

PSYCHIATRIC HEALTH FACILITY POLICIES AND PROCEDURES

COUNTY OF SANTA BARBARA
DEPARTMENT OF ALCOHOL, DRUG AND MENTAL HEALTH SERVICES

Section:	NURSING--MEDICATIONS		
Subject:	EMERGENCY PRESCRIPTION COVERAGE		
Form Ref #:		Feb. 1998 - Effective	
Search Item: NM-2.2		May 2006 - Revised	
Director's Approval:	_____	Date:	_____
Assistant Director's Approval:	_____	Date:	_____

POLICY:	<p>The Santa Barbara County Mental Health Services Psychiatric Health Facility's (PHF) will provide, through the consulting pharmacy, emergency services for drugs and/or information on a 24 hour basis. Call this EMERGENCY PHARMACY NUMBER – 968-7040 and give the name of facility, phone number, and the name of nurse to be contacted by the pharmacist. Do not give order to answering service. The on-call pharmacist will be notified at once by the answering service and will return the call.</p> <p>The consulting pharmacy service will maintain and stock the Emergency Medication Box. Emergency medications will be delivered by the on-call pharmacist.</p>
POLICY:	<p>The pharmacy consultant shall be responsible for ordering, handling and storage of medications in the facility.</p> <ol style="list-style-type: none"> A. The contents and quantity of the Emergency Box shall be determined in consultation with PHF attending physicians and pharmacists. B. Only items listed on the Emergency Box List should be contained in the box. C. The Emergency Box shall apply only for bonafide emergencies and shall not be used when medications can be obtained from the pharmacy. D. Medications used from the Emergency Box must be logged the following way: <ul style="list-style-type: none"> • Name of patient • Name and quantity of medication • Time and date of medication administration • Name of person administering medication • Name of physician authorizing medication <p>The consulting pharmacy shall be notified when the Emergency Box is opened. The consulting pharmacist shall maintain a record of dates when medications are dispensed from the Emergency Box, and when the medications were replaced.</p>

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