



Psychiatric Health Facility (PHF) Governing Board Meeting Agenda
Friday, September 30, 2016
1:00 p.m. - 2:00 p.m.
PHD Conference
Rm C101/102
300 North San Antonio Road, Santa Barbara

Agenda

PHF Governing Board Members:

Supervisor Lavagnino, Santa Barbara County Board of Supervisors, Fifth District
Vincent Wasilewski, Chief Deputy for Custody Operations, Sheriff's Department
Janette Pell, Assistant Director of Support Services, General Services
Terri Maus-Nisich, Assistant CEO, Health and Human Services
Takashi Wada M.D., Director of Public Health

Staff: Alice Gleghorn, PhD, PHF CEO; Leslie Lundt M.D, PHF Medical Director; Karen Campos, Office Professional Senior

Facilitator: Takashi Wada M.D., Director of Public Health

Persons desiring to address the meeting participants must complete and deliver to the staff the form which is available at the room entrance prior to the commencement of this comment period. This is an opportunity for members of the public to speak on items that are not on the agenda for today's meeting. Public Comment will also be taken following each agenda section.

Times listed for agenda items are estimates only and may change depending on item discussions. These are regular agenda items. Staff may, or may not, have updates in each category at every meeting.

1:00	Roll Call
1:05	General Public Comment
1:20	1. Welcome and Overview <ul style="list-style-type: none">• Introduction of Staff• Election of Chair and Vice Chair• Review and distribution of PHF Governing Body responsibilities Action: Vote for Chair and Vice Chair of PHF Governing Board.
1:25	2. Review and Approve Minutes of the PHF Governing Board Meetings listed below: <ul style="list-style-type: none">• September 23, 2016

Action: Receive and Approve Meeting Minutes for the September 23, 2016 PHF Governing Board Meeting.

1:30

3. Staff will provide a report on the following Compliance:

- Staff Credentialing/Privileging. The PHF's Medical Practice Committee (MPC) has reviewed the credentials of the staff members identified below, and recommends that the PHF Governing Board accept the MPC's recommendation to credential and approve the medical staff's privileges at the PHF: Leslie Lundt, MD; Ole Behrendtsen, MD; Enrico Cerrato, MD; Daniel Litten, MD; Muhammad Salman ul Haq, MD. Psychologist: Cecile Lyons, PHD.
- Patient Complaints and Grievances
- Medical Staff By Laws

Action: Receive report, approve credentialing of candidates, approve staff privileges, and approve revisions to Medical Staff By Laws.

1:40

4. Staff will report on Infection Prevention and Control:

- Report - None for this agenda
- Infection Control Committee meeting minutes – none for this agenda

Action: Receive report, and receive and approve Infection Control committee meeting minutes.

11:41

5. Staff will report on the following Patient Services, Care and Safety:

- Seclusion and Restraints
- Patient Injuries
- Social Work Services
- Adverse Outcomes in Patient Care
- Nursing Services, Treatment Planning

Action: Receive report.

1:45

6. Staff will report on the following Quality Assessment and Performance Plan and Indicators (QAPI):

- Significant Areas/Key Events occurring at the Psychiatric Health Facility (PHF) such as patient care.
- Consider revisions to the Overall PHF Quality Indicators and benchmarks.
- QAPI Meeting Minutes – None for this agenda

Action: Receive report, receive and approve revisions to the Overall PHF Quality Indicators and benchmarks

1:50

7. Staff will report on the following Medication Use/Pharmacy Services:

- Update on current contract for pharmacy services

Action: Receive report.

1:52

8. Staff will report on the following Food and Nutritional Services:

- Update on current contract for food provider

Action: Receive report.

1:55

9. Staff will report on Physician and Allied Health Professionals Related Services:

- Report – None for this agenda

Action: Receive report.

1:56

10. Staff will report on the following Environment/Facilities:

- Report – None for this agenda

Action: Receive report.

1:57

11. Budget Development –

Action: Receive report and provide direction to staff regarding PHF budget enhancement needs.

1:58

12. Policy Revisions as Needed on Existing Policies

Consider new policies and revisions to the policies and other items listed below:

New

Glucometer policy

Unusual Occurrence Incident Report policy

Transcribing New Medication Orders policy

Stop Orders for Medications policy

Controlled Substance Management policy

Sample Medications policy

Revised

Patients' Own Medications policy

Emergency Medication Kit (E-Kit) policy

Emergency Supplies and Drugs (E-Kit) policy

Pharmacy Deliveries

Action: Approval of new and revised policies or other items presented.

13. Review of Future Meeting Agenda Items

Provide direction to Staff regarding items to add for the next PHF Board meeting.

2:00

14. Adjournment

Next Meeting Date: TBD

“Writings that are a public record under Government Code § 54957.5(a) and that relate to an agenda item for open session of a regular meeting of the PHF Governing Board and that are distributed to the majority of the members of the PHF Governing Board less than 72 hours prior to that meeting shall be available for public inspection at Santa Barbara County Clerk of the Board at 105 E. Anapamu Street, 4th Floor in Santa Barbara, and also on the County’s website at: <http://www.countyofsb.org>

Further Information Regarding Meetings:

Meeting Procedures

Members of the public are encouraged to attend and testify before the meeting participants on any matter appearing on the agenda.

Correspondence to the PHF Governing Board regarding items appearing on the agenda should be directed to the Karen Campos, Department of Behavioral Wellness, 315 Camino Del Remedio, Santa Barbara CA 93110.

The schedule of the PHF Governing Board, meeting agendas, supplemental hearing materials and minutes of the Board meetings are available on the Department of Behavioral Wellness website at www.countyofsb.org/behavioral-wellness

Disability Access

The location for this meeting is the Santa Barbara Public Health Department Conference Room C 101/102 located at 300 N San Antonio Rd., Santa Barbara, CA. The meeting room is wheelchair accessible. Accessible public parking is available.

American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the Clerk of the Board of Supervisors by 4:00 p.m. three days prior to the meeting date. For information about these services please contact the Clerk of the Board at (805) 568-2240.