

# SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 5/5/99  
**Department Name:** Planning and Development  
**Department No.:** 053  
**Agenda Date:** 5/25/99  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** John Patton, Director  
ext. 2085

**STAFF CONTACT:** Steve Mason, Deputy Director  
ext. 2070

**SUBJECT:** Adjustment of Standard Salary Cost for Planning and Development Land Development Applications  
Applications

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## **Recommendation(s):**

That the Board of Supervisors:

Approve an adjustment of the standard salary cost (hourly rate) charged for Planning and Development staff processing of land development permits that do not have fixed fees.

## **Alignment with Board Strategic Plan:**

The recommendation(s) are primarily aligned with actions required by law or by routine business necessity.

## **Executive Summary and Discussion:**

In 1996 the Board of Supervisors adopted resolution 96-323, Land Development Fees for Planning and Development. The resolution provides for annual review of the hourly rate charged for processing land development applications where no fixed fee applies. The calculation of the hourly rate is reviewed and approved by the Auditor-Controller's office.

Since 1996 staff salaries have increased by 7% as a result of a Countywide cost of living adjustments. The Auditor-Controller has approved an increase of the hourly rate from \$78.00 per hour to \$83.00 per hour (a 6.4% increase). The current Land Development Fee Schedule for Planning and Development is unchanged and remains in effect.

**Mandates and Service Levels:**

Service levels will not be changed.

**Fiscal and Facilities Impacts:**

This hourly rate adjustment is included in the proposed 1999-00 department budget.

**Special Instructions:**

The Clerk of the Board ensures that noticing requirements for the proposed fee adjustment in two local publications of general circulation and retain proof of publication per Government code §66016.

**Concurrence:**

County Administrator, Auditor-Controller and County Counsel.

Cc: Shirley Moore, County Administrator's Office  
Mike Struven, Auditor-Controller's Office  
Alan Seltzer, County Counsel's Office