & Public Fac. Function

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Wednesday, June 9, 1999

9:00 am Public Comment

9:15 am Departmental Budgets (continued)

9:15 am	Public Health Department	Health and Public Assistance Function
9:45 am	Human Services Commission	
	Job Training Network	Health and Public Assistance Function
10:45 am	Mental Health	Health and Public Assistance Function
11:15 am	Mental Health Commission	
11:30 pm	Social Services	Health and Public Assistance Function

12:30 pm Break

2:00 pm Departmental Budgets (continued)

Auditor-Controller	Support Services Function
Clerk-Recorder-Assessor	Support Services Function
General Services	Support Services Function
Personnel	Support Services Function
Treasurer-Tax Collector-Public Admin.....	Support Services Function
Non-Departmental	Non-Departmental Function
Santa Barbara Conference & Visitor's Bureau	
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General Revenues	Non-Departmental Function

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1999-2000 Proposed Budget Hearing Schedule

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Friday, June 11, 1999

9:00 am **Proposed Budget Hearing Summary.....** County Administrator

Public Comment

Board Deliberations and Decision Making: Approval of 1999-2000 Proposed Budget including final Budget Adjustments, renewal of on-going grants, and direction regarding the Adoption of Final Budget by Reference.

Adjournment