



Psychiatric Health Facility (PHF) Governing Board Meeting Agenda
Special Meeting
Monday, October 17, 2016
2:30 p.m. - 3:30 p.m.
BOS Conference Rm.
105 E Anapamu St. 4th Floor, Santa Barbara

Agenda

PHF Governing Board Members:

Supervisor Lavagnino, Santa Barbara County Board of Supervisors, Fifth District
Vincent Wasilewski, Chief Deputy for Custody Operations, Sheriff's Department
Janette Pell, Assistant Director of Support Services, General Services
Terri Maus-Nisich, Assistant CEO, Health and Human Services
Takashi Wada M.D., Director of Public Health

Staff: Alice Gleghorn, PhD, PHF CEO; Leslie Lundt M.D, PHF Medical Director; Karen Campos, Office Professional Senior and County Counsel.

Facilitator: Takashi Wada M.D., Director of Public Health

Persons desiring to address the meeting participants must complete and deliver to the staff the form which is available at the room entrance prior to the commencement of this comment period. This is an opportunity for members of the public to speak on items that are not on the agenda for today's meeting. Public Comment will also be taken following each agenda section.

Times listed for agenda items are estimates only and may change depending on item discussions. These are regular agenda items. Staff may, or may not, have updates in each category at every meeting.

2:30	Roll Call
2:35	General Public Comment
2:50	1. Welcome and Overview <ul style="list-style-type: none">• Introduction of Staff
2:53	2. Review and Approve Minutes of the PHF Governing Board Meetings listed below: <ul style="list-style-type: none">• September 30, 2016 <p>Action: Receive and Approve Meeting Minutes for the September 30, 2016 PHF Governing Board Meeting.</p>

2:55	<p>3. Staff will provide a report on the following Compliance:</p> <ul style="list-style-type: none"> • Staff Credentialing/Privileging. The PHF’s Medical Practice Committee (MPC) has reviewed the credentials of the staff members identified below, and recommends that the PHF Governing Board accept the MPC’s recommendation to credential and approve the medical staff’s privileges at the PHF: None at this meeting. • Patient Complaints and Grievances – discussion only. • Medical Staff By Laws – discussion only. <p>Action: No action.</p>
2:56	<p>4. Staff will report on Infection Prevention and Control:</p> <ul style="list-style-type: none"> • Report - discussion only. • Infection Control Committee meeting minutes – none for this agenda. <p>Action: No action.</p>
2:57	<p>5. Staff will report on the following Patient Services, Care and Safety:</p> <ul style="list-style-type: none"> • Seclusion and Restraints – discussion only. • Patient Injuries – discussion only. • Social Work Services – discussion only. • Adverse Outcomes in Patient Care – discussion only. • Nursing Services, Treatment Planning – discussion only. <p>Action: No action.</p>
2:58	<p>6. Staff will report on the following Quality Assessment and Performance Plan and Indicators (QAPI):</p> <ul style="list-style-type: none"> • Significant Areas/Key Events occurring at the Psychiatric Health Facility (PHF) such as patient care – discussion only. • QAPI Meeting Minutes – None for this agenda. <p>Action: No action.</p>
2:59	<p>7. Staff will report on the following Medication Use/Pharmacy Services:</p> <ul style="list-style-type: none"> • Update on current contract for pharmacy services • Consider update on items below: <ul style="list-style-type: none"> ○ Contents of Medical Emergencies E-Kit <p>Action: Receive report and approval of new and revised items listed above.</p>
3:10	<p>8. Staff will report on the following Food and Nutritional Services:</p> <ul style="list-style-type: none"> • Update on current contract for food provider – discussion only. <p>Action: No Action.</p>
3:11	<p>9. Staff will report on Physician and Allied Health Professionals Related Services:</p> <ul style="list-style-type: none"> • Report – discussion only. <p>Action: No Action.</p>

3:12 **10. Staff will report on the following Environment/Facilities:**

- Report – discussion only.

Action: No action.

3:13 **11. Budget Development**

- Report – discussion only.

Action: No action.

3:14 **12. Policy Revisions as Needed on Existing Policies**

Consider new policies and revisions to the policies and other items listed below:

New

- Sexual Contact Between Patients
- Hospital Construction and Renovation
- Reportable Diseases, Conditions and Occurrences
- Occupational Exposure to Communicable Diseases Other Than Blood borne Pathogens
- Standard Precautions

Revised

- Unusual Occurrence Reporting
- Pharmacy Deliveries

Action: Approval of new and revised policies or other items presented.

3:25 **13. Review of Future Meeting Agenda Items**

Provide direction to Staff regarding items to add for the next PHF Board meeting.

- Consider draft Bylaws for PHF Governing Board setting meeting time and place

Action: Approve Bylaws.

3:30 **14. Adjournment**

Next Meeting Date: TBD

“Writings that are a public record under Government Code § 54957.5(a) and that relate to an agenda item for open session of a regular meeting of the PHF Governing Board and that are distributed to the majority of the members of the PHF Governing Board less than 72 hours prior to that meeting shall be available for public inspection at Santa Barbara County Clerk of the Board at 105 E. Anapamu Street, 4th Floor in Santa Barbara, and also on the Behavioral Wellness website at: www.countyofsb.org/behavioral-wellness

Further Information Regarding Meetings:

Meeting Procedures

Members of the public are encouraged to attend and testify before the meeting participants on any matter appearing on the agenda.

Correspondence to the PHF Governing Board regarding items appearing on the agenda should be directed to the Karen Campos, Department of Behavioral Wellness, 315 Camino Del Remedio, Santa Barbara CA 93110.

The schedule of the PHF Governing Board, meeting agendas, supplemental hearing materials and minutes of the Board meetings are available on the Department of Behavioral Wellness website at www.countyofsb.org/behavioral-wellness

Disability Access

The location for this meeting is the Santa Barbara Administration Building located at 105 E Anapamu St, 4th Floor, Santa Barbara, CA. The meeting room is wheelchair accessible. Accessible public parking is available.

American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the Clerk of the Board of Supervisors by 4:00 p.m. three days prior to the meeting date. For information about these services please contact the Clerk of the Board at (805) 568-2240.