



Psychiatric Health Facility (PHF) Governing Board Meeting Agenda
Friday, September 9, 2016
11:00 AM – 2:30pm
PHD Auditorium
300 North San Antonio Road, Santa Barbara

Agenda

PHF Governing Board Members:

Supervisor Lavagnino, Santa Barbara County Board of Supervisors, Fifth District
Terri Maus-Nisich, Assistant CEO, Health and Human Services
Alice Gleghorn, PhD, PHF CEO
Leslie Lundt M.D, PHF Medical Director
Takashi Wada M.D., Director of Public Health

Staff: Karen Campos, Office Professional Senior

Facilitator: Alice Gleghorn, PhD, PHF CEO

General Public Comment (15 minutes)

Persons desiring to address the meeting participants must complete and deliver to the staff the form which is available at the room entrance prior to the commencement of this comment period. This is an opportunity for members of the public to speak on items that are not on the agenda for today's meeting. Public Comment will also be taken following each agenda section.

Times listed for agenda items are estimates only and may change depending on item discussions.

11:00	Roll Call
11:05	<p>1. Welcome and Overview</p> <ul style="list-style-type: none"> • Designation of Chair and Vice Chair • Brown Act Overview • Discussion of PHF Governance Structure • PHF Governance Organizational Flow (Attachment 1a) • Roles and Responsibilities (attachment 1b) • Medical Staff Bylaws (attachment 1c) • Introductions of Key PHF Leadership
11:20	<p>2. Significant Areas/Key Events Occurring at the Psychiatric Health Facility</p> <ul style="list-style-type: none"> • Ktag Audit closed <p>Action: Receive report</p>

11:30

3. Compliance

Staff Credentialing/Privileging. The PHF's Medical Practice Committee (MPC) has reviewed the credentials of the staff members identified below, and recommends that the PHF Governing Board accept the MPC's recommendation to credential and approve the medical staff's privileges at the PHF:

- Jessica Curry
- Beaux Baggesen-Jensen
- Patient Complaints and Grievances (attachment 3)

Action: Receive report and approve credentialing of two candidates

11:45

4. Infection Prevention and Control

- Review of Infection Control and Prevention Plan and Program (attachment 4a)
 - Infection Prevention Program Analysis 2016 (attachment 4b)
 - Infection Control Plan Risk Assessment 2016 (attachment 4c)
- Infection Control Committee meeting minutes (attachment 4d)

Action: Receive report and approve Infection Control and Prevention Plan and Program

12:15

5. Patient Services, Care and Safety

- Seclusion and Restraints
- Patient Injuries
- Social Work Services
- Adverse Outcomes in Patient Care
- Nursing Services, Treatment Planning

Action: Receive report and approve Seclusion and Restraint Policy (Program)

12:45

6. Quality Assessment and Performance Plan and Indicators (QAPI)

- Review and Approval of QAPI Plan (attachment 6a)
- Review of Overall PHF Quality Indicators and Priority Indicators (attachment 6b)
- QAPI Reporting Schedule (attachment 6c)
- QAPI Meeting Minutes (attachment 6d)
- PHF Performance Improvement Projects (attachment 6e)

Action: Receive report and approve QAPI Plan, Indicator list, QAPI Reporting Schedule (Reporting Format)

1:00

7. Medication Use/Pharmacy Services

- Medication Error Rate, Adverse Drug Reactions, Poly Pharmacy, Timeliness of Medication Availability
- Laboratory Services
- Formulary (attachment 7a)

Action: Receive report

1:15

8. Food and Nutritional Services

- Overview of Nutritional services
- Review of Dietary Manual (attachment 8a)

Action: Receive report and approve Dietary Manual

1:30

9. Physician and Allied Health Professionals Related Services

Action: Receive report

1:45

10. Environment/Facilities

- Review of Contract Proposal and identification of needs

Action: Receive report

2:00

11. Review and Approve

Action: Approval all items listed on approval worksheet (attached)

2:15

12. Budget Development

- Special Staffing Needs

Action: None. Discussion only

2:25

Review of Future Meeting Agenda Items

2:30

Adjournment

Next Meeting Date: September 14, 9:00 – 12:00

"Writings that are a public record under Government Code § 54957.5(a) and that relate to an agenda item for open session of a regular meeting of the PHF Governing Board and that are distributed to the majority of the members of the PHF Governing Board less than 72 hours prior to that meeting shall be available for public inspection at Santa Barbara County Clerk of the Board at 105 E. Anapamu Street, 4th Floor in Santa Barbara, and also on the County's website at: <http://www.countyofsb.org>

Further Information Regarding Meetings:

Meeting Procedures

Members of the public are encouraged to attend and testify before the meeting participants on any matter appearing on the agenda.

Correspondence to the PHF Governing Board regarding items appearing on the agenda should be directed to the Karen Campos, Department of Behavioral Wellness, 315 Camino Del Remedio, Santa Barbara CA 93110.

The schedule of the PHF Governing Board, meeting agendas, supplemental hearing materials and minutes of the Board meetings are available on the Department of Behavioral Wellness website at www.countyofsb.org/behavioral-wellness

Disability Access

The location for this meeting is the Santa Barbara County Board of Supervisors Conference Room (4th Floor County Administration Building) located at 105 E Anapamu Street, Santa Barbara, CA. The meeting room is wheelchair accessible. Accessible public parking is available.

American Sign Language interpreters, Spanish language interpretation and sound enhancement equipment may be arranged by contacting the Clerk of the Board of Supervisors by 4:00 p.m. three days prior to the meeting date. For information about these services please contact the Clerk of the Board at (805) 568 2240.